

# PADSTOW TOWN COUNCIL

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Kathy Pemberton  
Town Clerk  
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19 April 2023

## TO ALL MEMBERS OF THE COUNCIL

Councillors: J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenvin, Mrs J Dawe, A P Flide, K Freeman, A J Hoskin, A N Rees, M Rickard, Mrs T Walter and C WatsonSmyth

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, Council Offices, Station House, Padstow** on **Tuesday 25 April 2023 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

*Kathy Pemberton*

Kathy Pemberton  
Town Clerk

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## AGENDA

### Public & Press are invited to attend

1. **To receive apologies for absence and announcements**
2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct
3. **Dispensations:** To consider requests from Members for dispensations.
4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
  - o To receive the Cornwall Councillor's Report
  - o To receive the Police Report
5. **To confirm the minutes** of the Full Council Meeting held on **Tuesday 28 March 2023** having been previously circulated and taken as read. (Pg's 1-7)
6. **Clerk's Report/Work Programme:** To receive an update for information only. (to follow)
7. **Committees/Working Group Meetings:**
  - a) To adopt the minutes and approve recommendations (if any) for the Leisure, Tourism and Open Spaces Committee (4 April 2023); and (Pg's 8-10 & 11-13)
  - b) To receive minutes of the Planning Committee meeting (18 April 2023)

8. **Finance:** (Pg's 14 - 20)  
**Monthly Accounts and Payments: April 2023**  
a) To receive the monthly Finance Report  
b) To approve the accounts for payment and ratify payments made since the last meeting  
c) To note the car park takings  
d) To note receipt of CC Community Infrastructure Levy (CIL)  
e) Bank Reconciliations: To note their availability for inspection each month
9. **Correspondence:** (Pg 21)  
a) To note correspondence for information  
b) To give consideration to the following:- (Pg's 22 - 27)  
i) Consultation: Cornwall Council Public Space Protection Order (Alcohol Consumption)  
ii) Tree work permission request: Birch Utility Services – Plantation (Pg 28)  
iii) Bandstand request: John Bray Cornish Holidays (Pg 29 - 30)
10. **Parish Event for King's Coronation – Wheal Jubilee Parc Update:** To (Pg 31-32)  
receive update and discuss and decide on way forward.
11. **Multi-Use Games Area and Lawns Play Area Update:** To receive update and (Pg 33)  
discussed and decide on way forward. (Verbal)
12. **Council's Annual Town Meeting – 9 May 2023:** To receive update on (Pg 33)  
progress and discuss and decide on way forward.
13. **Reports from Members/Outside Organisations:** To receive reports from  
meetings attended (if any).
14. **To Note Council Meeting Dates in May and Date of Next Meeting:** Tuesday  
16 May 2023 at 6.00 pm (Annual Council Meeting) and Tuesday 30 May 2023  
Full Council
15. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the  
following resolution: That in accordance with section 1(2) of the Public Bodies  
(Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the  
Local Government Act 1972, the public, including the press, be excluded from  
the meeting because of the confidential nature of the following business to be  
transacted.
16. **To confirm the confidential minutes** of the Full Council Meeting held on  
**Tuesday 28 March 2023** having been previously circulated and taken as read.
17. **Tenant/Lease Matters:** To give consideration to tenant and lease matters and  
discuss and decide on way forward.
18. **Use of Council Land: Railway Car Park:** To receive an update in this regard  
and discuss and decide on way forward.

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council meeting of Padstow Town Council held on Tuesday 28 March 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenvin, Mrs J Dawe, K Freeman, A Flide, A Hoskin, A N Rees, Mrs T Walter and C WatsonSmyth

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Support Officer and minute taker) and Cornwall Councillor S Rushworth (part)

**2022/189 To receive apologies for absence and announcements:**

- i) Apologies were received from Councillors M Rickard
- ii) The Chairman advised of the known details for the Gorsedh Kernow Proclamation on Saturday 22 April, being:
  - Rolling road closure has been applied for;
  - Participants meeting in the Church Rooms at 9.45;
  - Procession to commence at 10am travelling via Church Street to the Bandstand for the ceremony at 10.30am, after ceremony will reform the procession back to the Church Rooms.

**2022/190 Declarations of interest from Members:** There were no declarations of interest.

**2022/191 Dispensations:** There were no dispensations.

**2022/192 Public Participation:** There was no public participation.

Cornwall Councillor's Report: Cornwall Councillor Rushworth provided the following updates to Council:

- Had tried liaising with Housing Team regarding the rough sleeper outside of Barclays who he understood would be visiting the person to see if they would accept temporary accommodation. Otherwise, would liaise with police to see if they could get the person to tidy up;
- Had tired chasing today for confirmation of a date for the Link Road Car Park relining. As yet no date received but confirmed it was on the team's agenda;
- Recent planning application for Sarah's Meadow was looking likely to be refused due to insufficient space and impact on curtilage;
- Confirmed due to insufficient member votes, the question of a mayor for Cornwall would be going to referendum, details for which would be agreed by Cabinet on Wednesday;
- Noted that Sarah Simms would become the area's Community Network Manager and that she was the most experienced Network Manager. Further noted that the Wadebridge and Padstow network area would now include Tintagel, Delabole and St Tudy.

- Advised that CC Highway's Officer had confirmed speed sign by school crossing could be made automatic for school drop off/collection times and could be funded through the Highways Community Budget. Asked Town Clerk to email Highway's Officer to confirm Council's support of this. It was noted by the Chairman that the 20mph speed restriction for Padstow was due to come into effect in 2026;
- In response to a query, the Chairman reaffirmed that Padstow Town Council had declined to comment on CC's car park charging proposals;
- Advised was "keeping an eye" on when the first affordable housing houses will be available. Considered these were likely to be later than originally expected;
- In response to a member comment, confirmed would look into whether/when relining works at Traitor would be undertaken.

Police Report: The police report for the period 28/2/23 to 24/3/23 was noted for information having been tabled and read. It was further noted that following conversations at a recent community network meeting, the Police had confirmed an interest in having more of a presence in Padstow and that potentially they would be looking for a space. The Town Clerk hoped to discuss this further with Inspector Reggie Butler-Card upon his return from leave. It was noted that perhaps the Core Building could be used for this in some way.

**2022/193 RESOLVED** that the minutes of the meeting held on **Tuesday 28 February 2023** be signed as a true record.

**2022/194 Clerk's Report/Work Programme:** The report was noted for information. Mention was made of the steps taken to reduce the issues caused by the rough sleeper, namely the removal of the modesty screen outside North Quay toilets and the PRI light which was being progressed. The Town Clerk confirmed that the team had sent an alert to Streetlink, the organisation responsible for linking rough sleepers with appropriate services. The team had also contacted the police who had visited the person in relation to other issues.

It was noted the white shelter railing works would begin this week.

**2022/195 Committees/Working Group Meetings:**

- a) i) **RESOLVED** to adopt the minutes and approve recommendations of the Highways, Roads and Transport Committee meeting held on 7 March 2023;
- ii) **RESOLVED** to adopt the minutes and approve recommendations of the Leisure, Tourism and Open Spaces Committee meeting held on 14 March 2023, having been tabled and read;
- iii) **RESOLVED** to adopt the minutes and approve recommendations of the Staffing Committee meeting held on 21 March 2023; and

iv) **RESOLVED** to adopt the minutes and approve recommendations of the Finance and General Purposes Committee meeting held on 21 March 2023.

b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 14 March 2023.

**2022/196 Committee Vacancies:** The Chairman noted that whole committee memberships would be considered at the Annual Meeting of the Council in May before which committees would only have 1 meeting left, if any. Therefore, it was suggested this item be deferred.

**RESOLVED** that no appointments be made to fill the vacancy on either the Highways, Roads and Transport Committee or the Leisure, Tourism and Open Spaces Committee before the Annual Meeting of the Council in May, at which meeting consideration will be given to all Committee memberships for the 2023-24 year.

**2022/197 Finance: Monthly Accounts and Payments March 2023**

a) The monthly finance report was noted.

b) It was **RESOLVED** to i) ratify payments made February (c) of £45,734.54 and direct debits of £246.41 and ii) March (a) of £4,157.25, standing orders or direct debits (regular payments of the same amount) of £888.50 and direct debits of £2,634.44.

c) Car park takings were noted.

d) The Ladywell parking space tender of £1,127.15 plus VAT was noted.

e) The total of £94,851.73 for Non Domestic Rates for Padstow Town Council properties for 2023-24 was noted.

f) The availability of bank reconciliations for inspection was noted.

**2022/198 Correspondence:**

a) Correspondence for information was noted.

b) i) Land Use Request: Bandstand (Churches Together Walk of Witness): Consideration was given to the request to use the Bandstand on Friday 7 April 2023, as in previous years, as part of their Easter Walk of Witness.

**RESOLVED** to approve the request from Churches Together to use the bandstand as set out in the agenda pages subject to i) receiving appropriate risk assessments and public liability insurance to the satisfaction of Council's insurers and health and safety advisor; and ii) that removal of the cross be by 10am on the Tuesday after Easter Monday to avoid ambiguity over removal.

ii) Tree Work Permission: Lawns Car Park Birch Utility Services: Consideration was given to the request from the contractor for National Grid. Comment was made that the date for works was Friday 28 April and that this was the Friday before the Bank Holiday and May Day. It was therefore suggested that the Town

Clerk outline this clearly to the contractor and suggest that any works undertaken on the 28 April should be completed that day.

**RESOLVED** to grant permission to Birch Utility Services to access the trees to the side/rear of the Core Building/Lawns Car Park in order to undertake tree trimming works around the overhead powerlines on behalf of National grid subject to receiving appropriate risk assessments and public liability insurance to the satisfaction of Council's insurers and health and safety advisors; ii) to cone off 4 parking spaces for their use during this task; and iii) that should the date be moved by the contractor, final sign off be delegated to the Town Clerk in consultation with the Chairman.

iii) Padstow Sailing Club Request: Consideration was given to the request. It was **RESOLVED** to grant permission to Padstow Sailing Club to erect a marquee on Friday 5 May for a series of events celebrating the King's Coronation provided that i) the marquee is erected on Padstow Sailing Club leased outdoor space; ii) that the marquee is dismantled after the King's Coronation celebrations; iii) the tenant ensures that all other permissions which may be required are addressed and dealt with; and iv) that the tenant provides risk assessments and PLI details to the satisfaction of Council's health and safety advisor and insurers.

**2022/199 Planning Application: RESOLVED to make the following response to the planning authority, Cornwall Council:**

**a) PA23/00206 Caravan Creekview Creddis Farm High Lane Wadebridge Cornwall PL27 7SA** -Non-material amendment in relation to decision notice PA20/07449 dated 10.11.20 for proposed materials update.

**SUPPORTED**

**2022/200 Parish Event for King's Coronation – Wheal Jubilee Parc:**

Members gave consideration to a request from Trevone residents seeking financial support from the Council for an event they are organising in celebration of the King's Coronation. It was noted that the Trevone residents had not applied for a community grant and that Council's grants policy specifies these are awarded once annually. Comment was made by a Trevone Ward member that "Padstow" had not applied through the grants process for a Coronation celebration and that therefore the request from Trevone should not be subject to this process and they should not miss out because they had not applied.

The Chairman noted that when Council discussed in January plans to celebrate the Coronation, the suggestion of an event in Trevone had not been raised and Council had agreed on one event televising the Coronation itself which would be open to the whole parish.

It was suggested by the Trevone member that it was not clear then that there would be a series of events like the Queens' Jubilee. They considered the Jubilee and Coronation should be treated the same.

The Town Clerk clarified that Council could agree a financial contribution to the Trevone residents, should it so wish, provided it is clear that the money is towards a community event they are staging for the celebrations and that it is paid to a business/organisation and not an individual.

There was discussion regarding the amount of financial contribution. It was noted that £500 was given for the Queen's Jubilee.

**RESOLVED** to provide a financial contribution of £1,000 towards a community event being staged by Trevone residents for the celebration of the King's Coronation, provided that it is paid to a business/organisation and not an individual.

Members gave consideration to the rest of the agenda report regarding the proposed details for the parish event on Saturday 6 May of which they were supportive. Proposals included an interactive family trail – The King's New Wardrobe, at a cost of £411.75 plus VAT, and a drawing competition for the children of the parish. Proposals for the day itself included encouraging the community to bring their own picnics, providing face painters and circus type acts free of charge at a cost to the Council of £420 and £320 plus VAT respectively. As well as a fancy dress competition and the displaying of photo opportunity banners. It was noted that approaches had been made to some food and drink vendors (at no cost to the Council) but Officers had yet to hear back from these.

Consideration was given to legacy items, namely a commemorative plaque on the seat at the Victoria Monument and also naming the new play area boat King Charles III. It was felt these were good ideas and it was agreed that the previous decision of LTOS to launch a competition to name the play area be revoked in order to do this.

There was discussion regarding providing commemorative items to the community and it was agreed that the likely cost of this, approx. £1,500-2,000, would be better invested in other community events in the future.

**RESOLVED** that i) the Town Clerk in consultation with the Councillors involved with the Coronation proposals proceed with the suggestions in paragraph 3.1 a) and b) of the agenda report. Further, in respect of the banners, it was agreed to purchase 2, 1 for the event in Wheal Jubilee Parc and 1 for the event being organised in Trevone by Trevone residents; ii) a plaque marking the occasion of the Coronation be placed on the refurbished seat at the

Victoria Monument alongside the Queen's Jubilee plaque; iii) that the previous decision of the Leisure, Tourism and Open Spaces Committee to launch a competition to name the play area boat be revoked and the boat be called "King Charles III"; and iv) not to progress commemorative keepsakes for the community as the financial outlay of this could be better invested in other community events in the future.

**2022/201 Core Building Update:** Members noted the update in the agenda report regarding furniture for the Core building and the suggestion that the Town Clerk liaise further with Wadebridge Food Bank regarding using the space for the satellite food bank. Members were supportive of setting a date in May to "open" the Core Building and the suggestion that this be a coffee morning inviting organisations such as the CAP (Christian's Against Poverty) and the NHS Prescribers.

**RESOLVED** that the Town Clerk i) liaise with Wadebridge Food Bank regarding use of the Core Building for the satellite food bank; and ii) look for a date in May to "open" the Core Building by way of holding a coffee morning type event inviting organisations such as the CAP and NHS Prescribers.

**2022/202 Multi-Use Games Area and Lawns Play Area Update:** There was discussion of this item. It was noted that the suggestions in the agenda report were a "starter for 10" and members thoughts were welcomed. Members were supportive of the suggestion that due to the dependency on weather and inspection timings for the completion dates of both the MUGA and play area, these be opened to the public as soon as possible without waiting for a formal opening event. However, the Town Clerk and office team could look at organising a community event during the summer to celebrate the new facilities, encompassing the whole Lawns area including the skate park, core building and seeking the involvement of the Social Club. Mention was made by a member that Nadelik Lowen were looking at potentially running a Carnival this year and one member wondered whether this could link up with the Lawns day. A further suggestion was that a sports event could be held as soon as the MUGA is finished and that this could be a full day of sport in the form of football, basketball and tennis tournaments.

There was discussion of the opening hours for, and access to, the MUGA. Generally, it was thought that the initial suggestion of 10am – 4pm would be too restrictive, particularly for older children attending Wadebridge School and given that it was soon to be light in the evenings. There was discussion regarding the potential for vandalism and the removal of the moveable equipment if the facility was left open 24/7. It was noted that there was currently no evidence to support the installation of CCTV in this area but that this could be looked into should issues arise. Consideration was given to a suggestion by a member that the facility be open between 10am – 4pm but bookable in the evenings. However, it



was generally felt the facility should be open 24/7 at least to begin with.

**RESOLVED** that i) when finished, the MUGA be unlocked and available to access 24/7; and ii) both the MUGA and play area be open for use as soon as complete and instead of an official opening, proposals for a community day to be held in the Lawn's Car Park in the summer be worked up instead and brought back to a future meeting.

**2022/203 Council's Annual Town Meeting:** Consideration was given to the format of the Annual Town Meeting. It was **RESOLVED** that Cornwall Councillor Rushworth, representatives of the GP Surgery and the NHS Social Prescribers, and the Neighbourhood Police Team be invited to speak at the annual town meeting and that this be held on Tuesday 9 May in the Church Rooms at 7.30pm.

**2022/204 Reports from members/Outside Organisations:** The report was noted for information.

**2022/205 Dates of Council Meetings:** Date of next meeting, Tuesday 25 April 2023 at 7.30pm and future meeting dates were noted. It was further noted that the date of the extra-ordinary LTOS meeting had been arranged for Tuesday 4 April 2023 at 6.00pm.

**2022/206 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2022/207 RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 28 February 2023 be signed as a true record.

**2022/208 RESOLVED** to adopt the confidential minutes and approve recommendations for the i) Staffing Committee meeting held on 21 March 2023; and ii) Finance and General Purposes Committee meeting held on 21 March 2023.

It was noted that there were no confidential minutes for the meeting of the Leisure, Tourism and Open Spaces Committee meeting held on 14 March 2023.

**2022/209 Tenant/Lease Matters:** Members noted the verbal updates on this item.

**2022/210 Use of Council Land: Railway Car Park:** See confidential minutes.

Meeting closed at 8.40 pm

## PADSTOW TOWN COUNCIL

### Minutes of the Extra-Ordinary Leisure, Tourism and Open Spaces Committee meeting held on Tuesday 4 April 2023 at the Council Chamber, Council Offices, Station House, Padstow at 6.00 pm

**Present:** Councillors A P Flide (Chairman), A N Rees (Vice Chairman), Mrs J Dawe and M Rickard

**In Attendance:** Mrs K Pemberton (Town Clerk) and Mrs S Daly (Support Officer and Minute Taker) and 2 members of the public.

- LTOS2022/58      Apologies and Announcements:** i) Apologies: Apologies were received from Councillors Mrs J Colwill and Mrs T Walter.  
ii) Announcements: There were no announcements
- LTOS2022/59      Declarations of Interest:** There were no declarations of interest.
- LTOS2022/60      Public Participation:** 2 members of the public addressed the meeting in relation to agenda item 4, Padstow Cemetery Regulations: Children's Graves. Comments included:
- Wished to reiterate comments from last meeting and information set out in daughter's letter [confidential papers];
  - A lot of the information in the agenda papers had been provided by them, having been forwarded to them from SANDS. Glad to see the research had been used in the agenda papers.
  - The research referred to in paragraph 2.4 of the agenda papers [p2] describes how they feel as a family, and in particular how their daughter feels;
  - Understand that distinguishing children's graves could cause controversy. Although as a family what they do for their granddaughter's grave is very different to what they do for the graves of other relatives;
  - Next week would have been granddaughter's 4<sup>th</sup> birthday, wish to be able to take a present and a card. Grief for the loss of a child is different because with each missed milestone the loss gets harder;
  - Understand that in respect of the older cremation area it would be difficult to distinguish specific grave spaces but in new cremation area where granddaughter is buried, this is not difficult because of the kerbing [stone chippings and edges];
  - Appreciative of Committee's consideration of the matter, have noticed that children's graves are scattered around the cemetery and realise that changes may cause issues.
- LTOS2022/61      Padstow Cemetery Regulations: Children's Graves:** Members began by giving consideration to introducing regulations specific to children's graves. As at the last meeting, concern was expressed at differentiating between grief. It was also felt that determining the age of a child would be difficult. Theoretically the grave of a person aged 18 and a few days would be treated differently to that of a person aged just under 18 years but both could be considered children by the family.

Members were unanimous in wishing to see all graves treated in the same way.

**RESOLVED** Not to recommend the introduction of regulations specific to children's graves and that children's graves and adult graves continue to be treated in the same way.

Members recognised the academic research in the agenda papers and the advice of the ICCM as well as the contributions from members of the public at this and the previous meeting. Members were unanimous in wishing to see changes to the permitted items on graves but were all mindful of the need to manage the cemetery effectively for the benefit of all.

There was discussion around setting greater clarification in respect of regulation 51 and being more specific about what items could be permitted and that this might be more helpful and positive. However, it was noted that it would still be necessary to include some specific preclusions e.g glass to ensure there is no ambiguity. It was also suggested that if making changes it would be a good opportunity to consider being "greener" in the cemetery, perhaps avoiding plastic flowers and cellophane.

There was support for the suggestion of a defined area within a grave space for mementoes, one member thought this could be defined by fencing. It was felt this would allow people to personalise graves whilst ensuring ease of cemetery maintenance. There was discussion as to whether the number of permitted items should be limited to a specified number. However, it was felt this would provide additional issues, such as team members having to determine which item should be removed if there were more than the set amount and potentially removing the most sentimental.

It was suggested that should any changes be made to the regulations regarding mementoes then it would be prudent that at the same time, defined policies and procedures for the Council's management of the same be set and communicated to grave owners. In particular, the regularity of checking graves and the process for removal of items which are either broken, perceived to be dangerous, or not permitted.

There was discussion of potential items that could be permitted such as solar lights and discussion of whether it would be appropriate to restrict the height of such items. However, it was felt this level of detail would be better considered at a future meeting subject to Full Council agreeing to Committee's recommendations for change. Members were in agreement that a good way forward would be to introduce a defined memorial area in front of the headstone for earthen grave spaces and on the cremation tablet for cremation plots, and to revise regulations 51-53 to reflect this.

It was noted there would be no enforcement action in respect of paragraphs 51-53 whilst they were being revised.

**RESOLVED TO RECOMMEND TO FULL COUNCIL** that i) paragraphs 51-53 of the Padstow Cemetery regulations be revised and that any revision be prescriptive about permitted mementoes rather than solely prohibitive; and ii) to accommodate these revisions, regulations be introduced setting a defined memorial area immediately in front of a headstone for mementoes not exceeding a specified area or height; iii) in respect of cremation areas, the defined memorial area be limited to the cremation tablet; and iv) that the Leisure, Tourism and Open Spaces Committee work up the detail of these recommendations at a future meeting.

Having reached a decision regarding this item it was no longer necessary to move to agenda items 5 and 6 and the Chairman closed the meeting, thanking members of the public for attending.

Meeting closed 6.36 pm

DRAFT

## PADSTOW TOWN COUNCIL

### Minutes of the Planning Committee meeting held on Tuesday 18 April 2023 in the Council Chamber, Station House, Station Road, Padstow at 7.00 pm

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice Chairman), P Curgenvan, Mrs J Dawe and Mrs T Walter

**In Attendance:** Mrs S Daly (Assistant TC/Assistant RFO and Minute Taker) and 1 member of the public

**P2022/68 Apologies and Announcements:** Apologies were received from Councillor Mrs Colwill. There were no announcements.

**P2022/69 Declarations of Interest:** There were no declarations of interest.

**P2022/70 Public Participation:** 1 member of the public attended the meeting and addressed Committee in objection to agenda items 5 iii) b) PA23/01870 1 St Saviours Lane Padstow Cornwall PL28 8BD and 5 iii) c) PA23/01871 1 St Saviours Lane Padstow Cornwall PL28 8BD. A photograph of the gates was shown to Committee and comments made included:

- Property is a listed building and permission should have been obtained first. Has submitted objections to the application online which the Chairman confirmed Committee had viewed;
- Feel gates are completely inappropriate and consider that at 82" tall they are well over the 6' maximum. In addition, gates border a highway.
- Consider gates are not a "like for like" replacement and are in a conservation area;
- Consider that retrospective planning application is a recognition of guilt and not a request for planning permission;
- Feel gates have changed entire look of area and invite scrutiny from those with nefarious intentions for second homes.
- Concern also that if retrospective permission is granted this would set legal precedent for unsympathetic, offensive and illegal works in area.

**P2022/71 RESOLVED** that the **Minutes** of the meeting held on **Tuesday 14 March 2023** be signed as a true record.

**P2022/72 Planning**  
**i. The following Cornwall Council planning decisions were noted:**

a) **PA23/00690 4 Moyle Road Padstow Cornwall PL28 8DG –** Demolition of existing garage to be replaced with new ground floor extension, internal alteration works & replacement roof covering with the proposed addition of photovoltaic panel on south elevation.

**APPROVED**

- b) [PA23/01057](#) **Land East of 1 Sarahs Meadow Padstow Cornwall PL28 8LX** – Application for Permission in Principle for the construction of a dwelling. **REFUSED**
- c) [PA23/00670](#) **4 Lodenek Avenue Padstow Cornwall PL28 8EP** – Two – storey side extension to semi-detached property incorporating a new utility and dining room at ground floor level and a repositioned larger bedroom at first floor level. **REFUSED**
- d) [PA23/02206](#) **Caravan Creekview Creddis Farm high Lanes Wadebridge Cornwall PL27 7SA** – Non material amendment in relation to decision notice PA20/07449 dated 10.11.20 for proposed materials update. **APPROVED**

**ii. The following application for tree works submitted to Cornwall Council was note:**

- a) [PA23/01281](#) **The Granite House Hill Street Padstow Cornwall PL28 8EB** – Works to trees within a conservation area: The reduce 2x Sycamore trees (T1 & T2) and 1 x Norway Maple tree (T3)

**iii. RESOLVED to make the following planning application responses to the Planning Authority (Cornwall Council):**

- a) [PA22/11280](#) **6 Dennis Road Padstow Cornwall PL28 8DD** – To convert and extend the detached garage in to an Habituat Annex to the main house.

**NOT SUPPORTED until the appropriate planning information is provided.**

- b) [PA23/01870](#) **1 St Saviours Lane Padstow Cornwall PL28 8BD** – Retrospective: replacement of existing perimeter driveway gates **NOT SUPPORTED i) totally out of character with street scene; ii) inside a conservation area; iii) concern for setting a precedence; iv) concerns over excessive height and bulk; and v) painting will not improve situation or make it visually better.**

- c) [PA23/01871](#) **1 St Saviour Lane Padstow Cornwall PL28 8BD** – Listed building consent for the retrospective replacement of existing perimeter driveway gates.

**NOT SUPPORTED i) totally out of character with street scene; ii) inside a conservation area; iii) concern for setting a precedence; iv) concerns over excessive height and bulk; and v) painting will not improve situation or make it visually better.**

- d) [PA23/01920](#) **Prideaux Place Tregirls Lane Padstow Cornwall** – Works to trees covered by a Tree Preservation Order, namely, group of 9 no mixed species trees (Ash, Elm, Sycamore) to be felled to ground level to enable ground level to be reduced for wall repairs.

**SUPPORTED**

- e) [PA23/01995](#) **13 Raleigh Road Padstow Cornwall PL28 8ET** – Erection of first floor extension to existing annexe.

**SUPPORTED**

f) **PA23/02302 4 Barrys Lane Padstow Cornwall PL28 8AU** – Proposed rear single-storey extension and associated alterations to existing dwelling house (amended design to approved PA22/10916)  
**SUPPORTED**

g) **PA23/02303 4 Barrys Lane Padstow Cornwall PL28 8AU** – Listed Building Consent for proposed rear single-storey extension and associated alterations to existing dwelling house (amended design to approved PA22/10916)  
**SUPPORTED**

h) **PA23/02305 25 Egerton Road Padstow Cornwall PL28 8DL** – Construction of single-storey extension and alterations to existing dwelling.  
**SUPPORTED**

**P2022/73**      **Planning Protocol For Local Councils:** Cornwall Council's updated planning protocol for local Councils was noted.

**P2022/74**      **Date of Next Meeting:** TBC.

The Chairman closed the meeting by thanking Committee members for their hard work over the last 12 months and acknowledging the increasing workload of the Planning Committee.

Meeting closed at 7.18 pm

**Full Council - Agenda item**  
**Finance Report**

- a) to receive the monthly Finance Report.
- b) to approve accounts outstanding and ratify payments made since the last meeting.
- c) to note the car park takings.
- d) to note receipt of a Cornwall Council Community Infrastructure Levy (CIL) of £7121.68, that will be used to help pay for the MUGA and new play equipment.
- e) Bank reconciliations - to note their availability for inspection each month.



**Finance Report - Agenda item:**

**Budget Report for the period 1.4.22 - 31.3.23**

	<b>Actual</b>	<b>Budget</b>	<b>Budget 1.4.22-31.3.23</b>
Revenue Income	994,696	820,705	820,705
Revenue Expenditure	665,986	771,075	771,075
Capital/project expenditure	81,656	361,000	361,000

**Debtors outstanding for more than 3 months:**

One of £7078 including VAT.

**Creditors outstanding for more than 3 months:**

None

Bank reconciliations have been performed regularly and signed monthly as correct by the Chair of Finance or Town Clerk.



*To ratify payments made:*

**ACCOUNTS OUTSTANDING**  
**March 'c' 2023**

<u>Date</u>	<u>Cost centre</u>	<u>Supplier</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
28.3.23	Capital/projects	Skylight Cinemas	Mobile cinema hire (live streaming of King's Coronation) 50% balance due	995	199	1194
24.2.23	LTOS	DWF Law LLP	VAT element of solicitor's fees re insurance claim		1004.7	1004.70
28.3.23	LTOS	Masons Kings	WA17 GVO - Gator replace battery & starter motor, core return, cable, pump etc	779.75	155.96	935.71
23.3.23	LTOS	Parc Signs	Lawn play area sign	408.26	81.65	489.91
24.3.23	HRT	Cornwall Council	CEO provision - PTC car parks 1 month			451.43
24.3.23	Administration	Konica Minolta	photocopying - copies one quarter	213.07	42.61	255.68
23.3.23	Administration	Tanist	Cloud back up storage - 1 year	190	38	228
20.3.23	HRT	Amos Pumps	attend to service pump	130	26	156
22.3.23	LTOS	Travis Perkins	kerbstones	61.04	12.21	73.25
27.3.23			summer flowering bulbs (remiburse staff)			45.60
27.3.23	Administration	Sea Spray	window cleaner			22.00
23.3.23			summer flowering bulbs & First Aid thermal blankets (remiburse staff)			19.70
20.3.23	LTOS	South West Water	water			3.09
						<u>4879.07</u>
7th	Corporate	Standing orders or Direct Debits (regular payments of the same amount):				
1st		Barclays Bank	bank charges			17.00
		Cornwall Council	Non Domestic Rates - PTC sites			9310.73
						<u>9327.73</u>
18.3.23	LTOS	EDF	Direct Debits	641.41	32.07	673.48
29.3.23	Env - toilets	AUK Hygiene	electricity - Lawn Blockhouse, garages etc - 6 months toilet rolls, sacks, centrefeed rolls, cloths & virucidal & bacterial cleaner	406.21	81.24	487.45
						<u>1160.93</u>

**Approved by 2 Councillors who are bank signatories:**

<u>Date</u>	<u>Name</u>	
	Signature	1
	Name	1
	Signature	2
	Name	2





**Padstow Town Council  
Railway & Lawn car park takings 2022-23**

n/c 4404	Railway car park				Lawn car park				Budget 2022-23		
	2018-19	2019-20	2020-21	2021-22	2022-23	2018-19	2019-20	2020-21		2021-22	2022-23
Apr	36375	41415	23	26780	49115	20,000	11988	0	6503	16638	5000
May	43600	44549	692	54029	49618	40,000	13217	63	19405	17377	15000
Jun	49098	45380	3556	70341	56070	50,000	13463	485	30490	22085	21000
Jul	59587	57969	51165	76531	65553	60,000	17136	20726	32816	28477	25000
Aug	69811	64687	71756	86647	81610	70,000	23158	27741	35878	31448	25000
Sep	45461	48631	64641	63818	55672	50,000	14103	26140	27711	23266	21000
Oct	38792	37094	50706	57127	45185	45,000	9496	19619	21703	13067	20000
Nov	6311	5967	3732	27011	17353	20,000	722	934	5390	3798	4000
Dec	8350	7972	4187	17716	21403	10,000	1445	945	4673	7471	3000
Jan	4206	5616	784	13736	10046	10,000	611	60	3390	2553	2000
Feb	6731	6173	569	20283	18722	10,000	11	43	5503	4064	4000
Mar	16379	9993	2395	25304	20155	10,000	51	212	6216	5131	5000
	384701	375446	254206	539323	490502	395000	105401	96968	199678	175375	150000
<b>Railway</b>	384701	375446	254206	539323	490502	395000	105401	96968	199678	175375	150000
sub totals											
Apr'22-Mar '23											
Apr'22-Mar '23											
Apr'22-Mar '23											
<b>Railway</b>	384701	375446	254206	539323	<b>490502</b>	395000	<b>490502</b>				
<b>Lawn</b>	109336	105401	96968	199678	<b>175375</b>	150000	<b>175375</b>				
<b>Total</b>	494037	480847	351174	739001	<b>665877</b>	545000	<b>665877</b>				
<b>Car park takings</b>											
<p>April 2022 - March 2023 car park takings are £665,877 this year, which is £120,877 more than the Budget and £73,124 less than the same period last year.</p>											

## AGENDA ITEM 9a: CORRESPONDENCE

### Councillors Correspondence for Information – April 2023

<b>Item</b>	<b>From</b>	<b>Referring To</b>	<b>Notes</b>
a	Environment Service Cornwall Council	Re-tender some pop-up sites on short term licence 27.05.23-31.10.23. Only being offered to those who applied for a Pop Up in the last round of tenders.	This includes the entrance to the Camel Trail site.
b	National Lobster hatchery	Hatching News Easter Edition	
c	Bodmin & Wadebridge Neighbourhood Policing Teams	April Police Newsletter	Shared on Councils website.
d	South West Coast Path	Supporters April Newsletter, includes: *Coast path connectors project *Photographer of 2022 *Get stamping path passport and more.	
e	Cllr Carol Mould, Cabinet Member for Neighbourhoods	Summary of Cornwall's New Community Area Partnerships, with 12 new Community Area Partnerships (CAPs) will replace the 19 Community Networks from May 2023	

## **PADSTOW TOWN COUNCIL: 25 APRIL 2023**

### **AGENDA ITEM 9b) i): CONSULTATION: CORNWALL COUNCIL PUBLIC SPACE PROTECTION ORDER (ALCOHOL CONSUMPTION)**

#### **1. Overview**

- 1.1 Cornwall Council (CC) are seeking views on the renewal of the county-wide Public Space Protection Order (PSPO) prohibiting street drinking associated with Anti-Social behaviour. The PSPO gives the police and authorised Officers of CC powers to confiscate alcohol from a minority of drinkers whose excessive drinking causes problems for others in public spaces.
- 1.2 CC are seeking to renew the PSPO for 3 years when it expires on 1 October 2023. The current proposal is to "renew the PSPO under the existing terms". However, they advise this is still at a formative stage and CC are asking the Town Council to share their comments on the PSPO, including identifying any areas it considers should be added to or removed from the proposal, based on community intelligence linked with Anti-Social behaviour.

#### **2. Consultation**

- 2.1 Appendix 1 is the consultation letter from CC. Appendix 2 is the PSPO Order. The schedule to the Order listing the locations to which the Order applies has been sent to members by email as it consists of 38 pages, none of which are located in Padstow parish. However, any member wishing to receive a hard copy is asked to please contact the office before the meeting.
- 2.2 The types of location captured within the PSPO include, car parks, play parks, skate parks, cemeteries, specific roads/streets/junctions, bus stations, green spaces and beaches.
- 2.3 The consultation questions for Council's consideration are in appendix 3. The consultation closing date is 26 May 2023.

#### **3. Considerations**

- 3.1 Does Council wish to submit a response, if so would members like to submit their thoughts to the office by Thursday 11 May in order for a response to be pulled together by the Town Clerk in consultation with the Chairman?



Town and Parish Council

**Your ref:**

**My ref:** PSPO/2023 CC/SR

**Date:** 27<sup>th</sup> March 2023

Dear Town/Parish Council,

### **Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces): Renewal of the current order for October 2023.**

Cornwall Council would like your views on the renewal of the county-wide Public Space Protection Order (PSPO) prohibiting street drinking associated with Anti-Social behaviour.

The current PSPO expires on 1<sup>st</sup> October 2023 and we are seeking to renew it for 3 years until 1<sup>st</sup> October 2026. The PSPO gives the police and authorised Officers of the Council powers to confiscate alcohol from a minority of drinkers whose excessive drinking causes problems for others in public spaces.

The county-wide Designated Public Place Order (DPPO) was first introduced in 2010. The purpose of the DPPO was to ensure that the consumption of alcohol in a public place did not cause disorder, nuisance or annoyance to members of the Public.

The 2014 Act automatically transitioned the existing DPPO into a Public Space Protection Order (PSPO) on 20<sup>th</sup> October 2017, and this is required to be reviewed every three years.

#### **Background**

The PSPO is designed to ensure the law-abiding majority can use and enjoy public spaces without experiencing Anti-Social behaviour. These powers are not intended to disrupt peaceful activities and are used explicitly for addressing nuisance or annoyance associated with the consumption of alcohol in a public place. It is not a criminal offence to consume alcohol within a designated area. An offence is only committed if the individual refuses to comply with an authorised officer's request to stop drinking.

A PSPO cannot be used to restrict the consumption of alcohol where premises are licensed for the supply of alcohol as licensing law already includes safeguards against premises becoming associated with nuisance and Anti-Social behaviour.

The current Order is effective across all locations to which the public have access across the county as per the attached (Annexe 1).

Alcohol related Anti-Social behaviour can quickly escalate and have a significant and lasting impact upon communities. Whilst most residents, visitors or people living and working in the county drink socially and behave responsibly, their right to enjoyment of our public spaces can be threatened by those who behave in Anti-Social manner, The PSPO will allow Police and authorised officers to ask individuals to stop drinking and have their alcoholic drinks confiscated, if they are deemed to be acting antisocially. It is an offence to fail to comply with a request to stop drinking or surrender alcohol including any opened or sealed containers in the area covered by the PSPO.

What about street parties and events in parks?

Events within a public place authorised by a premises license or a Temporary Event Notice (TEN) will be excluded from the Police and authorised council officers PSPO powers.

We are writing to you to seek your views regarding the current Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) as we know that local Councils know the issues that affect their localities the most and are well placed to identify how best to respond to local needs.

Cornwall Council would like you to consider the attached questionnaire (Annexe 2) and share any comments that you may have with regard to the existing PSPO, any removal of identified locations or the addition of new locations based on community intelligence linked with Ant-Social behaviour.

Your views are important to us and can be recorded on the attached questionnaire or can be sent direct to: [Antisocialbehaviour@cornwall.gov.uk](mailto:Antisocialbehaviour@cornwall.gov.uk) The closing date for responses is **26<sup>th</sup> May 2023**.

Please ensure that you title your responses **PSPO 2023** so that our team can clearly identify them.

Cornwall Council are proposing to ***“Renew the PSPO under the existing terms”***

Proposals are still at a formative stage (a final decision has not yet been made).

Cornwall Council considers that there is sufficient information put forward in the proposals to allow ‘intelligent consideration’ and that there is adequate time for consideration and response. Conscientious consideration will be given to all the consultation responses before a decision is made, however, should you like further information or would like to discuss the matter further, please do not hesitate to contact me.

Yours sincerely

Steve Rowell  
Preventing Extremism/Terrorism Lead Cornwall & Isles of Scilly  
& Anti-Social Behaviour Team Manager

Communities & Public Protection  
Cornwall Council

**Anti-Social Behaviour Crime & Policing Act 2014**

**Cornwall Council Public Spaces Protection (Alcohol Consumption in Designated Public Places) Order 2020**

Cornwall Council hereby makes the following order:

- 1. The Order comes into force on 1 October 2020 for a period of 3 years
- 2. This Order applies to the land specified in the Schedule

**Offence**

- 3. A person shall be guilty of an offence if, who without reasonable excuse, consumes alcohol or intends to consume alcohol in the area(s), at any given time, as outlined in the Schedule to this Order.

**Penalty**

- 4. Failure, without a reasonable excuse, to comply with the prohibitions imposed by this Order, as set out above would be a criminal offence.

A person found guilty of such an offence, under Section 63 of the Act, would be liable on summary conviction to a fine not exceeding level 2 (£500) on the standard scale.

A Police Officer, Police Community Support Officer or authorised person from Cornwall Council under Section 68 of the Act, at their discretion may issue a fixed penalty notice in the sum of £100, to a person believed to have committed an offence under this Order, this discharging liability for prosecution.

060083

Given the Common Seal of Cornwall Council

Executed as an Order by )

**THE CORNWALL COUNCIL** )

whose common seal was hereunto )

affixed in the presence of: )



Authorised Officer

This 30<sup>th</sup> day of September 2020

Vanessa Davis - Lawyer  
Cornwall Legal Services  
CORNWALL COUNCIL

**Cornwall Council Public Space Protection Order (Alcohol Consumption in Designated Public Spaces) 2023 - Consultation Feedback Form**

Q.1 To what extent do you agree or disagree that the PSPO is effective in managing anti-social behaviour linked to street drinking in your local area?

Very strongly agree	Agree	Neither	Disagree	Very strongly disagree

Q.2 To what extent do you agree or disagree that the areas currently included in the 2020 PSPO are the right areas to be included in the renewal PSPO?

Very strongly agree	Agree	Neither	Disagree	Very strongly disagree

Q.3 Have you identified any areas that you would like to add to the proposed PSPO 2023?

Yes	No	Comments (Include new locations here)

Q.4 Have you identified any areas that you would like to remove from the proposed renewal of the PSPO?

Yes	No	Comments (Include the locations here)

Q.5 If you have requested any changes to the proposed PSPO, what impact do you think implementing these changes would have on your local community?

A very positive impact	
A fairly positive impact	
A slightly positive impact	
No impact	
A fairly negative impact	
A slightly negative impact	
A very negative impact	
Don't Know	

Q.6 How concerned are you about anti-social behaviour resulting from street drinking (i.e. drinking in public places) in the area that you live or work?

Very Concerned		Neither		Not at all concerned
5	4	3	2	1

Q.7 Have you witnessed anti-social behaviour that you believe was a result of street drinking (i.e. drinking in public places) in the area that you live or work over the last year?

Yes	No	Don't Know

Q.8 If you answered yes to Q7, how often have you witnessed this in the last year?

1-2 times	3-4 times	5 times or more	10 times or more

Q.9 What types of anti-social behaviour have you witnessed in your local area in the last 12 months? (tick all that apply)

Anti-social parking or other vehicle related anti-social behaviour	
Being intimidated or attacked by a stranger	
Being intimidated or attacked by someone that you know	
Doorstep scams and/or illegal trading	
Drug use or dealing	
Groups of people hanging around in a public place	
Noisy neighbours or loud parties	
Harassment	
Verbal Abuse	
Vandalism/Graffiti, Flyposting and other deliberate damage to property or vehicles	
Arson	
People being drunk or rowdy in a public place	
Other	Please specify

Q.10 Has the anti-social behaviour you have witnessed had a persistent or continuing detrimental effect on the quality of life of people in the local community?

Yes	No	N/A

## **AGENDA ITEM 9b) ii): TREE WORK PERMISSION REQUEST: BIRCH UTILITY SERVICES - PLANTATION**

### **1. Brief overview**

- 1.1 Council may recall last month a request from Birch Utility Services (the contractor for National Grid) regarding Lawns Car Park, this time the request is regarding a tree in plantation that they would like to trim so it clears the power lines.

### **2. Further details**

- 2.1 The Contractor is hoping to take these works forward on Wednesday 12th July 2023 however, we understand that on occasion the dates can change last minute.
- 2.2 They have provided the below image of the tree and the Council Foreman has confirmed the tree trunk is within plantation.



- 2.3 The contractor is applying to Cornwall Council for all necessary permission such as works to trees in TPO area and working roadside.
- 2.4 The work will be undertaken in one day, with works being mainly roadside with mounted MEWP and they will remove and leave area clear.

### **3. Considerations**

- 3.1 Any permission would be subject to appropriate risk assessments and public liability insurance to the satisfaction of our insurers and health and safety advisors.
- 3.2 If Council are happy to approve, should the date be moved are Council happy for final sign off be delegated to the Town Clerk in consultation with Chairman?

## **AGENDA ITEM 9b) iii): BANDSTAND REQUEST: JOHN BRAY CORNISH HOLIDAYS**

### **1. Brief overview**

- 1.1 John Bray Cornish Holidays have contacted the Council as they would like to hold a charity event, for Children's mental health charity - The Wave Project, in Padstow Town centre during the summer. They have completed the Councils' land use request form and would like to use the bandstand in August.

### **2. Further information**

- 2.1 Below you will find extracts from the land use request form:

#### **2.1 Area Of Council Land Requested**

The Bandstand

#### **2.2 Date of Request**

30/08/2023

#### **2.3 Arrival Time**

08:00 am

#### **2.3 Departure Time**

06:00 pm

#### **Does Your Request Relate to an Event With Start & Finish Times That Differ To Those Above?**

Yes

#### **Start Time**

09:00 am

#### **Finish Time**

05:00 pm

#### **Details & Description Of Event**

We would like to host a charity event for families in order to raise money for The Wave Project, a children's mental health charity. We would like to hold an all-day crabbing contest in the centre of town. We would use our branded 3x5m gazebo as a base and would invite passing trade to enter the contest in exchange for a donation to the charity. We will then provide entrants with a complimentary crabbing line made from sustainable materials. Whilst we will be promoting the event in advance, our aim isn't to create a large scale event bringing lots of extra visitors into the area, we are just looking for a central location in a high footfall area to able to promote The Wave Project and raise funds towards the important work that they do. This is only our initial idea, we are flexible and have other ideas should you feel that this is not suitable or appropriate in this particular location.

#### **3.2 Adverse Weather Plan**

We have a high-quality gazebo that we will be using as a base, we are accustomed to using this in coastal areas and in adverse weather/light winds. If winds are too high we will remove the gazebo and cancel the event. We will go ahead in light rain however would have to cancel in heavy rain conditions. If the weather is extremely hot we will ensure that our staff and visitors have access to shade and water, and ensure that there is good air flow through the gazebo and that it does not become over crowded.

#### **Section 4: Permission From Other Bodies**

##### **4.1 Permissions**

Once our location and date have been set we will apply for a Street Collections Permit from Cornwall Council.

### **3. Consideration**

- 3.1 If Council are minded to approve, it may be worth advising them to also speak to Padstow Harbour Commissioner and that approval be subject to appropriate risk assessments and public liability insurance to the satisfaction of our insurers and health and safety advisors.
  
- 3.2 If Council are minded not to support, does Council wish to provide feedback, as they are flexible on the idea and location.



**AGENDA ITEM: 10. PARISH EVENT FOR KING'S CORONATION – WHEAL JUBILEE PARC UPDATE**

**1. Overview**

- 1.1 This is an update regarding the Wheal Jubilee Parc event being organised for the parish to celebrate the King's Coronation on the 6 May 2023.
- 1.2 Council may recall from last month's report the event is to show the King's Coronation on a big screen, with face painters and circus type acts provided free to the public. That it be a relaxed picnic type of event but that refreshment vendors also attend (at no cost to the Council). That fancy dress be encouraged and that inexpensive commemorative items (not keepsakes) be provided for the children to play with and take away.

**2. Updates**

- 2.1 Timings - Looking to run the event from 10am until 2pm. The time of the coronation has only recently been announced as 11am, there will be a procession from Buckingham Palace to Westminster Abbey beforehand, so it's hoped the above timings work to capture this special occasion.
- 2.2 Advertising – Currently liaising with Padstow School to hopefully get information into the next school newsletter, this will advertise this 6 May event as well as the interactive trail and art competition which are already underway. It will also be advertised on the Council's website/Social media. Draft copy appended for information (appendix 1)
- 2.3 Health and safety – Risk assessment being drafted, as part of this we require Event Councillor/Councillors to be involved in running the day, they will need to wear a Hi Viz vest, agree to the risk assessment and be the contact on the day. As well as Event Councillors there will be a Council Employee working onsite who has Community Traffic Management Training to help assist suppliers to locations and help manage the drop off zone.
- 2.4 Fancy dress competition- We are encouraging fancy dress and would like Event Councillors or the Mayor to judge this on the day and give out the prizes. Judges to be decided.
- 2.5 Suppliers - Council Facilities Officer has been liaising with some of the suppliers already booked to work out the logistics, getting their H&S documents and providing them with an event detail sheet which outlines some safety measures for suppliers.

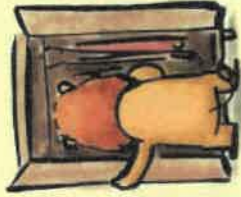
Refreshments – As the timing is now confirmed and event will be running over lunchtime, the Officer has contacted more food vendors to supply refreshments. It's thought that we don't want many but a couple would be beneficial. Currently there seems to be one or two that have expressed interest.

**3. Decision**

- 3.1 As identified in 2.3 and 2.4 above, decisions are needed in respect of the Event Councillors and judge/s for the fancy dress competition and Council is now asked to give consideration to these items.

# The KING'S WARDROBE

A FREE FAMILY TRAIL



You are cordially invited.

Sir Lawrence the Lion is being crowned King. Visit his friends in your area and see what they give him to wear for the coronation - they're not all very sensible! Then try them on yourself, complete mini-challenges and take selfies. Finally, meet the King in AR and download a free children's ebook of the story.



**Padstow**  
**17th April - 15th May 2023**  
[HighStreetSafari.com/KingsWardrobe](http://HighStreetSafari.com/KingsWardrobe)

Free face painters  
 Free circus skills  
 Fancy dress prize  
 Who will be the best King/Queen?  
 Few food & drink vendors

Useful info:  
 Drop off zone available  
 No parking on site  
 Portaloos for event  
 No seating available-bring your own



*King Charles III Coronation*  
**May 6th 2023 10am-2pm**  
*Watch the special celebration together, on the big screen at*  
**Wheal Jubilee Parc**



## Coronation Youth Art Competition 2023

**Calling all budding artists aged 16 and under in Padstow Parish!**



The Town Council is celebrating the historic occasion of the Coronation of His Majesty the King with a Royal themed Youth Art Competition.

Competition opens 10am on 17 April  
**CLOSING DATE for entries** 12 noon on 4 May 2023  
 Entries will be judged in 3 age group categories

Full details and an entry form available from:

- [www.padstow-tc.gov.uk](http://www.padstow-tc.gov.uk) Download and print at home
- Council Offices open Mon-Fri 10am - 1pm (exc. Bank Holidays)
- Padstow School reception during school hours
- Tesco tills, subject to availability



## **PADSTOW TOWN COUNCIL: 25 APRIL 2023**

### **AGENDA ITEM 7: CLERK'S REPORT/WORK PROGRAMME:**

This report will be sent to follow.

### **AGENDA ITEM 11: MULTI-USE GAMES AREA AND LAWNS PLAY AREA:**

A verbal update on this item will be provided at the meeting.

### **AGENDA ITEM 12: COUNCIL'S ANNUAL TOWN MEETING – 9 MAY 2023**

Following the decision of the March Full Council meeting, the Support Officer invited the agreed upon people/organisations to speak at the annual town meeting in May. Responses received to date are as follows:

Cornwall Councillor Rushworth – no reply

Neighbourhood Police Team - advised by PC Honeywill that following a promotion she is awaiting a new post. Therefore, she has forwarded request to colleagues and it's hoped that either PC Laura Barnden, PSCO Clive Wherry or Sgt Lee Holley can attend.

NHS Prescribers and GP Surgery – invited to attend and perhaps join up with each other. Confirmation from NHS prescribers that unable to attend due to prior engagement. No response from Practice Manger at surgery.

The office is following up on invitations this week, initial invitations asked for a response by Friday 21 April so it is hoped more information will be available at the meeting.