

FINANCE AND GENERAL PURPOSES COMMITTEE

21 FEBRUARY 2023

GRANTS PACK 2 (Pg 61 - 120)

Samantha Daly

From: Enquiries
Subject: FW: New submission from Grant Application
Attachments: Income-and-Expenditure-for-202224012023.pdf; Addendum-to-accounts.pdf

Sent: 25 January 2023 10:43
To: Enquiries <Enquiries@padstow-tc.gov.uk>;
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Padstow Sailing Club

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

5yrs - senior

1.4 Number of members

150

1.5 Is your organisation a registered charity?

Yes

Registered Charity Number

1171586

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

The objectives of the Club are to promote and facilitate community participation in sailing and water activities, and to provide a framework for everyone to enjoy the sport in whatever capacity and whatever level the individual desires.

Section 2: Grant Request

2.1 For what purpose is the grant required?

RYA level 1, 2 & 3 dinghy training courses for 6 local children

2.2 How much grant aid are you requesting?

£ 500.00

2.3 What is the finance requested required to assist with?

A specific project or purchase

2.4 Project or Purchase Overview

The Clubs aim is to provide local youngsters with the opportunity to gain RYA dinghy level 1,2 & 3 accreditation through RYA courses at the club. This will help to provide the next generation of young sailors from the local community with a sporting interest to the benefit of Padstow.
The cost per trainee is in region of £175. We would aim to offer 6 local youngsters the opportunity subsidised by Grant and Club bursary

2.5 Estimated cost of the project and /or equipment.

£ 175.00

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Padstow Sailing Club

4.3 Who is your organisation's Treasurer?

Mr Barry Harris

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Tony Rickard

Position in organisation

Committee Member / Past Commodore

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mrs Marie Roddis

5.1 Who is the Secretary of your organisation?

Mr Peter Roddis

Section 6: Financial Information

File Upload (Accounts)

- [Income-and-Expenditure-for-202224012023.pdf](#)

File Upload (Financial Statement)

- [Addendum-to-accounts.pdf](#)

Declaration

✓ The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

Padstow Sailing Club CIO

Opening Statement as at 1st January 2022

Page 1

Current Account	46,786.48
Savings Account	5.68
Total	<u>46,792.16</u>

Income & Expenditure Account 01/01/2022 -31/12/2022

<u>Receipts</u>		<u>Payments</u>	
Balance brought forward	46,786.48	Expenses [as per list]	19,227.92
Income [as list]	25,487.71	Current Account carried forward	53,046.27
	<u>72,274.19</u>		<u>72,274.19</u>

Status as at 1st January 2023

Current Account	23,570.27	Balance brought forward	46,792.16
'Pontoon Fund' combined with the 'Access to the water fund'	29,476.00	Income	25,487.71
Savings Account	5.68	Expenditure	-19,227.92
Total	<u>53,051.95</u>	Total	<u>53,051.95</u>

Addendum to Accounts Padstow Sailing Club

Please note that our balance of £53,051.95 includes fund raising activity of £25,487.71 which is allocated toward the cost of providing an improved pontoon to give better access to the water. This fund will be added to from future fund raising activity with an estimated pontoon cost in excess of £100,000. As a club we also have to maintain a reasonable current finance balance for the replacement of Safety boats , club boats and equipment .

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Samantha Daly

From: Enquiries
Subject: FW: New submission from Grant Application
Attachments: Padstow-Rotary-Club-acs.pdf; Padstow-Rotary-Club-acs1.pdf

Sent: 30 November 2022 15:16
To: Enquiries <Enquiries@padstow-tc.gov.uk>;
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Padstow Rotary Club

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

All

1.4 Number of members

14

1.5 Is your organisation a registered charity?

Yes

Registered Charity Number

1042447

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

Raise funds for local individuals and charitable organisations in need.

Section 2: Grant Request

2.1 For what purpose is the grant required?

Music in the Park

2.2 How much grant aid are you requesting?

£ 3,500.00

2.3 What is the finance requested required to assist with?

General running costs

Date (From)

01/07/2022

Date (To)

30/06/2022

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Rotary Club of Padstow Charitable a/c

4.3 Who is your organisation's Treasurer?

Jim Barlow

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Richard Sandry

Position in organisation

President

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mr Richard Sandry

5.1 Who is the Secretary of your organisation?

Mr Ross Mac Rae

Section 6: Financial Information

File Upload (Accounts)

- [Padstow-Rotary-Club-acs.pdf](#)

File Upload (Financial Statement)

- [Padstow-Rotary-Club-acs1.pdf](#)

Declaration

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Company: ROTARY CLUB OF PABSTON
 Subject: CHARITABLE TRUST 10424A7

Date: 31.12.21
 Reference: JB

FINANCIAL STATEMENT 30TH JUNE 2020

	2020	2019
EVENTS SURPLUS	120	20102
WIKING WELL	1059	476
BANK INTEREST	10	12
<u>TOTAL INCOMING RESOURCES</u>	1189	20590
<u>RESOURCES EXPENDED</u>		
LITARY	839	216
CHARITABLE DONATIONS	11618	8844
<u>TOTAL RESOURCES EXPENDED (12457)</u>	8760	
<u>NET INCOMING (OUTGOING)</u>	<u>(11268)</u>	11530

Samantha Daly

Subject: FW: New submission from Grant Application
Attachments: Wednesday-Watering-Hole-statement-re-audited-accounts-2023.docx;
Wednesday-Watering-Hole-accounts-2023.docx

Sent: 29 January 2023 18:07
To: Enquiries <Enquiries@padstow-tc.gov.uk>;
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Wednesday Watering Hole

1.2 Where is the organisation based?

Padstow Church Rooms

1.3 Age range for services provided

Mostly elderly but no restrictions

1.4 Number of members

20

1.5 Is your organisation a registered charity?

No

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

We aim to combat loneliness and isolation by providing a warm, safe and welcoming space for anyone in the community. The afternoons are run by a group of volunteers from the community, and we open every Wednesday from 2-4pm for friendly chat, tea/coffee and cake. For some attendees who live alone it is the only time in the week they meet with people. We arrange lifts for those who cannot walk down. In the same way as the now closed memory cafe we welcome people with disabilities including memory loss. Activities are available and there is always a jigsaw in progress and usually a game of dominoes.

Section 2: Grant Request

2.1 For what purpose is the grant required?

To pay cost of hiring church rooms. This should be £1000 pa. Last year the committee reduced it to £500 as we were starting up but they may struggle to do so this year with the increased costs of heating.

2.2 How much grant aid are you requesting?

£ 1,000.00

2.3 What is the finance requested required to assist with?

General running costs

Date (From)

01/04/2023

Date (To)

31/03/2024

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

PCC of St Petroc's Church Padstow

4.2 Address To Send Cheque

Wednesday Watering Hole, Padstow Church Rooms,
Church Street,
Padstow, Cornwall PL28 8BG
United Kingdom
[Map It](#)

4.3 Who is your organisation's Treasurer?

Mr Tim Bishop

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Rev. Fiona Giorla

Position in organisation

Coordinator

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mrs Ann Spear

5.1 Who is the Secretary of your organisation?

Mrs Pat Thomas

Section 6: Financial Information

File Upload (Accounts)

- [Wednesday-Watering-Hole-statement-re-audited-accounts-2023.docx](#)

File Upload (Financial Statement)

- [Wednesday-Watering-Hole-accounts-2023.docx](#)

Declaration

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Wednesday Watering Hole

The attached current financial statement shows income and expenditure for room hire to 31/03/23, and also current financial position at 29/01/23.

No audited accounts are required.

Wednesday Watering Hole (WWH)

Financial Information for year ending
31/03/23

Income

Grant from PTC £500

Small voluntary donations made by
attendees for incidental expenses
and to save towards a treat / outing in the
summer.

Total cash donations £270.88
(to 28/01/23)

Balance in cash £263.59
(at 28/01/23)

Expenditure

Cost of hiring church rooms £500

Teabags/coffee etc £7.29

Most refreshments have been donated.
(This may not continue.)

From: Enquiries
Subject: FW: FW: New submission from Grant Application



COPY

Sent: 24 January 2023 21:05
To: Enquiries <Enquiries@padstow-tc.gov.uk>

Section 1: Organisation Details

1.1 Name of organisation/group

Padstow Rowing Club

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

12-70+

1.4 Number of members

57

1.5 Is your organisation a registered charity?

No

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

Padstow Rowing Club aims to make the sport of gig rowing accessible to all. We have opportunities for members to compete in our crews at events in Cornwall and the Isles of Scilly. Members can also choose to row regularly for pleasure, fitness, mental health and to enjoy the social side of the sport. Novices and juniors to learn to row with us each season and last year we gained several new members who went on to compete in the County Championships in Newquay in September. We are the only club to still have all wooden boats and we are passionate about preserving the proud tradition of gig rowing for the people of Padstow now and in the future.

Section 2: Grant Request

2.1 For what purpose is the grant required?

A new cover for our racing gig Petroc

2.2 How much grant aid are you requesting?

£ 500.00

2.3 What is the finance requested required to assist with?

A specific project or purchase

2.4 Project or Purchase Overview

Our beautiful racing gig Petroc is kept safe on her trailer where she can't be knocked or damaged. The cover which we have on her is showing signs of wear and tear from the sun, rain, wind and seagulls. We would like to buy a new cover which offers her better protection from the elements and looks smart when she is travelling around Cornwall representing Padstow. Luckily, the most competitive quote we have is from a local company, enabling the cover to be built and fitted here in Padstow by Freeman sails.

Description	Quantity	Unit Price	VAT	Amount	GBP
Pilot Gig Cover					
• Construction; Top Gun acrylic coated polyester					
• Fastening System; Webbing straps with bar buckles					
• Detailing; Reinforcement at chafe points, vents and cutouts for trailer straps					
• Includes; Fitting in Padstow					£ 842

Addition of Club branding to gig cover £ 405.00

Subtotal 1,247.00
TOTAL VAT 20% 249.40
TOTAL GBP 1,496.40

2.5 Estimated cost of the project and /or equipment.

£ 1,496.40

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

One

Funding Source 1

Padstow Freemasons

Amount Requested (Source 1)

£ 250.00

Amount Received (Source 1)

£ 500.00

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Padstow Rowing Club

4.3 Who is your organisation's Treasurer?

Mr Jonathon Trenouth

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Sean Alcock

Position in organisation

Chairperson

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mr Sean Alcock

5.1 Who is the Secretary of your organisation?

Ms Laura Reid

Section 6: Financial Information

File Upload (Accounts)

- [PRC-Profit-Loss-March-22.docx](#)

File Upload (Financial Statement)

- [Padstow-Row-Club-bank-statement-Jan-23.pdf](#)

Declaration

 The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within

PADSTOW ROWING CLUB LTD
PROFIT AND LOSS ACCOUNT
FOR THE PERIOD ENDED 31 MARCH 2022

1
1

TURNOVER	19140
ADMINISTRATION EXPENSES	<u>(24182)</u>
PROFIT/(LOSS) BEFORE TAXATION	(5042)
LESS CORPORATION TAX	NIL
PROFIT/(LOSS) AFTER TAXATION	(5042)
BROUGHT FORWARD	75278
CARRIED FORWARD	70236

The notes on this page form part of the accounts.

There were no other recognised gains or losses.



BB INST ONLINE Statement

Printed 08 January 2023

PADSTOW ROWING CLUB LTD

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK) Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
09 Dec 22	INTEREST (GROSS)		0.43		1880.36
09 Nov 22	INTEREST (GROSS)		0.20		1879.93
10 Oct 22	INTEREST (GROSS)		0.08		1879.73
09 Sep 22	INTEREST (GROSS)		0.08		1879.65
09 Aug 22	INTEREST (GROSS)		0.08		1879.57
11 Jul 22	INTEREST (GROSS)		0.02		1879.51
09 Jun 22	INTEREST (GROSS)		0.02		1879.49
09 May 22	INTEREST (GROSS)		0.04		1879.47
11 Apr 22	INTEREST (GROSS)		0.02		1879.48
09 Mar 22	INTEREST (GROSS)		0.01		1879.44
09 Feb 22	INTEREST (GROSS)		0.02		1879.43
10 Jan 22	INTEREST (GROSS)		0.05		1879.41
06 Jan 22	PADSTOW ROWING CLU 309626 30913960	TFR		5000.00	1879.36
08 Dec 21	INTEREST (GROSS)		0.06		6879.36
09 Nov 21	INTEREST (GROSS)		0.06		6879.30
18 Oct 21	PADSTOW ROWING CLU 309626 30913960	TFR		5000.00	6879.24
11 Oct 21	INTEREST (GROSS)		0.10		11879.24
09 Sep 21	INTEREST (GROSS)		0.10		11879.14
09 Aug 21	INTEREST (GROSS)		0.10		11879.04
09 Jul 21	INTEREST (GROSS)		0.10		11878.94
09 Jun 21	INTEREST (GROSS)		0.10		11878.84
10 May 21	INTEREST (GROSS)		0.10		11878.74
08 Apr 21	INTEREST (GROSS)		0.10		11878.64

that we must have new chairs, as we have a duty of care to all our users and we do not want any accidents to occur. The maintenance of the old hall and contents is a priority and ongoing and supported by fundraising activities. However, the committee feels that we must retain sufficient funds in hand for any unexpected repairs to the structure and fabric of the building and also to meet the high cost of cleaning, utility and heating bills.

Section 2: Grant Request

2.1 For what purpose is the grant required?

To replace the existing old plastic stacking chairs with durable, safe and modern conference style chairs. Some chairs would need to have arms to help some of our users who find it difficult to move around.

2.2 How much grant aid are you requesting? See estimate-Cost of replacing the chairs

Page 1 of 3

2.3 If required to assist general running costs - please confirm dates of the financial year relative to your application: N/A

From _____ To.....

2.4 If required to finance a specific project or purchase, please give details including the total estimated cost of the project and /or equipment:

We are requesting the cost of replacing the old plastic chairs which is:

£4,193.82 as per estimate (attached)

Section 3: Additional Funding

3.1 Has your organisation approached any other funding sources for assistance during the past year? No

Please give details below:

Source	Amount requested	Amount received
.....
.....
.....

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Trevone WI

4.2 If your grant application is successful, to which address should the cheque be sent?

4.3 Who is your organisation's Treasurer?...Mrs Susan Nunn

Section: Contact Information

5.1 Please provide details of the person with whom this application can be discussed :

Name and position in organisation: Mrs Elizabeth Baker

President Trevone WI.....Telephone Number..()

Email address....

Page 2 of 3

5.2 If different to question 5.1 who is the Chairman of your organisation?

5.3 If different to question 5.1 who is the Secretary of your organisation?
Mrs Janet Creffield

Section 6: Financial Information

A copy of the organisation's most recent audited accounts should be included in your application. Where this is not possible a breakdown of your current financial position is required. Please indicate your enclosed financial information:

I enclose a copy of my organisation's most recent audited accounts Yes

I enclose a breakdown of my organisation's current financial position Yes

Declaration

The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

Signature_____

Date.....20/1/2023.....

Name.....ELIZABETH BAKER.....

Position held in organisation.....PRESIDENT.....TREVONE W.I.....

Privacy Statement: Any personal data you share will not be published or shared with third parties. Personal data will only be used for the purpose of progressing and, where successful, administering your grant as set out in the application above. To view Padstow



"Helping you to cope"

The Carer's Club is an organisation that meets every month and provides a venue for people caring for someone at home to bring them to a soup lunch at the WI Hall Trevone. Many members are caring for someone with dementia and for some this is the only social outing they have.

We also hold other events at the hall including a Summer BBQ, Singalong sessions and this year, a Coronation Lunch.

We currently have around 40 members from Padstow, Trevone, St Merryn, St Eval Parish and surrounding villages. The group provides a support network for people who are often isolated and struggling with their situation. Many ex carers continue to come after they have lost their partner and the friendships they make within the group are very important to them. Covid and the lockdown have had a detrimental effect on everyone but particularly on those members who live alone or with a partner whose support networks were curtailed.

My only concern regarding the facilities at the hall is that the seating arrangements are not ideal for our members. The present old plastic chairs are uncomfortable with no padding. Ideally we would like more comfortable chairs, perhaps some with arms to provide additional support for those with particular mobility problems.

Document Number

11177

Document Date

17.01.23

Page

1/1

Customer No.

138941

Your Reference

Your Contact

Name: **Bailey Gonsalves**

Tel: **01303 236418**

email:

Delivery Address

Trevone WI

Currency: **GBP**

Description	Quantity	UoM	Price	VAT %	Total
CB0001 R1 Chair - Cobalt AD004 Fabric - Silver Frame	40	each	64.41	20.00	2,576.40
Item Code: Y/B0390120_000					
Discount: 5.0000% Already Deducted					
CB0041A R3 Armchair - Cobalt AD004 Fabric - Silver Frame	10	each	91.85	20.00	918.45
Item Code: Y/L0430120_000					
Discount: 2.5000% Already Deducted					

VAT Details

VAT %	Net Amount	VAT	Gross
20.00	3,494.85	698.97	4,193.82

Quotation Subtotal: **GBP 3,494.85**

Total Before VAT: **GBP 3,494.85**

Total VAT Amount: **GBP 698.97**

Total Amount: GBP 4,193.82

Payment Terms:

Payment with Order

FREE UK MAINLAND DELIVERY EXCL HIGHLANDS
DELIVERY TIME SCALE TBC --ROUGHLY 2-3 WEEKS
DISCOUNTS APPLIED

Thank you for giving us the opportunity to quote for the items detailed above.
This quotation is based on a single delivery address and the prices will hold firm until: 17/02/23

Company Reg No.: 536385
VAT No.: GB201292415
E-Mail: gopakinfo@gopak.co.uk
Website: www.gopak.co.uk

Phone: 0800 195 4255
Swift/BIC Code: BARCGB22

Bank Name: Barclays Bank
Bank Account: 60417017
Sort Code: 201800
IBAN: GB26BARC20180060417017

81

CURRENT POSITION

WI name
Charity number (if registered)
Federation

Trevone
X55843
CORNWALL



FINANCIAL STATEMENT

For the period

from 01/01/2023

to 31/12/2023

Section A

Receipts and Payments

	Total £	Last year £		Total £	Last year £
A1 Receipts			A2 Payments		
Receipts at meetings	0.00		Meeting expenses	50.00	323.00
Subscriptions (WI share)	5.40	1,393.20	Committee Members' expenses	79.54	374.33
Federation Share	5.60	1,394.40	Federation Share	11.20	1,405.60
Gift Aid	0.00	198.45	Federation Refund Re 2020	0.00	0.00
Publications	0.00		Pooling of fares / expenses	0.00	74.05
Activities & events	0.00	314.00	Publications	0.00	138.04
WI fundraising	0.00	952.55	Activities & events	0.00	390.00
Interest received			WI fundraising	0.00	178.20
Paid into current account	0.00		Insurance	0.00	544.31
Paid into deposit account	6.72	8.06	Donations made	0.00	225.00
Grants and donations	0.00	67.15	Other payments		
Other income			WI-owned hall - total payments	76.74	5,723.00
WI-owned hall - total receipts	148.50	2,379.65	Capital		0.00
Capital	0.00	0.00			
Total Receipts	166.22	6,707.46	Total Payments	217.48	9,375.53

A3 <i>Restricted funds included in total receipts</i>			A4 <i>Restricted funds included in total payments</i>		
--	--	--	--	--	--

Total Receipts less Total Payments (Surplus/Deficit for the year)	(51.26)
A5 Total cash funds brought forward from last year (equals last year's total at B1)	37,830.47
A6 Total cash funds carried forward at this year end	37,779.21
A7 Total restricted funds at year end included in total cash funds above	

The main purposes of the Women's Institute organisation are:

(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;

(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;

(c) to advance health for the public benefit; and

(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name Trevone WI

Section B Statement of assets and liabilities at the year end

	Total £	Last year £
B1 Cash funds		
B1.1 Final bank balance as per Account Book, including uncleared items	22,041.17	22,099.15

82

B1.2 Reconciliation of final bank balance from Account Book to bank statement

Bank statement total at year end	22,041.17
Plus amounts paid in to bank but not cleared	0.00
Less cheques written but not cleared	0.00
Less any cheques still uncleared from last year	0.00
Total (should equal balance at B1.1)	22,041.17

B1.3 Savings / deposit account balance	15,738.04	15,731.32
B1.4 Petty cash in hand	0.00	0.00
B1.5 Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over enter as a negative amount		
Total cash funds	37,779.21	37,830.47

B2 Investments (if any)

B3 Other monetary assets (e.g. any money owed to the WI)

B4 Other assets held by the WI

e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*
WI Owned Hall	400,000.00	

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature	Name	Date of approval	
	Elizabeth Baker		President
	Susan Nunn		Treasurer

Independent financial examiner's initials:

WI name

Trevone WI

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions	5.60	11.20	
Federation event bookings by individual members			
NFWI and / or federation raffle			
Pooling Of Fares			
Publications			
Insurance			
Federation Refund Re 2020			
Total	5.60	11.20	0.00

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

Receipts this year £	Payments this year £	Any balance held at year end £
-------------------------	-------------------------	-----------------------------------

Name or description of restricted fund:			
Total		0.00	0.00

C3 Further details of WI activities (fundraising / other)

Include additional details that would be helpful to WI members or other readers of the financial statement

**Receipts
this year**
£

**Payments
this year**
£

Activities & events (description)	Receipts this year £	Payments this year £
Total WI activities	0.00	0.00
WI fundraising description)		
Total WI fundraising	0.00	0.00
Grants & donations		
Total grants & donations	0.00	0.00
Other income / expenditure		
Total other income / expenditure	0.00	0.00

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of
Charity number (if registered)

Trevone
X55843

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended ...31st. December 2023..

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in brackets if they do not apply.

Comments:

Signed:

Date:

Name: Martin Saunders

Address: Hursley Trevone Road Trevone Cornwall PL28 8QX

WI name
Charity number (if registered)
Federation

Trevone
X55843
CORNWALL



FINANCIAL STATEMENT
For the period

from 01/01/21 to 31/12/21

Section A Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	0.00		Meeting expenses	165.00	99.00
Subscriptions (WI share)	11.00	1,044.00	Committee Members' expenses	301.00	39.00
Federation Share	1,310.00	999.00	Federation Share	1,288.00	1,117.00
Gift Aid	0.00	111.00	Federation Refund Re 2020	(29.00)	
Publications	0.00		Pooling of fares / expenses	48.00	39.00
Activities & events	728.00	100.00	Publications	112.00	155.00
WI fundraising	252.00	188.00	Activities & events	772.00	256.00
Interest received			WI fundraising		
Paid into current account	0.00		Insurance	5.00	5.00
Paid into deposit account	1.00	5.00	Donations made	17.00	10.00
Grants and donations	94.00		Other payments		
Other income			WI-owned hall - total payments	4,503.00	2,934.00
WI-owned hall - total receipts	1,872.00	1,401.00	Capital		852.00
Capital	16,264.00	11,684.00			
Total Receipts	20,532.00	15,532.00	Total Payments	7,182.00	5,506.00

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
--	--	--	--	--	--

Total Receipts less Total Payments (Surplus/Deficit for the year)	13,350.00
A5 Total cash funds brought forward from last year (equals last year's total at B1)	27,148.00
A6 Total cash funds carried forward at this year end	40,498.00
A7 Total restricted funds at year end included in total cash funds above	

The main purposes of the Women's Institute organisation are:
 (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
 (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
 (c) to advance health for the public benefit; and
 (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name Trevone WI

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

		Total £	Last year £
B1.1	Final bank balance as per Account Book, including uncleared items	24,740.00	11,368.00
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	24,740.08	
	Plus amounts paid in to bank but not cleared	0.00	
	Less cheques written but not cleared	0.00	
	Less any cheques still uncleared from last year	0.00	
	Total (should equal balance at B1.1)	24,740.08	
B1.3	Savings / deposit account balance	15,723.00	15,722.00
B1.4	Petty cash in hand	35.00	58.00
B1.5	Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over enter as a negative amount		
	Total cash funds	40,498.00	27,148.00

B2 Investments (if any)

--	--

B3 Other monetary assets (e.g. any money owed to the WI)

--	--

B4 Other assets held by the WI
e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*
	400,000.00	

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans	Date due (optional)*	Amount due (optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature	Name	Date of approval
	Elizabeth Baker	11/2/22 President
	Susan Nunn	11-2-22. Treasurer

Independent financial examiner's initials:

WI name

Trevone WI

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions	1,310.00	1,288.00	

Federation event bookings by individual members	0.00	10.00	
NFWI and / or federation raffle	0.00	0.00	
Pooling Of Fares	0.00	13.00	
Publications	0.00	112.00	
Insurance	0.00	5.00	
Federation Refund Re 2020	0.00	(29.00)	
Total	1,310.00	1,399.00	0.00

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Name or description of restricted fund:			
Total	0.00	0.00	0.00

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
Activities & events (description)		
Event Costs		40.00
Field Picnic Refreshments	14.00	28.00
Birthday Lunch Prosecco	10.00	
Winter Warmer Lunches	230.00	230.00
First Aid Course	474.00	474.00
Total WI activities	728.00	772.00
WI fundraising description)		
Book Sales	33.00	
Tombola	65.00	
Raffle Money From Meetings	154.00	
Total WI fundraising	252.00	0.00
Grants & donations		
31 January 21 Government Grant to Hall Re Covid	6,001.00	
12 March 21 Government Grant to Hall Re Covid	2,096.00	
31 March 21 Government Grant to Hall Re Covid	167.00	
13 April 21 Government Grant to Hall Re Covid	8,000.00	
Members Donation	44.00	
Mary Crossley Family Donation	50.00	
Donation Of Collected Pennies		17.00
Total grants & donations	16,358.00	17.00
Other Income / expenditure		
Total other income / expenditure	0.00	0.00

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of
Charity number (if registered)

Trevone
X55843

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended ...**31 December 2021**

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (~~other than disclosed below~~):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

N/A

Signed:

Date: **11 February 2022**

Name: Martin Saunders

FCA

Address: Hursley Trevone Road Trevone Cornwall PL28 8QX



PADSTOW TOWN COUNCIL



GRANT APPLICATION FORM 2023-24 (TO BE AWARDED FOR THE YEAR 1.4.23 - 31.3.24)

Retrospective Grant Applications will not be considered

APPLICATION DEADLINE 31 JANUARY 2023

Notes to Application Form

- Please read the attached Community Grant Scheme Policy before completing this form
- After completion please return to the Responsible Financial Officer (RFO)
- If you require assistance please contact us

Section 1: Organisation Details

PADSTOW BAT DETECTIVES

- 1.1 Name of organisation.....
- 1.2 Where is the organisation based?..... PASTOW
- 1.3 Age range for services provided..... 3 - 100 (age group introduced to bats last year)
- 1.4 Number of members..... 5+ (23 people attended 3 walks last year, lots of enquiries since)
- 1.5 Is your organisation a registered charity?.. No / Yes - charity no: Community Group
- 1.6 Is your organisation affiliated to a national organisation?.. Links with CORNWALL BAT GROUP and CORNWALL WILDLIFE TRUST
- 1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

Introduce the community to bats through FREE bat walks. Teach how to detect different species and record data via ERCCIS and NBMP. Undertake various 'National Bat Monitoring Surveys' Get people outside, being in nature improves mental and general health. Its a social and relaxing hobby. We are happy to provide more details and/or present a presentation to the committee.

Section 2: Grant Request

- 2.1 For what purpose is the grant required?..... BAT DETECTORS AND INSURANCE. Detectors we hope to buy range from £100-£300 each, we need 3 £300 detectors.
- 2.2 How much grant aid are you requesting?..... £1500-

↳ Last advert for a bat walk was August 2022 and, still have locals stop me in street to ask about walks and say they are interested.

2.3 If required to assist general running costs - please confirm dates of the financial year relative to your application: n/a

From.....To.....

2.4 If required to finance a specific project or purchase, please give details including the total estimated cost of the project and /or equipment:

Elekon batscanner £245.00 x 1

Bat Box buet £269.95 x 2

Magenta 5 £106.00 x 6 (we may swap 1x magenta for Insurance & batteries. 2x Audio moth)

Total cost = £1500 but could easily double this with extra equipment - infrared torches, static detect etc)

Section 3: Additional Funding

3.1 Has your organisation approached any other funding sources for assistance during the past year? Please give details below:

Source	Amount requested	Amount received
n/a		

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Cornwall Bat Group

4.2 If your grant application is successful, to which address should the cheque be sent?

4.3 Who is your organisation's Treasurer? n/a

Section: Contact Information

5.1 Please provide details of the person with whom this application can be discussed:

Name and position in organisation CLARE BETTRIDGE

FOUNDER Telephone Number

Email address..

5.2 If different to question 5.1 who is the Chairman of your organisation?

We are a community group

5.3 If different to question 5.1 who is the Secretary of your organisation?

n/a

Section 6: Financial Information

A copy of the organisation's most recent audited accounts should be included in your application. Where this is not possible a breakdown of your current financial position is required. Please indicate your enclosed financial information:

I enclose a copy of my organisation's most recent audited accounts

I enclose a breakdown of my organisation's current financial position

Declaration

The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

Signature.....

Date..... 25-01-23

Name..... CUAIRE BETTRIDGE

Position held in organisation..... FOUNDER

Privacy Statement: Any personal data you share will not be published or shared with third parties. Personal data will only be used for the purpose of progressing and, where successful, administering your grant as set out in the application above. To view Padstow Town Councils General Privacy Notice please visit www.padstow-tc.gov.uk or contact the Padstow Town Council Offices for a copy.

APPLICATION DEADLINE 31 JANUARY 2023
[NB: Any application received after this date regrettably will not be considered]

PADSTOW TOWN COUNCIL
Council Offices, Station House
Station Road
Padstow
Cornwall, PL28 8DA
Tel: 01841 532296
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk

Samantha Daly

From: Enquiries
Subject: FW: Community Grant Application 2023/24

Sent: 01 February 2023 16:26
To: Enquiries <Enquiries@padstow-tc.gov.uk>
Subject: Re: Community Grant Application 2023/24

Hi Nikki,

Thank you for your email.

Regarding the financial estimate for the first year of income and expenditure, we are a no fee community group. No charge is made for people attending walks or joining the group so I do not foresee an income during 2023.

Should people wish to make a donation, like last year, it would be given to Cornwall Bat Group. This year we would also consider Cornwall Wildlife Trust as we are connected to them.

We just want to run a free group, get people outside and raise awareness about bats and other wildlife around Padstow. Complete National Bat Monitoring Surveys and provide data to ERCCIS, but to do this we need equipment.

The only income will be, if successful, your grant. All of this money will be spent on (outgoings) necessary equipment and the required insurance to form a bat group.

I have an appointment with Lloyds Bank on Monday, but as you're happy to use Cornwall Bat Group as an agent I'm not sure I need to open an account just to receive your cheque (if the application is successful).

I hope this has answered your question, but please respond if more clarification is required.

Many thanks
Claire

Subject: FW: New submission from Grant Application
Attachments: PDCT-Final-Accounts-31.03.22.pdf; PDCT-IE-2022.23.pdf

Sent: 31 January 2023 14:48
To: Enquiries <Enquiries@padstow-tc.gov.uk>;
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Padstow and District Community Transport

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

All ages

1.4 Number of members

7

1.5 Is your organisation a registered charity?

Yes

Registered Charity Number

1135441

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

The aim is to provide and maintain community transport facilities in the Padstow and District area, for the benefit of any persons who have need of such facilities due to poverty, disability or age; or those living in isolated areas, where there is no adequate public transport facility; and for use by charitable and community organisations who are affiliated to Padstow and District Community Transport.

Our members have given us the following feedback on how the organisation benefits the local community :-

'The use of the Padstow Community Minibus is a vital resource for our organisation. We depend on the hire of their minibus to be able to transport our cadets and volunteers to courses and events, that allows our young people to meet and engage with other Sea Cadets from across the county and South West Area.' Dave Green, Padstow Sea Cadets.

'The Carer's Club has been a regular user of the Padstow Community bus for a number of years. Many of our members have mobility issues and the facility for wheelchairs users is invaluable. We have members from Padstow and several surrounding villages and in most cases they do not have access to their own or public transport. The bus enables these isolated people to access the various events that we organise and to enjoy each others company on the journey.' Carolyn Robs, Carers Club

'Such a great facility, thank you very much for the hire.' Bryn Phillips, Padstow Harbour Master

Section 2: Grant Request

2.1 For what purpose is the grant required?

To cover general running costs of the bus including vehicle tax, inspections, repairs and maintenance, insurance and garaging costs. This will enable us to provide a free or much subsidised service to our members.

2.2 How much grant aid are you requesting?

£ 5,000.00

2.3 What is the finance requested required to assist with?

General running costs

Date (From)

01/04/2023

Date (To)

31/03/2024

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

Two

Funding Source 1

Cornwall Community Foundation

Amount Requested (Source 1)

£ 5,000.00

Amount Received (Source 1)

£ 5,000.00

Funding Source 2

National Lottery

Amount Requested (Source 2)

£ 5,000.00

Amount Received (Source 2)

£ 5,000.00

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Padstow and District Community Transport

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mrs Anne Clare

Position in organisation

Treasurer

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mr Robert Stevenson

5.1 Who is the Secretary of your organisation?

Mrs Sandra Wood

Section 6: Financial Information

File Upload (Accounts)

- [PDCT-Final-Accounts-31.03.22.pdf](#)

File Upload (Financial Statement)

- [PDCT-IE-2022.23.pdf](#)

Declaration

✓ The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

PADSTOW AND DISTRICT COMMUNITY TRANSPORT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources					
Incoming and endowments from:					
<i>Donations and legacies</i>					
		17	-	17	-
		-	-	-	-
		-	-	-	-
Grants	2	2,200	-	2,200	1,500
<i>Charitable activities</i>					
Mini bus hire & refundable fares	3	1,441	-	1,441	-
Profit on disposal of vehicle		-	-	-	-
<i>Other trading activities</i>					
		-	-	-	-
<i>Investment income:</i>					
Interest Receivable		-	-	-	-
Total Incoming Resources		<u>3,658</u>	<u>-</u>	<u>3,658</u>	<u>1,500</u>
Resources Expended					
<i>Raising funds</i>	4	842	-	842	586
<i>Charitable activities</i>	5	3,888	2,637	6,525	6,408
Total Resources Expended		<u>4,730</u>	<u>2,637</u>	<u>7,367</u>	<u>6,994</u>
Net Incoming / (Outgoing)					
resources for the year		(1,072)	(2,637)	(3,709)	(5,494)
Net movement in funds		(1,072)	(2,637)	(3,709)	(5,494)
Transfers between funds		-	-	-	-
Reconciliation of Funds					
Total funds brought forward		11,784	23,781	35,565	41,059
Total funds carried forward		<u>10,712</u>	<u>21,144</u>	<u>31,856</u>	<u>35,565</u>

The statement of financial activities includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

These financial statements do not incorporate the significant value attributed to volunteers' hours and other intangible incoming resources that contributed to the activities of the organisation.

PADSTOW AND DISTRICT COMMUNITY TRANSPORT

BALANCE SHEET AT 31 MARCH 2022

	Notes	£	2022	£	2021	£
FIXED ASSETS						
Tangible Assets	9		7,910		10,547	
CURRENT ASSETS						
Debtors & Prepayments	10	661		409		
Cheques & Cash in hand		76		5		
Cash at Bank (Current account)		<u>23,843</u>		<u>24,955</u>		
			<u>24,580</u>		<u>25,369</u>	
CURRENT LIABILITIES: Amounts falling due within one year						
	11	<u>(634)</u>		<u>(351)</u>		
			<u>(634)</u>		<u>(351)</u>	
NET CURRENT ASSETS						
			<u>23,946</u>		<u>25,018</u>	
TOTAL NET ASSETS						
			<u>£31,856</u>		<u>£35,565</u>	
REPRESENTED BY						
Unrestricted Fund	13					
Accumulated Fund		10,712		11,784		
Designated Funds		<u>-</u>		<u>-</u>		
			10,712		11,784	
Restricted Fund	12		<u>21,144</u>		<u>23,781</u>	
			<u>£31,856</u>		<u>£35,565</u>	

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies' subject to the small companies' regime.

The notes form part of these Financial Statements

Ms A M Clare (Treasurer)

Approved by the Board on: 13 October 2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N
PADSTOW AND DISTRICT COMMUNITY TRANSPORT													
INCOME AND EXPENDITURE FOR THE PERIOD 1 APRIL 2022 TO 31 DECEMBER 2022													
INCOME	April	May	June	July	August	September	October	November	December	January	February	March	Totals
7 Oasis Centre	£225.00	£120.00	£120.00	£150.00	£120.00	£150.00	£132.00		£330.00				£1,347.00
8 Carer's Club			£65.15		£65.47			£94.98	£140.64				£271.26
9 Sea Cadets					£12.00								£106.98
10 Senior Citizens	£76.00	£120.00	£158.63	£75.00	£14.00								£449.63
11 Rowing Club						£156.12							£156.12
12 Beach Guardian					£62.82								£62.82
13 Donation									£25.00				£25.00
14 Grants					£5,000.00			£5,000.00					£10,000.00
15 Sundry			£25.00										£25.00
16													
17 Total Income	£301.00	£240.00	£303.63	£280.15	£5,146.00	£434.41	£132.00	£5,094.98	£495.64	£0.00	£0.00	£0.00	£12,437.81
18													
19 EXPENDITURE													
20													
21 Fuel	£74.31	£90.44	£89.73	£74.54	£103.63	£130.78	£83.30	£113.47	£63.00				£823.20
22 Electricity	£31.43	£31.43	£74.29	£74.29	£74.29	£74.29	£74.29	£74.29	£74.29				£582.85
23 Vehicle Tax			£28.95	£14.43	£14.43	£14.43	£14.43	£14.43	£14.43				£115.53
24 Vehicle Inspections							£448.78						£448.78
25 Insurance					£3,420.82								£3,420.82
26 Garage lease					£100.00								£100.00
27 Rates						£33.28	£32.00	£32.00	£32.00				£129.28
28 Accountancy fees						£60.00							£60.00
29 DBS checks						£19.20		£153.60					£172.80
30 Computer equipment							£449.53						£449.53
31 Depreciation	£220.00	£220.00	£220.00	£220.00	£220.00	£220.00	£220.00	£220.00	£220.00				£1,980.00
32													
33													
34 Total Expenditure	£325.74	£341.87	£412.97	£383.26	£3,933.17	£1,101.98	£1,322.33	£607.79	£403.72	£0.00	£0.00	£0.00	£8,832.83
35													
36 Balance	-£24.74	-£101.87	-£109.34	-£93.11	£1,212.83	-£667.57	-£1,190.33	£4,487.19	£94.92	£0.00	£0.00	£0.00	£3,604.98

Samantha Daly

Subject: FW: New submission from Grant Application
Attachments: Lights-21-22-financial.pdf; Lights-21-22-financial1.pdf

Sent: 04 January 2023 14:02
To: Enquiries <Enquiries@padstow-tc.gov.uk>; Samantha Daly <samantha.daly@padstow-tc.gov.uk>
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Padstow Christmas Lights Committee

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

0 - 100

1.4 Number of members

4

1.5 Is your organisation a registered charity?

No

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

To maintain, erect and take down the Christmas lights around the town and harbour which brings seasonal cheer to the town at Christmas time

Section 2: Grant Request

2.1 For what purpose is the grant required?

For the maintenance of the Christmas lights, together with all the necessary repairs and renewals to keep them up to date. Also to assist with the cost of erecting and taking down the lights.

2.2 How much grant aid are you requesting?

£ 8,000.00

2.3 What is the finance requested required to assist with?

General running costs

Date (From)

01/08/2023

Date (To)

31/07/2024

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Padstow Christmas Lights Committee

4.3 Who is your organisation's Treasurer?

Mr Jim Barlow

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Jim Barlow

Position in organisation

Treasurer

Would you like to be added to the Padstow Town Council mailing list?

No

5.2 Who is the the Chairperson of your organisation?

Mr Michael England

5.1 Who is the Secretary of your organisation?

Mr Peter Finlay

Section 6: Financial Information

File Upload (Accounts)

- [Lights-21-22-financial.pdf](#)

File Upload (Financial Statement)

- [Lights-21-22-financial1.pdf](#)

Declaration

✓ The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

Padstow Christmas Lights - Year End 31st July 2022

Income		
Donations and Fundraising		£3,306
Padstow Town Council	↓	£3,070
	↑	£6,376
Less expenditure		
Installation and removal (includes renewals and general maintenance)		£5,116
Electricity		£433
Scaffold Hire		£200
Insurance		£775
Sundry		£42
		£6,566
Net Surplus/deficit	deficit	£190

Samantha Daly

Subject: FW: New submission from Grant Application
Attachments: report-year-ended-Dec-2021-on-charity-commsion.pdf; report-year-ended-Dec-2021-on-charity-commsion1.pdf



Sent: 04 November 2022 12:49
To: Enquiries <Enquiries@padstow-tc.gov.uk>; Samantha Daly <samantha.daly@padstow-tc.gov.uk>
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Cornwall Air Ambulance trust.org

1.2 Where is the organisation based?

Trevithick Downs, Newquay TR8 4DY

1.3 Age range for services provided

0-110+

1.4 Number of members

560,000

1.5 Is your organisation a registered charity?

Yes

Registered Charity Number

1133295

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

Cornwall Air Ambulance is the charity that provides critical care to the most seriously sick and injured people in Cornwall and the Isles of Scilly. The crew attend more than 1000 missions every year, and with no direct government support towards running costs, it relies on the generosity of people and organisations like you to keep flying.

When it comes to saving lives, every minute matters. The helicopter is on scene on average in just 12 minutes in mainland Cornwall and less than 30 minutes on the Isles of Scilly. The paramedic aircrew provide pre-hospital critical care at the scene of the incident. We also have Critical care cars that our paramedics can use on the mainland to get to incidents quickly if the helicopter is out or when we are grounded due to adverse weather, we can still respond.

Around 60% of the missions are in response to medical incidents and the remainder are due to severe traumatic injuries, such as falls from height and road traffic collisions. One in four missions are for patients suffering cardiac arrest, while one in ten are to help children. We are regularly called to attend incidents in Padstow to resident, adults, children and visitors alike.

Taking to the skies in 1987, Cornwall Air Ambulance was the first air ambulance in the UK. It has now completed more than 31,000 missions, saving countless lives. Unfortunately, due to people's injuries or health not all lives can be saved, Families often thank us for giving their loved ones the best possible chance of survival or time and dignity for the family to gather to say their fond farewells.

Given the county's isolated beaches, rural settlements and challenging road networks, Cornwall Air Ambulance is considered a lifeline by residents and visitors alike.

We are proud that the first ever Helifest was held in Padstow during July 2022, we had over 2000 people and families attend, we were blessed with perfect weather and many local residents, and their families came to support the charity, meet the aircrew and charity team as well as getting up close to Cornwall's newest Air Ambulance. We also invited along other emergency services we work alongside as scenes of different incidents to ensure we had an interesting and varied event for people to attend.

We aim to host another day of music and festival fun to celebrate the hard work of Cornwall's vital blue light services in 2023 at Padstow with your help.

- We will once again host the Blue Light Services
- An Eclectic mix of Music from Local artists

- To entertain children we are again aiming host the circus skills workshops and other activities
- In order to cater for families, we will again have a selection of food and drinks provided by local businesses.

Section 2: Grant Request

2.1 For what purpose is the grant required?

Support the infrastructure to enable the charity to bring Helifest back to Padstow for 2023. Our HQ can no longer host large scale open days, where the public can meet the charity team and see the impact maintaining the links with the charity and service users. Inspire young people to consider a future career with the Blue Light Services.

2.2 How much grant aid are you requesting?

£ 3,000.00

2.3 What is the finance requested required to assist with?

A specific project or purchase

2.4 Project or Purchase Overview

During 2022, we experienced an amazing local turnout with over 2,000 attendees, we were fortunate to have exceptional weather.

However, post event feedback highlighted a couple of items we need to consider for 2023 for our health and safety and risk minimisation:

- To provide suitable covered area for attendees to be able to sit and enjoy the atmosphere out of the direct sun. Whilst partaking in the refreshments. Had we experienced adverse weather conditions with rain /drizzle we would have had great difficulty to shelter so many attendees.
- Security Fencing, our post event wash-ups highlighted that if the event attracted more people, we would need more security fencing to maintain the safety of attendees.
- This year we are hoping to engage with local art and crafts suppliers to provide an interesting and interactive offering, as such will need to hire a New Marquee.

We would welcome Padstow Town Councils Support in assisting to sponsor this event, which is aimed at being inclusive and affordable for local people. In line with the Ethos of Cornwall Air Ambulance Trust.

2.5 Estimated cost of the project and /or equipment.

£ 35,000.00

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

Two

Funding Source 1

Go Cornwall Bus for the Stage

Amount Requested (Source 1)

£ 5,000.00

Amount Received (Source 1)

£ 5,000.00

Funding Source 2

LFS Towards the Circus

Amount Requested (Source 2)

£ 5,000.00

Amount Received (Source 2)

£ 5,000.00

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Cornwall Air Ambulance Trust

4.2 Address To Send Cheque

Cornwall Air Ambulance FAO Debbie Henshaw
Trevithick Downs

Newquay, County TR8 4DY
United Kingdom
[Map It](#)

4.3 Who is your organisation's Treasurer?

Mr Anthony Whitton

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mrs Debbie Henshaw

Position in organisation

Senior Fundraising Manager

Would you like to be added to the Padstow Town Council mailing list?

Yes

Section 6: Financial Information

File Upload (Accounts)

- [report-year-ended-Dec-2021-on-charity-commsion.pdf](#)

File Upload (Financial Statement)

- [report-year-ended-Dec-2021-on-charity-commsion1.pdf](#)

Declaration

✓ The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

**CORNWALL AIR AMBULANCE TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	4	5,404,941	98,826	5,503,767	7,457,774
Charitable activities	5	21,250	-	21,250	16,398
Other trading activities	6	871,031	-	871,031	694,253
Investments	7	94,958	-	94,958	62,219
Total income		6,392,180	98,826	6,491,006	8,230,644
Expenditure on:					
Raising funds	8	1,197,755	-	1,197,755	1,414,630
Charitable activities	9	4,101,334	143,407	4,244,741	3,029,573
Total expenditure		5,299,089	143,407	5,442,496	4,444,203
Net income/(expenditure) before net gains on investments					
		1,093,091	(44,581)	1,048,510	3,786,441
Unrealised net gains on investments		319,742	-	319,742	241,220
Net movement in funds		1,412,833	(44,581)	1,368,252	4,027,661
Reconciliation of funds:					
Total funds brought forward		15,441,444	2,557,190	17,998,634	13,970,973
Net movement in funds		1,412,833	(44,581)	1,368,252	4,027,661
Total funds carried forward		16,854,277	2,512,609	19,366,886	17,998,634

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 31 to 54 form part of these financial statements.

**CORNWALL AIR AMBULANCE TRUST
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER:07085879**

**CONSOLIDATED BALANCE SHEET
AS AT 31 DECEMBER 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	10,209,934	10,315,099
Investments	15	3,577,894	3,258,900
		<u>13,787,828</u>	<u>13,573,999</u>
Current assets			
Stocks	17	23,381	7,581
Debtors	18	395,444	2,770,682
Cash at bank and in hand		6,449,941	2,570,640
		<u>6,868,766</u>	<u>5,348,903</u>
Creditors: amounts falling due within one year	19	(1,289,708)	(924,268)
Net current assets		<u>5,579,058</u>	<u>4,424,635</u>
Total net assets		<u>19,366,886</u>	<u>17,998,634</u>
Charity funds			
Restricted funds:			
Restricted funds	20	1,737	3,850
Restricted fixed assets funds	20	2,510,872	2,553,340
		<u>2,512,609</u>	<u>2,557,190</u>
Total restricted funds	20	2,512,609	2,557,190
Unrestricted funds	20	16,854,277	15,441,444
Total funds		<u>19,366,886</u>	<u>17,998,634</u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
Mr M P Carne CBE
Chairman

.....
Mr N Lentern
Trustee

Date: 23rd September 2022

The notes on pages 31 to 54 form part of these financial statements.

**CORNWALL AIR AMBULANCE TRUST
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER:07085879**

**CHARITY STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	10,209,934	10,315,099
Investments	15	3,577,895	3,258,901
		<u>13,787,829</u>	<u>13,574,000</u>
Current assets			
Stocks	17	23,381	7,581
Debtors	18	427,891	2,801,092
Cash at bank and in hand		6,409,527	2,527,487
		<u>6,860,799</u>	<u>5,336,160</u>
Creditors: amounts falling due within one year	19	(1,281,742)	(911,526)
Net current assets		<u>5,579,057</u>	<u>4,424,634</u>
Total net assets		<u><u>19,366,886</u></u>	<u><u>17,998,634</u></u>
Charity funds			
Restricted funds	20	2,726,127	2,557,190
Unrestricted funds	20	16,640,759	15,441,444
Total funds		<u><u>19,366,886</u></u>	<u><u>17,998,634</u></u>

The Charity's net movement in funds for the year was £1,368,252 (2020 - £4,027,661).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
Mr M P Carne CBE
Chairman

.....
Mr N Lentern
Trustee

Date: 23rd September 2022

The notes on pages 31 to 54 form part of these financial statements.

Samantha Daly

Subject: FW: New submission from Grant Application
Attachments: Padstow-RBL-ac-2022.pdf; Padstow-RBL-ac-20221.pdf

Sent: 01 December 2022 15:52
To: Enquiries <Enquiries@padstow-tc.gov.uk>; Samantha Daly <samantha.daly@padstow-tc.gov.uk>
Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

The Royal British Legion Padstow Branch

1.2 Where is the organisation based?

Padstow

1.3 Age range for services provided

18+

1.4 Number of members

68

1.5 Is your organisation a registered charity?

Yes

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

The British Legion helps to provide support for all serving and ex-members of Britain's Armed Forces and their families. The Padstow Branch raises money to go to the Legion which helps look after members and families locally and in Cornwall.

Section 2: Grant Request

2.1 For what purpose is the grant required?

To place a remembrance bench by the Garden of Remembrance

2.2 How much grant aid are you requesting?

£ 2,000.00

2.3 What is the finance requested required to assist with?

A specific project or purchase

2.4 Project or Purchase Overview

To provide a properly designed remembrance bench to be placed on a concrete plinth next to the garden of remembrance to allow people to sit and contemplate a while.

2.5 Estimated cost of the project and /or equipment.

£ 2,000.00

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Padstow Branch The Royal British Legion

4.3 Who is your organisation's Treasurer?

Mrs Gillian O'keefe

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Paul Willis

Position in organisation

Branch Secretary

Would you like to be added to the Padstow Town Council mailing list?

Yes

5.2 Who is the the Chairperson of your organisation?

Mr Trevor Jones

5.1 Who is the Secretary of your organisation?

Mr Paul Willis

Section 6: Financial Information

File Upload (Accounts)

- [Padstow-RBL-ac-2022.pdf](#)

File Upload (Financial Statement)

- [Padstow-RBL-ac-20221.pdf](#)

Declaration

 The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.



Annual Branch Return
For the year ended 30 June 2022

COPY.

Branch <u>PADESTON</u>	Branch Code BR <u>2264</u>
County/District	Currency (e.g. GBP)

Section 1 - Branch Certificate

We, the Branch Officers, confirm that:-

- the attached Annual Branch Return, including the Summary of Income and Expenditure and Summary of Branch Assets, is complete and accurate to the best of our knowledge, and has been prepared in accordance with the requirements of the Membership Management Handbook and related guidance;
- the Summary of Branch Assets includes all funds held by or on behalf of the branch as at 30 June 2022 (with the exception of Legacy and Branch Property Trust funds held at Head Office);
- the Summary of Income and Expenditure has been prepared on a receipts and payments basis, and includes all monies received into or paid out of branch funds during the year ended 30 June 2022;
- all restricted funds held by the branch have been separately identified as such in Section 5;
- the return does NOT include any assets, liabilities, income or expenditure in relation to funds not controlled by the Royal British Legion. In particular, NO transactions or balances relating to RBL Clubs or members' social funds have been included; and
- during the period from 1 July 2021 to the date of the approval of this return, the Branch Officers have carried out their duties in accordance with the Royal Charter and Membership Management Handbook, including the duty to maintain proper accounting records and to safeguard the property and funds of the branch. We confirm that all members of the Committee have been informed of this duty.

We have attached (please mark with an 'X'):-

- An Authority to Disclose Information form (ATDI) for each bank and investment institution used by the branch during the year.
- For each bank account, a copy of the bank statement showing the balance as at 30 June 2022.
- For each investment account (if applicable), a copy of the investment report showing the balance as at 30 June 2022.

The attached Branch Return was approved by the Branch Committee on 11/9/22 (date)*
* must be prior to Independent Examiner endorsement

Signed _____	Chairman	Signed _____	Treasurer
Print Name In CAPITALS _____	Chairman	Print Name IN CAPITALS _____	Treasurer

BRANCH ACTION: This return must be completed correctly and in full (where applicable). On completion of the Branch Certificate above, the return (with supporting documentation) must be examined by an Independent Examiner (or audited if required - see Annual Branch Accounts Return Guide). Once finalised, the completed return must be sent to your Membership Support Officer (MSO) to be received no later than 30 September 2022, together with copies of all relevant ATDIs, bank statements and investment reports as set out above. A copy of the signed completed return should be retained by both the branch and the Independent Examiner/auditor. Please note that the Branch Return does NOT require AGM approval prior to submission, and MUST be received by the MSO no later than 30 September 2022.

IMPORTANT NOTE FOR OVERSEAS BRANCHES ONLY: In order for this return to function correctly, it must be completed using a consistent currency throughout. Please enter the currency used in the relevant box at the top of this page.

If you have transactions and balances in multiple currencies, you should complete this return in the currency in which the majority of branch funds are held: Any transactions and balances held in other currencies should be translated to the reporting currency using the rates published at www.oanda.com as at 30 June 2022.

Please state below any balances or transactions which have been translated, the original currency the funds are held in, and the rate(s) used. Continue on a separate sheet if required:

Section 2 - Summary of Assets

As at 30 June 2022

Branch Code:
BR 1964

Opening Balance 1 July 2021
Closing Balance 30 June 2022

(Currency)

Bank accounts (fill in details below)

Bank name Sort Code Account No.

2469.44 4465-72

Branch Funds Initiative (BFI)

Investment accounts (fill in details below)

Bank name Sort Code Account No.

Petty cash (should not exceed £50)

TOTAL BRANCH FUNDS HELD (add lines 1 to 9)

INCREASE/DECREASE IN BRANCH FUNDS (should equal line 50)

1994.28

Section 3 - Summary of Income and Expenditure

For the year ended 30 June 2022

Branch Code:

BR 2264

Income	(Currency)	Expenditure	(Currency)
<u>Membership fees</u>		<u>Membership fees</u>	
12 RBL membership fees collected		28 RBL membership fees paid to Novacroft (should equal line 12)	
13 RBL subs from members (overseas only)			
14 Branch subs from head office			
<u>Poppy Appeal events</u>		<u>Poppy Appeal events</u>	
15 Poppy Appeal events income	1300	29 Poppy Appeal event expenditure	1301
16 Branch fundraising event income		30 Net amount paid to Poppy Appeal (should equal line 15 less line 30)	
17 BPT Rental/hire income received locally		31 Branch fundraising event expenditure	158
<u>Legacies</u>		<u>Management and administration</u>	
18 Legacies drawn down from head office		32 Branch property expenditure (relating to BPT) (analysed at section 4, line 65)	
19 Legacies received locally		33 Ceremonial expenditure (non-BCS) (analysed at section 4, line 72)	
20 Donations	2300	34 Branch community support (BCS) expenditure (analysed at section 4, line 80)	
<u>Interest and Investment income</u>		35 Branch Crisis Grant	
21 Bank interest			
22 BFI interest			
23 Interest and dividends on investments		36 Conferences and meetings (inc travel expenses)	
24 Unrealised gains/losses on investments		37 Hire of premises for meetings (non-branch property)	
25 Gain/loss on sale of investment		38 Bank charges (inc audit letters)	
26 Other income (analysed at section 4, line 55)		39 Audit and independent exam fees and expenses	
27 TOTAL INCOME (add lines 12 to 26)	3600	40 Training and development costs and expenses	
		41 Branch recruitment expenditure	
		42 Printing, stationery and postage	63
		43 Purchase of branch equipment	
		44 Centenary Event Expenditure	
		45 Payments to other parts of RBL (analysed at section 4, line 88)	
		46 Other expenditure (analysed at section 4, line 95)	84
		47 TOTAL EXPENDITURE (add lines 28 to 46)	1606
		48 NET MOVEMENT IN BRANCH CASH (line 27 less line 47)	1606 1994

Section 4 - Income and expenditure analysis

Branch Code: BR

2254

Other Income (line 26)

Income from other parts of RBL not included elsewhere

- 49 BPT transitional funding _____
- 50 _____
- 51 _____
- Other income (please specify) (if grant, please provide copy of grant award letter)
- 52 _____
- 53 _____
- 54 _____
- 55 **Total other income (add lines 49 to 54)** _____

Branch Community Support (BCS) expenditure (line 34)

If your branch is not BCS registered, these lines should not have amounts.

- 73 Hospital/home visiting travel expenses _____
- 74 Telephone buddy call expenses _____
- 75 Bereavement support travel expenses _____
- 76 One off gifts (not to exceed £20 per beneficiary)
- 77 Branch awareness events _____
- 78 Local Touchpoint expenditure _____
- 79 BCS Committee/Representative expenses _____
- 80 **Total BCS expenditure (add lines 73 to 79)** _____

Branch property expenditure (relating to BPT) (line 32)

If the branch does not have a connected property held in corporate trusteeship, there should be no amounts in the below lines.

- 56 Rent paid _____
- 57 Rates _____
- 58 Property insurance _____
- 59 Utilities _____
- 60 Small property repairs and maintenance _____
- 61 Cleaning and caretakers _____
- 62 Property related legal and professional fees _____
- Other (please specify) _____
- 63 _____
- 64 _____
- 65 **Total branch property expenses (relating to BPT) (add lines 56 to 64)** _____

Payments to other parts of RBL (line 45)

Donations to RBL County or District (please specify name)

- 81 _____
- 82 _____
- Donations to RBL care home or break centre (please specify name)
- 83 _____
- 84 _____
- 85 Donations to Poppy Appeal from branch funds _____
- 86 Donations to NMA _____
- Other payments to other parts of RBL (please specify) _____
- 87 _____
- 88 **Total payments to other parts of RBL (add lines 81 to 87)** _____

Ceremonial expenditure (non-BCS) (line 33)

- 66 Band/Bugle player _____
- 67 Standard bearer's expenses _____
- 68 Standard bearer's equipment _____
- 69 Dignatory refreshments _____
- 70 Purchases of badges and wreaths _____
- 71 Other branch ceremonial events costs _____
- 72 **Total ceremonial expenditure (add lines 66 to 71)** _____

Other expenditure (please specify) (line 46)

- 89 Poppy Appeal Expenditure _____ 84
- 90 _____
- 91 _____
- 92 _____
- 93 _____
- 94 _____
- 95 **Total other expenditure (add lines 89 to 94)** _____ 84

Section 8 - Report of the Independent Examiner

Branch Code: BR 2264

(Note: Where the accounts are subject to audit, the Auditor must submit an Audit Report in the format prescribed by their professional standards and attach it to the Accounts).

In accordance with the Terms of Reference issued by the Board of Trustees of The Royal British Legion, I/we have examined the Summary of Branch Assets as at 30 June 2022, and the Summary of Income and Expenditure for the year then ended, together with the books and vouchers relating to those summaries.

In my/our opinion, the said summaries fairly state the transactions of the Branch for the year ended 30 June 2022, and its assets and liabilities at that date.

Except as stated below under 'Exceptions', no matter has come to my/our attention, which gives reasonable cause to believe that:

- proper accounting records have not been kept; or
- the Branch return is not prepared in accordance with the books and supporting vouchers; or
- the Branch does not have proper title to the assets and stated bank balances; or
- the Branch has not complied with RBL policies and accounting requirements.

Matters to report (please mark with an 'X'):

<input checked="" type="checkbox"/>	I/We have checked that there is an Authority to Disclose Information form for each bank and investment institution used during the year.
<input checked="" type="checkbox"/>	I/We have checked that the bank statements and bank reconciliations for each bank account are correct.
<input type="checkbox"/>	I/We have checked the investment reports and agreed balance confirmations (if applicable).

Exceptions (If none, please state 'None'. Continue on an additional sheet if required):

Date 6.10.22

Signature RETINA CHIEF CARMER.

Contact Number _____

Samantha Daly

Subject: FW: New submission from Grant Application
Attachments: ProfitandLoss-2.pdf; BalanceSheet-1.pdf

Sent: 29 December 2022 10:53

To: Enquiries <Enquiries@padstow-tc.gov.uk>; Samantha Daly <samantha.daly@padstow-tc.gov.uk>

Subject: New submission from Grant Application

Section 1: Organisation Details

1.1 Name of organisation/group

Duchy defibrillators

1.2 Where is the organisation based?

Roche

1.3 Age range for services provided

8-100

1.4 Number of members

2

1.5 Is your organisation a registered charity?

No

1.7 Please briefly describe the aims of the organisation and give details of how it benefits the local community:

Duchy defibrillators provide public access defibrillator cabinets, including installation, supply and maintenance of the cabinets and defibrillators. We currently look after six public access defibs within Padstow itself, plus others in the local villages.

These are all listed with the local ambulance service and available to members of the public if the need should arise.

This grant will allow us to continue to monitor and support the cabinet and defib at the community fire station. The company that used to cover the annual fee is now no longer in a position to be able to continue to pay the fee. This fee allows for the admin to keep it available to the public via the ambulance service, the replacement of the pads upon each use and upon expiry date

Section 2: Grant Request

2.1 For what purpose is the grant required?

Annual monitoring fee for fire station cabinet

2.2 How much grant aid are you requesting?

£ 228.00

2.3 What is the finance requested required to assist with?

General running costs

Date (From)

01/03/2023

Date (To)

29/02/2024

Section 3: Additional Funding

3.1 How many other funding sources has your organisation approached for assistance during the past year?

None

Section 4: Payment Details

4.1 If your grant application is successful, to whom should the cheque be made payable?

Duchy Defibrillators Ltd

4.2 Address To Send Cheque

Unit 10 Victoria business park
Roche
St Austell, Cornwall PL26 8LX
United Kingdom
[Map It](#)

4.3 Who is your organisation's Treasurer?

Mr Alan Odgers

Section 5: Contact Information

5.1 Who is the lead contact point with whom this application can be discussed?

Mr Alan Odgers

Position in organisation

Director

Phone

0800 772 3638

Email

hello@duchydefibs.co.uk

Would you like to be added to the Padstow Town Council mailing list?

Yes

Section 6: Financial Information

File Upload (Accounts)

- [ProfitandLoss-2.pdf](#)

File Upload (Financial Statement)

- [BalanceSheet-1.pdf](#)

Declaration

✓ The information given in the application and supplied with it is, to the best of my knowledge, true and accurate. Any financial assistance awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and Councillors of Padstow Town Council and included within agenda papers for consideration at the relevant Finance and General Purposes Committee meeting which is open to the public. I have read and accept the Terms and Conditions as detailed in the Grant Policy.

Duchy Defibrillators Ltd

Profit and Loss May 2021 - April 2022

	TOTAL
Income	
Sales	122,261.73
Uncategorised Income	4,416.67
Total Income	£126,678.40
Cost of Sales	
Cost of sales	10,562.63
Purchases	44,008.88
Total Cost of Sales	£54,571.51
GROSS PROFIT	£72,106.89
Expenses	
Advertising	2,889.44
Bank charges	165.70
Computer running costs	139.97
Insurance	897.84
Legal and professional fees	1,156.00
Light and heat	529.22
Motor running expenses	2,242.98
Office expenses, repairs & maintenance	368.86
PAYE	1,921.53
Printing, postage and stationery	279.73
Rates	8,453.81
Rent	16,936.30
Repairs and maintenance	1,190.00
Staff training	315.00
Stationery, printing & office supplies	9.89
Subscriptions	275.73
Telephone	835.75
Travelling expenses	470.60
Uncategorised Expense	4,166.67
Wages	14,348.00
Total Expenses	£57,593.02
NET OPERATING INCOME	£14,513.87
Other Income	
Other finance income	5,000.00
Total Other Income	£5,000.00
NET OTHER INCOME	£5,000.00
NET INCOME	£19,513.87

118

Duchy Defibrillators Ltd

Balance Sheet

As of December 29, 2022

	TOTAL
Fixed Asset	
Tangible assets	
Computer equipment cost brought forward	1,765.94
Computer Equipment Depreciation	-627.45
Fixtures and Fittings Depreciation	-1,089.88
Office furniture fittings equipment cost brought forward	3,027.82
Plant & machinery cost brought forward	138.33
Vehicle Depreciation	-2,597.00
Vehicles	5,124.00
Total Tangible assets	£5,741.76
Total Fixed Asset	£5,741.76
Cash at bank and in hand	
BUSINESS ACCOUNT (9260)	58,192.91
Total Cash at bank and in hand	£58,192.91
Debtors	
Debtors	9,333.60
Total Debtors	£9,333.60
Current Assets	
Motor Vehicles	6,995.00
Prepayments	2,758.00
Stock Asset	3,000.00
Undeposited Funds	0.00
Total Current Assets	£12,753.00
NET CURRENT ASSETS	£80,279.51
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	220.20
Total Trade Creditors	£220.20
Current Liabilities	
Accruals	500.00
Bank loan account	0.00
Director's current account	15,446.94
Payroll Clearing	0.00
VAT Control	4,210.16
VAT Suspense	2,090.27
Total Current Liabilities	£22,247.37
Total Creditors: amounts falling due within one year	£22,467.57
NET CURRENT ASSETS (LIABILITIES)	£57,811.94
TOTAL ASSETS LESS CURRENT LIABILITIES	£63,553.70
Creditors: amounts falling due after more than one year	
BBL Bounce Back Loan Covid-19	13,719.15
Total Creditors: amounts falling due after more than one year	£13,719.15
TOTAL NET ASSETS (LIABILITIES)	£49,834.55

119

Duchy Defibrillators Ltd

Balance Sheet

As of December 29, 2022

	TOTAL
Capital and Reserves	
Retained Earnings	3,970.66
Share premium	10.00
Profit for the year	45,853.89
Total Capital and Reserves	£49,834.55

120