

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting of Padstow Town Council held on Tuesday 31 January 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, A P Flide, K Freeman, A N Rees, M Rickard, Mrs T Walter and C WatsonSmyth

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker), Cornwall Councillor S Rushworth and 1 member of the public.

**2022/145 To receive apologies for absence and announcements:**

Apologies were received from Councillors P Curgenvan and Mrs J Dawe (training). There were no announcements.

**2022/146 Declarations of interest from Members:** There were no declarations of interest.

**2022/147 Dispensations:** There were no dispensations.

**2022/148 Public Participation:**

Cornwall Councillor's Report: Cornwall Councillor Rushworth provided the following updates to Council:

- Cornwall Council (CC) had voted not to make any changes to the parish boundary at Trevone;
- A member's allowance of £2,500 had been agreed for CC Councillors;
- Mayor for Cornwall: Public consultation ending in February, results to be considered by Cabinet. Full Council to vote in April on whether or not to hold a referendum. Decision on deal to be made at July Full Council meeting, though if referendum agreed decision likely to be delayed until October;
- Has recently been working with residents of coastguard cottages regarding retro-fixing issues. Residents had been given help for heating costs due to situation. Works to recommence in April;
- Noted the Treceus Farm site meeting had been postponed. Would chase for CC to confirm rescheduled date to PTC;
- In response to comments from the Chairman, Councillor Rushworth noted that the relining works that CC had approved c.2years ago in respect of its own Link Road Car Park were still incomplete and the condition of the markings had deteriorated further, as had the fencing both of which needed addressing.

Police Report: There was no police report.

One member of the public addressed Council in support of their application for co-option to Padstow Town Council under agenda item 12. Comments included:

- Had given consideration to applying for a long time;

- Was previously a member of the Padstow Harbour Commissioner board for 2 years, had stepped down when applying for a job working for PHC;
- Experience of working as a team having spent 23 years as part of the lifeboat crew.
- In response to member questions they confirmed they were aware of the role's time commitment and had already spoken with their employer and colleagues to confirm cover would be possible as and when required.

**2022/149 RESOLVED** that the minutes of the meeting held on **Tuesday 29 November 2022** be signed as a true record.

**2022/150 Clerk's Report/Work Programme:** The report was noted for information. The Town Clerk provided further updates in respect of the Community Support item advising that she had meetings arranged with both the NHS Prescribers and the co-ordinator for Disability Employment. She had been informed by the Food Bank that they were looking at using funding to pay for a CAB advisor whom they may be able to share with Padstow during the satellite opening times.

In response to a query, the Town Clerk confirmed that the Tuesday warm space was still taking place but to date there had not been much take up.

The Chairman noted the list of works outlined in the work programme and encouraged members to share this information with the community. It was noted that there was misinformation within the community that the works to the Lawns play area was for additional parking spaces. The Town Clerk confirmed she would look at providing information notices to share on the Council's website and social media. It was suggested by a member that Tesco be approached to see if a section of their notice board could be used by the Town Council to share information about upcoming projects and their progress for those who are unable to access social media.

**2022/151 Committees/Working Group Meetings:**

- a) i) **RESOLVED** to adopt the minutes and approve recommendations of the Highways Roads and Transport Committee meeting held on 17 January 2023;
- ii) **RESOLVED** to adopt the minutes and approve recommendations of the Staffing Committee meeting held on 24 January 2023; and
- iii) **RESOLVED** to adopt the minutes and approve recommendations of the Leisure, Tourism and Open Spaces Committee meeting held on 24 January 2023, having been tabled and read.
- b) **RESOLVED** to receive the minutes of the Planning Committee meetings held on i) 13 December 2022; ii) 10 January 2023.

## **2022/152 Finance: Monthly Accounts and Payments January 2023**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made January (b) of £6,243.69 and direct debits of £2,262.63; ii) ratify payments made January (a) of £2,261.69, standing orders or direct debits (regular payments of the same amount) of £8,239.50 and direct debits of £642.85; iii) ratify payments made December (c) of £6,641.40 and direct debits of £1,509.52; iv) ratify payments made December (b) of £2,614.33, December gross wages of £29,571.42 and direct debits of £267.27; and v) ratify payments made December (a) of £3,875.27, standing orders or direct debits (regular payments of the same amount) of £8,239.50 and direct debits of £1,594.50.
- c) Car park takings were noted.
- d) **RESOLVED** to purchase an additional £5 million Public Liability Insurance (PLI) cover, on top of the £10 million cover provided by Aviva in order to keep the Council's full PLI cover at £15 million as in previous years.
- e) The availability of bank reconciliations for inspection was noted.

## **2022/153 Correspondence:**

- a) Correspondence for information was noted.
- b) i) International Women's Day - Participation in NALC's celebration: Consideration was given to participating in NALC's video campaign to showcase women's achievements in the local council sector to encourage and inspire more women to stand as Councillors.

**RESOLVED** to support NALC's campaign in celebration of International Women's day but to decline the offer to participate.

iii) Land Use Request – Bandstand: RSPCA: Consideration was given to this request which members noted was the postponement of an event previously granted permission.

**RESOLVED** to approve the request from the RSPCA to use the bandstand on Friday 18 August 2023 between 10am and 4pm for the purpose of promoting the #DogKind campaign as set out in the land use request, subject to receiving relevant PLI and Risk Assessments to the satisfaction of Council's health and safety advisors and insurers.

**2022/154 Gorsedh Update:** The Town Clerk provided a verbal update on this item. She advised that the initial interest meeting held earlier in the month had been well attended, after which she had given the Gorsedh representatives a tour of the town.

The Gorsedh's current thoughts for the proclamation in April was to robe at the Church and then walk from the Church car park along Duke Street to the bandstand and return. They had been advised to hold the event earlier than their usual time of 11am as the town

was expected to be very busy. Their current plans were to start at 10am and it was noted that the Gorsedh would be submitting the relevant road closure. The Town Clerk had assisted with the booking of 4x4 Response to man the closure. Expected numbers were 40 people plus the banners, bards, harpist. It was understood that they would be holding their AGM at a venue in the town following the proclamation.

Currently, the Town Clerk was awaiting confirmation that the Gorsedh were in agreement with the notes of the initial meeting so that these may be shared. It was noted that the Gorsedh were looking to confirm the Lady of Cornwall as soon as possible.

With regard to the main event in September, the venue for the Saturday was to be Prideaux Place but full details and the details of other venues over the weekend were still to be confirmed.

**2022/155 King's Coronation Update:** Members noted the agenda report and that a mobile outdoor cinema screen had now been sourced by Skylight mobile for an additional fee of £300 [being a direct recharge from the manufacturer to the supplier] which had been approved by the Town Clerk and RFO under their discretionary spending powers. The booking had been secured with a 50% deposit as agreed by Council under the November Emergency Scheme of Delegation.

Consideration was given to a way forward and it was felt a good idea that nominated members work with the office to develop more detailed proposals for consideration.

**RESOVLED** to nominate Councillors Mrs Colwill and Mrs Walter to work with the office in order to work up detailed proposals for celebrating the King's Coronation to bring back to a future meeting.

**2022/156 Town Councillor Vacancy (Padstow Ward):** It was noted that there was 1 applicant for co-option whose application had been previously circulated to members and whom had addressed Council and their questions during public participation.

**RESOLVED** to appoint by co-option Mr Alan Hoskin to Padstow Town Council as a Padstow Ward member having been unanimously agreed.

**2022/157 Planning: RESOLVED to make the following planning application responses to the Planning Authority (Cornwall Council):**

a) **PA23/00018 18 Egerton Road Padstow Cornwall PL28 8DJ**  
– Non Material amendment in relation to decision notice PA22/04147 dated 07/07/22 – Garage floor level reduced, chimney removed, minor alteration to windows and doors.

**SUPPORTED**

**Councillors K Freeman and M Rickard abstained from the vote and requested their abstention be recorded.**

**2022/158 Reports from members/Outside Organisations:** The report was noted for information.

**2022/159 Dates of Council Meetings:** Date of next meeting, Tuesday 28 February 2023 at 7.30pm and future meeting dates were noted.

**2022/160 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2022/161 RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 29 November 2022 be signed as a true record.

**2022/162 RESOLVED** to adopt the confidential minutes and approve recommendations of the i) Staffing Committee meeting held 24 January 2022; and ii) Leisure, Tourism and Open Spaces Committee meeting held on 24 January 2022, having been tabled and read.

**2022/163 Ben's Crib Box Request:** See confidential minutes.

**2022/164 Padstow Social Club Request:** See confidential minutes.

**2022/165 Cornwall Council – Core Building:** See confidential minutes.

**2022/166 Padstow Sand:** The agenda report and update in the "to follow" papers were noted for information.

**2022/167 Tenant/Lease Matters Update:** The updates were noted as per the agenda report in the "to follow" papers.

**2022/168 Use of Council Land: Railway Car Park:** The update was noted as per the agenda report in the "to follow" papers. Further, the Town Clerk advised she had requested the return of Council's minutes from the county archives.

Meeting closed at 8.40 pm