

EMERGENCY SCHEME OF DELEGATION – DECISIONS REGISTER 2022

Date of Decision	Ref. No	Decision Taken By	Financial Value	S137 [Yes or No]	Details
27.01.22	Jan 22:01	Town Clerk via Emergency Scheme	Various as per contracts	N	To accept the Everflow 3-year term for water supplies and the EDF 3-year term for electricity supplies.
04.02.22	Feb 22: 01	Town Clerk via Emergency Scheme	£775.00 + VAT	Y	<p>Following points were approved in respect of the Queens Platinum Jubilee:</p> <p>i) That the Council are happy to move forward with preparations to celebrate the “in principle” plans for the Queens Platinum Jubilee being mindful of H&S advice and budgetary matters.</p> <p>ii) To avoid disappointment due to limited stock that an order be placed for 4 portaloos at a cost of £285 + Vat and £490 + VAT for purchase of the Beacon</p> <p>iii) Delegate decisions in respect of the Queens Platinum Jubilee Events to Town Clerk in Consultation with the Chairman should it be necessary to avoid any delay.</p>
07.02.22	Feb 22: 02	Town Clerk via Emergency Scheme	Nil	N	To give permission to Threshold Sports event on 3 rd September 2022 which goes through Stile Field (from Mount Pleasant entrance and exit past war memorial to coastal path) provided insurance and risk assessment satisfy the Council’s insurers.
11.03.22	Mar22: 01	Town Clerk via Emergency Scheme	Nil	N	<p>Approved the request from the tenant to have openreach install fibre broadband into the Crib Box Café by digging a new underground duct using the existing connection used by the Council Offices and Museum as per the attached diagram on the basis that:-</p> <p>i)the tenant ensures the contractor makes good the affected area to the satisfaction of the Council, ensuring there are no trip hazards left after the works are completed;</p> <p>ii)that permission be subject to receiving appropriate risk assessments and public liability insurance to the satisfaction of Council’s insurers and health and safety advisors; and</p> <p>iii)that as the Proper Officer to the Council, the Town Clerk sign the relevant landlord permission for the works.</p>

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29.03.22	Mar22: 02	Town Clerk via Emergency Scheme	Nil	N	<p>Approved the request from Royal Cornwall Hospitals NHS Trust for a mobile covid vaccination team to operate out of the Core Building on the 5,7, 8 and 10 April 2022 and further that:</p> <ul style="list-style-type: none"> i) The building be made available between 9am – 4.30pm and offered free of charge; ii) 1 space be reserved in front of the building for use by an ambulance for the duration and 2 free parking permits be made available to team members for parking during the events; iii) Padstow Town Council support social media campaigns promoting the event; and that permission be subject to receiving appropriate risk assessments and public liability insurance to the satisfaction of Council’s insurers and health and safety advisors. <p>*01.04.22 Request withdrawn</p>
16.5.22	May22: 01	Town Clerk via Emergency Scheme	Nil	N	<p>Padstow Town Council agrees, due to the restrictions placed on Council as a result of the pandemic Coronavirus, to the following responses which represent the opinion of members of Padstow Town Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council:-</p> <p>PA22/03009 16 Cross Street Padstow Cornwall PL28 8AT – Renovation, extensions including demolition or rear garage and stone outbuilding and associated works.</p> <p>SUPPORTED provided i) the red brick wall (that is the original boundary wall) is retained ii) Conservation Officer satisfied.</p>
25.5.22	May22: 02	Town Clerk via Emergency Scheme	Nil	N	<p>Agreed to the request from Padstow Sailing Club to erect their temporary marquee on the Sailing Club’s leased outdoor space on Sunday 29 May 2022 and Friday 3 June 2022, noting that on each occasion the marquee will be dismantled the following</p>

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					<p>morning and provided that:</p> <ul style="list-style-type: none"> i) the tenant ensures that all other permissions which may be required are addressed and dealt with; ii) that the tenant provides risk assessment and PLI to the satisfaction of our health and safety advisor and insurers; and iii) the marquee is erected only provided conditions are suitable.
08.9.22	Sept22:01	Town Clerk via Emergency Scheme	Nil	N	<p>The following responses which represent the opinion of members of Padstow Town Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council:-</p> <p>PA22/07580 35 Treverbyn Road Padstow Cornwall - Non material Amendment to application no PA21/04115 dated 19.09.21 for proposed replacement dwelling with associated landscaping – namely amendment to rear dormer; minor extension to balconies; open plan living window changed to door; lower ground floor and ground floor ffl reduced; rear garden access stair from ground floor terrace revised with externally accessed store below; rear garden levels reduced; roof light position revised in bedroom 4 and front garden landscaping revised.</p> <p>After careful consideration it has been decided to support the non material amendment as long as there is no overlooking issues, we note the obscure glazing on the balconies will help in this regard.</p>

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23.09.22	Sept22:02	Town Clerk via Emergency Scheme	Nil	N	<p>The following responses which represent the opinion of members of Padstow Town Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council:-</p> <p><u>PA22/05732</u> Porthmissen Farm Trevone Cornwall – Repair of the barn roofs (also in relation to PA21/06101 & PA21/06102) Supported provided conditions i) Bat Mitigation Licence obtained ii) Timeframe set for temporary roof covering to be reinstated with traditional Cornish slate.</p> <p><u>PA22/05733</u> Porthmissen Farm Trevone Cornwall – Listed building consent – to repair the roofs of the buildings in the courtyard adjacent to the farmhouse. This is the second phase of a larger project already in the planning process (PA21/06101 & PA21/06102 for phase 1) Supported provided conditions i) Bat Mitigation Licence obtained and Natural England legislation is adhered to in their report ii) Historic Environment Planning comments are taken into consideration regarding timeframe and reusing the old slates as much as possible.</p> <p><u>PA22/06995</u> Prideaux Place Tregirls Lane Padstow Cornwall – Works to trees subject to a Tree Preservation Order (TPO) works include 5.5m highway clearance across all areas; removal of any Ash Die Back; 3 no limbs to Pollard; 2no Holm Oak trees to Pollard. (t1 T2) 1no Holm Oak to be removed due to decay; 1no Dead Elm in A4; 1no Oak in G2 3M crown reduction Supported provided Tree Inspection Officer supportive and any replanting is using native species to the area.</p>

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23.09.22	Sept22:02 continued	Town Clerk via Emergency Scheme	Nil	N	<p>PA22/06996 Prideaux Place Tregirls Lane Padstow Cornwall – Works to trees subject to a Tree Preservation Order (TPO) works include generally remove all Ash with evidence of Ash Die Back; T3 remove dead Elm; T1 Wolm Oak 3.5m reduction; T2 ADB dismantle; T6 ADB dismantle; T7 Sycamore dismantle; T8 ADB dismantle. T10 Sycamore dismantle decay at base; T5 Oak Deadwood; T3 ADB (deer park entrance); T6 Oak dead wood; T7 Sycamore fell; T11 Beech fell fungus at base. Supported provided Tree Inspection Officer supportive and any replanting is using native species to the area.</p> <p>PA22/07012 8 Barrys Lane Padstow Cornwall PL28 8AU – Proposed extension, loft conversion, remodelling and replacement annexe. Supported provided access to the Little Theatre is maintained throughout the duration of the work and assurance any damage incurred to the Little Theatres wooden buildings close to the dividing wall are made good.</p> <p>PA22/07132 78 Sarahs View Padstow Cornwall PL28 8LU – Application to replace conservatory style roof with flat roof/balcony, replace dormer window with patio doors, installation of glass balustrade and construction of a second dormer with patio doors. Supported provided no overlooking issues</p> <p>PA22/07820 Black Shed Upper Dobbin Lane Trevone Padstow – Construction of replacement dwelling. Support</p>

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18.11.22	Nov:22:01	Town Clerk via Emergency Scheme	Nil	No	Community Network Review: No Council decision made It wasn't possible to pull together a full response from the Council in respect of the Community Network Review due to the few responses received and differing views. Instead, comments from Councillors who responded were provided to the Community Link Officer to feed into the consultation process.
18.11.22	Nov:22:02	Town Clerk via Emergency Scheme	Nil	No	Agreed in respect of the Satellite Food Bank and Warm Spaces ESD: i) To offer a satellite Food Bank in Padstow to Wadebridge Food Bank on Tuesday Mornings (9.15 am to 1 pm) from the Council Offices, with a view to looking to migrate this to the Core Building in the future. ii) Also to provide and advertise a Warm Space in the Council Chamber on Tuesdays (9.15 am to 1 pm). iii) The above times to be offered when the office is open (NB: the office closes over the Christmas period).
24.11.22	Nov:22:03	Town Clerk via Emergency Scheme	Free parking permits for bands	No	Agreed the request for Padstow Christmas Festival of: i) 3 coach spaces be reserved and used by Padstow Christmas Festival for marquee company storage from Saturday 26 until morning of 29 November & again on Sunday 4 December until morning of 6 December, as long as payment is made for the spaces and banks person is used when moving in the car park. ii) 2 coach spaces and free parking passes provided for Town Bands on Friday 2nd December 5pm-9.30pm & Sunday 4th December 11.30am – 1.30pm.
25.11.22	Nov:22:04	Town Clerk via Emergency Scheme	£2,210	No	Agreed in respect of the King's Coronation ESD: i) A community screening of the Coronation of King Charles III in Wheal Jubilee Parc on Saturday 6 May;

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					<p>ii) To avoid disappointment, to book a screen and operator with Skylight Mobile Outdoor Cinema at a cost of £1,690 plus VAT and to pay 50% of the fee at the time of booking using budget available from the 2022/23 Community Events budget. Paying the balance 30 days prior to the event from the 2023/24 Community Events budget.</p> <p>iii) To avoid disappointment, to book a 4 standard event portable toilet unit with Andyloos at a cost of £325 plus VAT and to book 1 medic with Omega Medical for 4 hours at a cost of £195 plus VAT, both to invoice after the event and payment to be made from the 2023/24 Community Events budget; and</p> <p>iv) To note that at present insurance consider the event will be covered under the insurance policy but that should the event evolve, a premium may become applicable.</p>