

LEISURE, TOURISM AND OPEN SPACES COMMITTEE

23 May 2023

COMMITTEE WORK UPDATES: FOR INFORMATION ONLY

- **Lawns Play Area Update and Committee Thoughts on Opening:** Cllr Mrs Dawe and Mrs Walter undertook a site meeting of the area. They consider that a meeting be arranged with the Town Clerk to understand more about the area before coming back further to Committee with some ideas/proposals. It was noted that 2023/24 budget for this was around investigations and looking at potential ideas, not to undertake any works this financial year.
- **Signage** – The back to back signage for Trevone has been installed. Currently waiting on the production of the WJP signs.
- **Bench at Victoria Monument – King’s Plaque:** Plaque has been ordered and will be installed once arrived.
- **MUGA:** Snagging meeting was undertaken and confirmed that project now complete. Council Facilities Officer has been working on the health and safety inspections and risk information, a report on this will be going to Council in respect of “cross play”.
- **Play Area: Update** – This was opened for May Day weekend and has proved a great success. Noticed some lifting on the flooring in an area, due to it being walked on when wet, contractor has seen the same and happy for this to be fixed when the wetpouring contractor is next down (will come back on date). Maintenance Team to fix 2 x benches in the area, with the contractor also looking to fix the gate and install “seagulls” on the swings. RoSPA Inspection has been undertaken, no issues.
- **Skate Park Fencing:** Contractor has yet to confirm date when this will be done, but hoped it would be soon.
- **Core Building:** This is progressing with key inspections either booked or to be booked in i.e. fire safety inspection, electrical etc. New furniture has arrived. There are issues with some areas of the flooring, mainly in the reception area, quote being sought in this regard.
- **CCTV:** Final compliance paperwork being completed, policies to be produced. Tanist are currently taking advice in relation to the health and safety aspect of the installation [due to amended location of 2 cameras which will now be at height] this is being chased.
- **Bandstand Schedule:** Bands and 4 x 4 responders all arranged. Currently waiting on Cornwall Councils road closure approval before handing out letters to local business affected, road signage to go out middle of June.
- **Cornwall Council Grass Cutting Agreement:** This agreement has not changed, with chasing still being made on mapping of the same, therefore feel not worthwhile this year giving this any specific consideration.

WORK PROGRAMME: TO NOTE, UPDATE/AMEND AS NECESSARY

DRAFT AGENDA ITEM TITLE	ITEM DETAIL (if needed)	PROGRESS UPDATE (if any)
MEETING DATE: 4 JULY 2023 - AGENDA DESPATCH: 28 JUNE 2023		
Remembrance Day – Future Planning	To review 2022 and to plan with British Legion 2023	
Cemetery Regulations Review (Children’s Grave) and Cemetery Improvements	Committee will know that they have considered this matter at their most recent meetings, outlining areas for improvement to be taken forward.	
Plantation improvements	Main area for improvement being the “compost area” which it would appear is just being used to dump garden waste.	No further information came forward from the Environment Agency. Council Foreperson has been seeking quotes to undertake removal of compost area, will report back to this meeting.
Memorial Safety Programme (Topple Testing)	To consider a memorial management policy for the cemetery and agree next steps in taking this forward. 2023/24 Budget - £8,000	
MEETING DATE: 5 SEPTEMBER 2023 – AGENDA DESPATCH: TUESDAY 29 AUGUST 2023		
CC Parks and Open Spaces – Pellow Close and Lodenek Avenue	To request CC representative to speak with Committee on this issue.	Town Clerk sent request to attend future meeting. No confirmation given at present.
MEETING DATE: 7 NOVEMBER 2023 (Budget) – AGENDA DESPATCH: WEDNESDAY 1 NOVEMBER 2023		
2023/24 Update and Budget 2024/25 (including fees and charges)	Annual budget meeting, this to also identify any possible capital projects.	
POTENTIAL ITEMS FOR FUTURE MEETINGS		
Cemetery – Extension	Investigations into options to acquire new land for extension. 2023/24 Earmarked Reserve £50,000	
Council Community	Establish a Community Events programme for 2023	

Events	2023/24 budget - £15,000	
White Shelter and surrounding area improvements	Looking at options for improvement 2023/24 investigations budget - £10,000	
Lawns Garage/Scout Hut Area	Project flagged in Business Plan for 2024/25	
Volunteering	This item was original discussed pre-Covid. Thoughts on ideas for volunteering in the community, planting, community involvement to be discussed further.	