

PADSTOW TOWN COUNCIL

COUNCIL OUTSIDE OPERATIVE

Person Specification

Attributes	Essential	Desirable
Experience	<p>Preferred previous experience of Grounds Maintenance Work such as grass cutting, hedge cutting etc</p> <p>Cleaning duties</p> <p>Knowledge and understanding of health and safety</p>	<p>Ideally 2 years or more experience, preferably working for a Local Authority</p> <p>Experience and evidence of the application of Health and Safety including COSHH</p> <p>Experience of cemetery maintenance including preparation of graves.</p> <p>Experience of cleaning public toilets and buildings</p> <p>Experience of undertaking health and safety checks – equipment, machinery and sites</p>
Qualifications / Training	<p>Manual handling</p> <p>First Aid</p> <p>Health and Safety Awareness</p>	<p>Mower, hedge cutting and bushcutter training/qualification</p> <p>Wood chipper and Shredder training/qualification</p> <p>COSHH qualification/certificates</p> <p>Traffic Management training</p> <p>Working at heights</p> <p>Weed spraying certificate</p> <p>Relevant Health and Safety and Risk Assessment training/qualification</p>
Skills	<p>Clean driving license</p> <p>Ability to work in inclement weather and as a lone worker</p> <p>Good verbal communication skills</p> <p>Flexible (i.e. shifts working weekends/Bank Holidays/cover</p>	<p>Working at heights</p> <p>Equipment operation and maintenance</p> <p>Good written communication skills, including form filling and logging</p> <p>Good organisational and work planning skills</p>

	<p>sickness/holiday)</p> <p>Professionalism</p> <p>Ability to listen and apply instruction to the task at hand</p> <p>Safety awareness</p>	Use of own initiative
Personal Attributes	<p>Loyal and Trustworthy</p> <p>Reliable and Honest</p> <p>Adaptable</p> <p>Approachable and Helpful</p> <p>Competent and Diligent</p> <p>Responsible and Respectful</p> <p>Good team player and cooperation</p>	<p>Attention to detail</p> <p>Adopting high standards in any task given</p>