

## **PADSTOW TOWN COUNCIL**

### **Minutes of the Full Council meeting of Padstow Town Council held on Tuesday 25 October at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow**

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenvin, Mrs J Dawe, A P Flide, K Freeman, A N Rees, M Rickard, D N Vivian, Mrs T Walter and C WatsonSmyth

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker), Cornwall Councillor Stephen Rushworth and 1 representative of Time2Move.

**2022/98 To receive apologies for absence and announcements:**

- i) There were no apologies for absence.
- ii) The Chairman made the following announcements:
  - Members were invited to attend the Royal British Legion's rededication of the Garden of Remembrance in the Churchyard taking place on Saturday 29 October at 10.00am;
  - The Chairman hoped to see as many Councillors as possible attend the Remembrance Day parade followed by a special Church service on Sunday 13 November.

**2022/99 Declarations of interest from Members:** There were no declarations of interest.

**2022/100 Dispensations:** There were no dispensations.

**2022/101 Public Participation:** There was no public participation.  
Cornwall Councillor's Report: Cornwall Councillor S Rushworth advised Council of the following:

- A technical issue had resulted in the loss of applications to the shared prosperity fund submitted between the 10-20 October. Councillor Rushworth asked that should anyone no of anyone who had applied recently, could they advise them to reapply;
- Councillor Rushworth hoped to visit the fire brigade in the next 10 days to discuss their views about closing the call centre to help inform his decision on this vote;
- Reminded members of the Meet The Leader session with Linda Taylor being held in Wadebridge in November. The Chairman noted that questions for the leader need to be submitted prior to the event;
- Councillor Rushworth hoped to get on the meeting agenda of the January Full Council the possibility of a 10 week consultation on a Mayor Vote. In response to his request for Council's thoughts on this matter, the Chairman confirmed that Padstow Town Council had last month submitted a letter

on this matter to Cornwall Council, confirming Council's wish for a vote;

- It was noted that Councillor Rushworth had 4/5 new caseworks in Padstow mainly regarding housing and was gradually getting to the end of 3/4 big pieces of casework.

Police Report: There was no police report.

**2022/102 RESOLVED** that the minutes of the meeting held on **Tuesday 27 September 2022** be signed as a true record.

**2022/103 Time2Move Holiday Programme:** A representative of Time2Move addressed the Council and shared a video in respect of this item which was for information only. Points included:

- Scheme is funded by the Department for Education. The programme is aimed at providing physical activity and free meals to those who miss out on free school meals during the holidays;
- Currently run programmes in Wadebridge, Camelford and Bodmin but none in Padstow;
- Programme is aimed at children who receive free school meals however, any professional can refer a child for free, it operates during the Christmas, Easter and Summer holidays providing a healthy meal and supporting socialisation;
- Would love to have a provision in Padstow. At present 54 children receiving free school meals in Padstow with £6.5k of investment available to engage with those families;
- Require session to be at least 4 hours a day and include a hot meal, keen to work with schools but also with other areas of the community that could offer provision, looking at 4 days at Christmas, 8 days over Easter and 6 weeks during the summer holidays;
- Available funding is £30 per child per day, from Easter 2 years of funding remaining;
- Would like a programme to be driven by Padstow rather than "dumped" on Padstow to help ensure it's success. Targeted families currently need to travel to Wadebridge which is not always possible;
- To move forward, would need to know the person who could deliver the activity, who could provide the food. Sports coaches could be available but would need to be through a link to the school;
- Provision for Christmas possibly too soon but would be 19-23 December; not just active options, could be arts and crafts or education on eating well.

It was noted that the Town Council are currently building a MUGA and improving the space at the Core Building as well as looking at working with Social Prescribers and that it might be worth having a joined up meeting of all parties to discuss. Councillor Flide

volunteered to work with the Town Clerk to work up possible options for a Time2Move programme in Padstow.

**2022/104 Gorsedh Kernow and the Esedhvos Festival for 2023:** It was noted that the Town Clerk had fed back concerns expressed at the informal discussion regarding holding the Gorsedh Kernow in Padstow next year. The Chairman read allowed the response from the Deputy Grand Bard, received following the agenda despatch, noting as follows:

- They understand the wet weather venue concern, option could be inside the church if the priest in charge would be happy. Marquee at present probably cost prohibitive at the moment;
- April proclamation only ever has 40 people at most and can be in most accessible place. Gorsedh procession can be long or short, sometimes only walking to nearby building. Have a Marshall and full risk assessments undertaken each year;
- Understand concerns around support, is a concern everywhere. Have an officer or subcommittee for each aspect and are adaptable in terms of how event runs. Local organising committee helps to advise on local concerns and to provide local contacts.

Members discussed this item. It was felt that there was less help needed from Councillors than previously thought. In response to a member query the Town Clerk confirmed that the event should be cost neutral and noted that the Hayle event had been planned very quickly which may have impacted finance. The Town Clerk advised if Council wished to go ahead, the best thing was to be honest and upfront about capacity. Further comment was made that it would be nice to do something in Padstow which was not tourist related. Generally, members were supportive and consideration was given to 2 Councillors joining the Local Organising Committee.

**RESOLVED** i) To support the holding of Gorsedh Kernow in Padstow in 2023; ii) that Councillors J O'Keefe and C WatsonSmyth join the Local Organising Committee as representatives of the Town Council; and iii) to delegate to Councillors J O'Keefe and C WatsonSmyth in consultation with the Town Clerk advice on other organisations to involve in the Local Organising Committee.

**2022/105 Clerk's Report/Work Programme:** The Clerk's report was noted for information.

**2022/106 Committees/Working Group Meetings:**

- i) **RESOLVED** to adopt the minutes and approve recommendations of the Leisure, Tourism and Open Spaces Committee meeting held on 27 September 2022;
- ii) **RESOLVED** to agree the replacement of the swing provision in the proposed lawns play area scheme with a Double Bay Double Swing, including 1 x Flat swing seat and 1 x Inclusive

Sutcliffe Boat seat at an additional cost of £1,452 using funds available in the LTOS Equipment and Materials budget.

- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 11 October 2022; and
- c) **RESOLVED** to adopt the minutes and approve recommendations of the Highways, Roads and Transport Committee meeting held on 18 October 2022.

#### **2022/107 Finance: Monthly Accounts and Payments October 2022**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made September (b) of £2,302.42, September gross wages of £29,041.87 and direct debits of £11,689.06; ii) ratify payments made October (a) of £3,495.48, standing orders and direct debits (regular payments of the same amount) of £8,239.50 and direct debits of £2,064.50; and iii) ratify payments made October (b) of £6,465.99, October gross wages of £22,036.26, VAT of £59,941.30 and direct debits of £4,114.04.
- c) Car park takings were noted.
- d) The clear internal audit report from Hudson Accounting Ltd was noted;
- e) Receipt of a Community Infrastructure Levy (CIL) payment of £2,947.71 to be used to help fund the MUGA and play equipment was noted.
- f) The availability of bank reconciliations for inspection was noted.

#### **2022/108 Correspondence:**

- a) Correspondence for information was noted.
- b) i) Financial Request – Friends of Wadebridge Leisure Centre: Members gave consideration to the agenda report and 2 letters received in this regard and **RESOLVED** to send a letter of support to the Friends of Wadebridge Leisure Centre including details of the Town Council's Grant Application Policy and an Application form for 2023-24.  
  
ii) Electrical Sub-Metering Request – Cory Toilets: Members considered this request as set out in the agenda papers and **RESOLVED** not to approve the request from a new business in Padstow to sub-meter electricity from the Council's Corey Toilets.  
  
iii) Permission To Undertake Works – Padstow Cycle Hire: Members gave consideration to this request and **RESOLVED** to grant permission to Padstow Cycle Hire to undertake works to repair their roof as set out on agenda pages 44-45, provided that the additional heras fencing does not completely block the pathway and subject to receiving relevant Risk Assessments and PLI information to the satisfaction of Council's Health and Safety Advisor and Insurers.

iv) Land Use Request – Carols On The Quay: In considering the request from South Camel Christians Together, it was noted the event was an annual occurrence and it was **RESOLVED** to agree the land use request from South Camel Christians Together for use of the Bandstand on Sunday 27 November 2022 from 5.30pm to 6.45pm for their Carols On The Quay event as set out in their land use request, subject to receiving relevant Risk Assessments and PLI information to the satisfaction of Council's Health and Safety Advisor and Insurers.

**2022/109 Bandstand Use – Padstow Christmas Festival and Nadelik**

**Lowen:** There was some discussion on this item. Members noted the agenda report in this regard and that both the Padstow Christmas Festival and Nadelik Lowen had agreed on sharing arrangements for the space.

**RESOLVED** to extend permission for the Padstow Christmas Festival's use of the bandstand to cover the period Tuesday 29 November until Monday 5 December, being for set up days on 29-30 November, event days with live music on 1-4 December, and dismantling the marquee on 5 December.

**2022/110 Town Council Councillor Surgeries:** Members were referred to the report in the "to follow" papers regarding the Town Clerk's meeting with a representative of the NHS Social Prescribers programme which took place after the agenda despatch. The meeting had been very positive, the team had been struggling to find facilities in Padstow and were keen to work with the Council. Members were supportive of the Social Prescribers proposal that they make use of the Council Chamber once a week, suggested date being a Thursday morning for approx. 2.5 hours. It was noted that the expected number of attendees was approx. 10, being a mixture of local advertising and GP referrals. This would also involve use of the multi-use room as a quiet confidential space. Going forward, the Social Prescribers would be happy to work with the Council to "kick-off" community days at the Core Building as outlined in the "to follow" report. These community days could be linked up with the Councillor Surgery idea as volunteers would be needed to open and lock up and also incorporating a food larder. It was noted that the Core Building was still being prepared. New doors were on order and suitable furnishings would need to be purchased. It was suggested that it would be good to work towards having the Core Building and it's offering ready in January which would allow time to understand what is needed for the community and to check other local offerings so as not to compete and also time to investigate insurance.

**RESOLVED** to i) move in the direction of community days with Councillor Surgeries and a food larder for the Core Building; and ii) to approve use of the Council Chamber and Multi-Use room to the

NHS Social Prescribers once a week, free of charge and to issue permits to those attending.

**2022/111 Reports from members/Outside Organisations:** The update was noted for information.

**2022/112 Dates of Council Meetings:** Date of next meeting, Tuesday 29 November 2022 at 7.30pm and future meeting dates were noted.

**2022/113 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2022/114 RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 27 September 2022 be signed as a true record.

**2022/115 RESOLVED** to adopt the confidential minutes and approve recommendations of the Leisure, Tourism and Open Spaces Committee meeting held on 27 September 2022.

**2022/116 Ben's Crib Box:** See confidential minutes.

**2022/117 Use of Council Land: Railway Car Park:** See confidential minutes.

**2022/118 Tenant/Lease Matters Update:** See confidential minutes

Meeting closed at 8.25 pm