

PADSTOW TOWN COUNCIL

Council Offices
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Town Clerk
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26 October 2022

TO: MEMBERS OF THE STAFFING COMMITTEE

Councillors M Rickard (Chairman), P Curgenvén, A P Flide, K Freeman and Mrs T Walter

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** at the **Council Chamber, Council Offices, Station House, Padstow** on **Tuesday 1 November 2022 at 6.30 pm** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

K E Pemberton

Kathy Pemberton
Town Clerk

COVID: Please note this meeting will be operated with COVID precautions. All attending are asked to respect these provisions which are in place for all our safety.

Agenda

Press & Public are invited to attend

1. To receive **apologies for absence and announcements (if any)**
2. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.
3. **Public Participation:** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.
4. **To agree the minutes** of the meeting held on **Tuesday 19 July 2022** having been previously circulated and taken as read.
5. **2022/23 Update and Budget 2023/24:** To receive an update for 2022/23 and to give consideration to budget for 2023/24 in respect of staff/councillor training for recommendation to the Finance and General Purposes Committee.
6. **Date of next meeting:** Tuesday 13 December 2022 Time: 6.00 pm
7. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

- 8. To agree the confidential minutes** of the meeting held on **Tuesday 19 July 2022**
- 9. General Staffing Matters:** To give consideration in this matter and discuss and decide on way forward.
- 10. 2022/23 Update and Budget 2023/24:** To receive an update for 2022/23 and to give consideration to budget for 2023/24 in respect of staffing for recommendation to the Finance and General Purposes Committee.
- 11. Christmas Bonus:** To consider this matter and discuss and decide on the way forward.
- 12. Overtime, Sick Leave and Training:** To note update for information.

PADSTOW TOWN COUNCIL

**STAFFING COMMITTEE:
1 NOVEMBER 2022**

AGENDA PAPERS:

Committee members are reminded to bring to the meeting their agenda papers from the postponed meeting of 18 October 2022 (previously despatched).

Please contact the office before the Committee meeting should you need a copy of the full agenda pack and papers.