

PADSTOW TOWN COUNCIL

Minutes of the Leisure, Tourism and Open Spaces Committee meeting held on Tuesday 24 January 2023 at the Council Chamber, Council Offices, Station House, Padstow at 6.30 pm

Present: Councillors Mrs J Dawe (Chair for the meeting), A N Rees (Vice Chair) [part], Mrs J Colwill, M Rickard and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Daly (Support Officer and Minute Taker) and Councillors R Higman and J O'Keefe.

- LTOS2022/33 Apologies and Announcements:**
- i) Apologies were received from Councillor A P Flide;
 - ii) In the absence of the Chair and Vice-Chair it was **RESOLVED** that Councillor Mrs J Dawe be elected Chairperson for the meeting whereupon she took the Chair;
 - iii) There were no announcements.
- LTOS2022/34 Declarations of Interest:** There were no declarations of interest.
- LTOS2022/35 Public Participation:** Councillor R Higman addressed committee in respect of agenda item 11 Signage – Wheal Jubilee Parc, and Trevone Green and Empty Purse, comments included:
- Concerned at level of dog fouling and litter found on The Green, at Trevone each day;
 - Consider any improved signage should be formal with official Town Council heading instead of small plastic signs;
 - Suggest signage include messaging about picking up after dogs, keeping dogs on leads, no camping and no parking.
 - Concerned camping and parking on The Green has increased in the last year;
 - Consider increasing presence of outside team may help but that more needs to be done to address these issues.
- LTOS2022/36 RESOLVED** that the **minutes** of the meeting held on **Tuesday 1 November 2022** be signed as a true record of the meeting.
- LTOS2022/37 Committee Works i) Update:** was noted for information.
- ii) Programme:** was noted for information. The Town Clerk further updated in respect of a Cornwall Council Officer attending Committee's March meeting, advising that they had responded to say they no longer attend any in person meetings. However, it was noted that if members had any specific questions these could be raised before the meeting for the Officer to respond to accordingly. It was noted that Pellew Close and Lodenek were the play areas noted as being of interest.
- LTOS2022/38 CCTV Lawns Area Update and Consultation:** Members gave consideration to the drafted Data Protection Impact Assessment

(DPIA). In response to a member query the Support Officer confirmed that the DPIA was specific to the current CCTV proposal and any future CCTV would be subjected to its own compliance process and DPIA. The prepared public consultation, including the amendment referred to in the "to follow" papers was noted. Committee was satisfied and noted that due to the postponement of the meeting, the consultation would be moved on by one week.

RESOLVED i) to agree the draft DPIA for consultation purposes; ii) to agree the hard copy consultation subject to the amendments as outlined in the "to follow" papers and noting it would be adapted as appropriate for the online version; and iii) to note the consultation would run from Wednesday 25 January to Wednesday 22 February.

LTOS2022/39

Bandstand: There was much discussion on this item. Committee noted that the bandstand belonged to Padstow Harbour Commissioners and that there was no formal agreement covering the current arrangement whereby the Town Council undertakes the management of the bandstand's use.

It was felt by members that the Council's involvement in the bandstand provided little benefit and that time spent managing the bandstand would instead be needed in the near future to manage the Council's own facilities, once projects such as the MUGA and Core Building were complete.

Comment was made that in managing the bandstand, the Council were often an unnecessary extra step for those wishing to use it, particularly for events such as the erecting of the Christmas tree and the Christmas festival which the Harbour Commissioners were involved with. However, in managing it the Council were obliged to comply with its insurers and health and safety advisors and obtain relevant documentation from all bandstand users.

There was discussion regarding the possibility of handing back the management of the bandstand to the Harbour Commissioners but continuing to organise and manage the summer band schedule each year to ensure this continued. Members were generally of the opinion that the Town Council should either manage the bandstand in its entirety or not at all to avoid complicating the issue or appearing to "cherry pick" events. Members acknowledged that if handed back, the Harbour Commissioners may choose not to continue with summer band performances and that this would be their decision. It was considered that giving notice would be advisable as bandstand bookings were being made for 2023, furthermore, it may take time for the electrical supply to be handed over. It was considered that the Town Council could still continue to maintain the benches.

RESOLVED TO RECOMMEND TO FULL COUNCIL that the management and maintenance of the bandstand be handed back to Padstow Harbour Commissioners in its entirety giving them 12 months'

notice, but that the Town Council was happy to continue with the ongoing maintenance of the benches.

Councillor A N Rees joined the meeting.

LTOS2022/40

White Shelter: i) Railings: There was discussion on this item. It was noted that despite being in reasonably good condition, the height of the railings on the top seating area did not meet the revised minimum safety height requirement of 1100mm.

RESOLVED to accept the quotation from MGC to replace the railings around the top seating area at White Shelter at a cost of £6,376 plus VAT to meet health and safety requirements.

ii) Future Improvements: Members were keen to see the area from White Shelter to North Quay toilets improved and considered that any proposal did not need to be overly complicated but would need to take into consideration any dedications/memorials currently in place. It was noted that if a big overhaul of the area was proposed this may be best put to public consultation due to these dedications.

As a way forward it was suggested a small working group could be formed to progress ideas to bring back to a future meeting.

RESOLVED that a Working Group be formed to progress ideas to rework the area between White Shelter and the North Quay Toilets to bring back to a future meeting of the LTOS Committee and that the Working Group consist of Councillors Mrs J Dawe and Mrs T Walter.

LTOS2022/41

Lawns Play Area Update and Committee Thoughts on Opening:

The Town Clerk provided an update on the Lawns Play Area advising that the contractor currently expected works to take 5 weeks, weather permitting, but once the groundworks were completed this would become clearer.

Committee was asked to give consideration to the name of the new boat, something which had been raised by the contractor. It was felt that a competition open to all primary school age children should be held. There was some suggestion that this be passed to the school but in order to ensure all children within the parish were included it was thought better to run the competition independently, perhaps via social media. It was suggested that the competition could in some way be incorporated into the opening of the play area, one suggestion being the winner opens the play area.

RESOLVED that the Town Clerk arrange a competition to name the boat in the new lawns play area and that it be open to all primary school aged children within the parish.

LTOS2022/42

MUGA – Lawns Car Park: The Town Clerk provided a verbal update on this item. She advised that the contractor had provided an

estimate of c.£13,000 to build the small equipment storage area within the MUGA fencing. It was noted that there was £6,835.15 remaining in the MUGA budget plus a saving of £5,444.75 on the dividing curtains which, as previously noted, could not be included due to lack of space. Committee were in agreement that the storage area would need to be built within the total remaining available budget. In response to a member query, the Town Clerk confirmed that it was to be an open storage area for court equipment such as football goals etc not for small play equipment such as balls etc, this area would extend beyond the tennis court, behind the guide/brownie hut and would only be accessible via the MUGA itself.

RESOLVED that the Town Clerk reaffirm to the Project Manager that in addition to the savings from the dividing curtain, total available budget for the storage equipment area was £6,835.15 and that where possible the additional storage area be built within the budget available.

LTOS2022/43

Signage – Wheal Jubilee Parc, and Trevone Green, and Empty Purse: Members were referred to the agenda report and the tabled draft design for signage at Wheal Jubilee Parc and Trevone Green and Empty Purse to be specially made by Councillor's supplier.

The committee noted the concerns of the Trevone ward member and the previous decision of the committee to tidy up signage and word it in a more socially conscious manner. Members were happy to include messaging about not camping or parking on The Green at Trevone.

There was discussion regarding the location of the signage with members considering for Trevone a double sided sign placed by the bins most appropriate. In Wheal Jubilee Parc it was suggested that in addition to a sign at the main entrance a further sign placed by the dog bin at Spritty Meadow would be beneficial but this be smaller due to its location.

Members also gave consideration to installing Dog Bag Dispensers next to the signage to further encourage people to clean up after their dogs. These to be metal. It was noted that this would not necessarily solve the issue but would demonstrate that the Council is aware of the issue and doing it's best to improve the situation.

RESOLVED to i) approve the concept for the new metal signage for Wheal Jubilee Parc and The Green and Empty Purse, Trevone as tabled and progress; ii) to make the Trevone sign double sided; iii) to include a sign on the pole of the dog bin at Spritty Meadow as well as placing one at the main entrance; and iv) to proceed with sourcing and installing metal Dog Bag Dispensers next to the approved signage.

LTOS2022/44

Date of next meeting: Tuesday 7 March 2023 at 7.00 pm

- LTOS2022/45** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- LTOS2022/46** **White Shelter and Surrounding Area Improvements:** The agenda report was noted.

Meeting closed 7.48 pm