

**PADSTOW TOWN COUNCIL**

**Minutes of the Leisure, Tourism and Open Spaces Committee meeting held on Tuesday 23 May 2023 in the Council Chamber, Council Offices, Station House, Padstow at 7.40 pm**

**Present:** Councillors Mrs J Dawe (Chair), A N Rees (Vice-Chair), Mrs J Colwill, R Higman, and M Rickard

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Assistant TC/Assistant RFO and Minute Taker) and Councillor J O'Keefe

- LTOS2023/1 Election of Chair/Vice Chair:**  
i) **RESOLVED** to elect Councillor Mrs J Dawe as Chair whereupon she took the chair.  
ii) **RESOLVED** to re-elect Councillor A N Rees as Vice-Chair.
- LTOS2023/2 Apologies and Announcements:** Apologies were received from Councillors A P Flide and A Hoskin. There were no announcements.
- LTOS2023/3 Declarations of Interest:** There were no declarations of interest.
- LTOS2023/4 Public Participation:** There was no public participation.
- LTOS2023/5 RESOLVED** that the **minutes** of the meetings held on i) **Tuesday 14 March 2023** and ii) **Tuesday 4 April 2023** be signed as a true record of the meeting.
- LTOS2023/6 Committee Terms of Reference: RESOLVED TO RECOMMEND TO COUNCIL** that the Committee's Terms of Reference be adopted unchanged.
- LTOS2023/7 Committee Works: i) Update:** The update was noted for information. In response to member queries the Town Clerk provided the following further updates:

MUGA: The snagging meeting had now taken place in respect of securing the basketball hoops and potential trip hazard. This has now been addressed. The area was complete and ready to open, subject to a health and safety report for consideration by the Full Council which identified concerns caused through cross play as a consequence of the space not being bookable and possible mitigations for this.

Comment was made by a member that they had received positive feedback on the new MUGA. The Town Clerk added that the contractors had been good to work with and that they had proactively handled the overspray issue affecting local residents.

Play Area Benches: The contractors were providing fixings for these and it was hoped these would be fitted soon by the Council Team.

Core Building: It was noted that the furniture was in. Further, a fire safety inspection had been booked for June and quotes for necessary replacement flooring in the foyer were being sought.

ii) **Programme:** was noted for information.

**LTOS2023/8**

**Correspondence:**

i) **Hedgehogs R Us – Highway Project:** Consideration was given to supporting this project and the possibility of purchasing hedgehog surrounds for the community. Members considered the best way to support the initiative would not be to purchase these but to help promote it on the Council's social media platforms.

**RESOLVED** to share information regarding the Hedgehogs R Us – Highway Project on the Town Council's social media platforms.

ii) **War Memorial – Stile Field:** There was discussion of this item. Members considered it important to look after this high profile area and noted the significance of the War Memorial and wished to receive further information as to potential costs for cleaning.

**RESOLVED** to contact McNeillage Conservation to request a quote for the cost of cleaning the War Memorial and re-painting worn letters and report back to a future meeting.

iii) **British Legion (Padstow Branch):** Members gave consideration to the two requests from the Padstow Royal British Legion (RBL). Members were in agreement to support the siting of the new commemorative bench in the Garden of Remembrance. However, would leave it to the RBL and Church to decide on placement.

It was thought that Council should work with the RBL in respect of their request that the Council undertake the replacement of the Order of Service Books for Remembrance Day but that further detail regarding cost was needed. The Chair confirmed that Remembrance Day is a civil service and not a church service.

**RESOLVED** in response to the requests from the Padstow Royal British Legion to i) provide a concrete plinth for the new Remembrance Garden bench and offer the team's services in siting the same; and ii) to request costs from RBL in respect of the service books and the same be taken to Council for consideration.

**LTOS2023/9**

**Pentreath Limited Bench QR Codes:** The Chair referred members to the agenda report for this item. It was noted that to support this, the charity Pentreath Limited would supply the QR codes which give

instant access to mental health helplines and the maintenance team would then place them in key locations. Generally, members wished to support the initiative particularly given the ease with which it could be facilitated. It was suggested that advice be sought from Pentreath as to the best locations.

**RESOLVED** to obtain from the charity Pentreath Limited, bench QR codes giving instant access to mental health helpline information to place around Padstow Parish and to take advice from Pentreath as to the best locations for the same.

**LTOS2023/10**

**Council's Memorial Bench Policy:** The Town Clerk referred members to the agenda report in the "to follow" papers, the purpose of which was to inform Committee that in line with the Memorial Bench Policy agreed by Council last year, 4 wooden memorial benches were being removed as, as per the Policy for either a health and safety reason or because they were in a poor state of repair which was having a negative effect on the area. It was noted that the Facilities Officer had been able to contact one of the original bench donors. They had been understanding of the policy and were now considering replacing the bench with a composite bench as was permitted as per the policy.

Members were reminded that the future of the "spaces" left by the removed benches for which donors could not be traced would be left vacant for 1 year to allow time for the donors to come forward. Committee would be asked to give consideration to the future of the "spaces" at a future meeting using the criteria agreed in the policy.

It was noted that a waiting list for memorial benches is not kept and that as per the policy, one would not be made.

**LTOS2023/11**

**Future Meetings:** Future meeting dates and times were noted as per the agenda, next meeting being Tuesday 4 July 2023 at 7.00 pm.

Meeting closed 8.02 pm