

PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting of Padstow Town Council held on Tuesday 25 April 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, Mrs J Dawe, K Freeman, A Hoskin, A N Rees, Mrs T Walter and C WatsonSmyth

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Assistant TC/Assistant RFO and minute taker) and Cornwall Councillor S Rushworth (part)

2022/211 To receive apologies for absence and announcements:

- i) Apologies were received from Councillors P Curgenven, A Flide and M Rickard
- ii) The Chairman confirmed that the Gorsedh Kernow proclamation went ahead on Saturday 22 April and that he had attended.

2022/212 Declarations of interest from Members: There were no declarations of interest.

2022/213 Dispensations: There were no dispensations.

2022/214 Public Participation: There was no public participation.

Cornwall Councillor's Report: Cornwall Councillor Rushworth provided the following updates to Council:

- Had received confirmation that a whole resurfacing scheme has been agreed for CC's Link Road car park, date to be confirmed.
- Advised that the scrutiny committee were currently working up a new work programme.
- A personal concern he would be working on was how the tourism industry could diversify to accommodate for increased travel by electric vehicles in the next 10 years. Current concern being that the current infrastructure will not cope with the volume of visitors the county currently receives on Fridays and Saturdays that will need to charge vehicles enroute and once in Cornwall needing to charge vehicles. Considers the sector needs to change to increase number of change-over days so that travel is not concentrated over just 2 or 3 days of the week.
- Still had a high level of housing casework. One local person's housing issue had now been resolved.
- Works to Hawkers Cove housing was due to start in April, would be chasing this up.

Police Report: The police report for the period 25/03/23 to 23/04/23 was noted for information having been tabled and read.

2022/215 RESOLVED that the minutes of the meeting held on **Tuesday 28 March 2023** be signed as a true record.

2022/216 Clerk's Report/Work Programme: The report was noted for information.

2022/217 Committees/Working Group Meetings:

- a) **RESOLVED** to adopt the minutes and approve recommendations of the Leisure, Tourism and Open Spaces Committee meeting held on 4 April 2023.
- b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 18 April 2023.

2022/218 Finance: Monthly Accounts and Payments April 2023

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made March (b) of £10,450.16, gross wages of £24,966.81 and direct debits of £1,480.71; ii) ratify payments made March (c) of £4,879.07, standing orders or direct debits (regular payments of the same amount) of £9,327.73 and direct debits of £1,160.93; iii) ratify payments made April (a) of £147,573.06, standing orders or direct debits (regular payments of the same amount) of £9,329.50 and direct debits of £143.28; and iv) ratify payments made April (b) of £8,585.86 and direct debits of £2,785.32.
- c) Car park takings were noted.
- d) Members noted the receipt of a Cornwall Council Community Infrastructure Levy (CIL) of £7,121.68. The CIL would be used to help pay for the MUGA and new play equipment.
- e) The availability of bank reconciliations for inspection was noted.

2022/219 Correspondence:

- a) Correspondence for information was noted.
- b) i) Consultation: Cornwall Council Public Space Protection Order (Alcohol Consumption). Members gave consideration to the consultation noting that there were no areas of Padstow currently included. It was generally felt that there were no significant issues within Padstow like those seen other towns such as Newquay where drinking takes place in larger groups.

RESOLVED not to respond to the Cornwall Council Public Space Protection Order (Alcohol Consumption) consultation.

ii) Tree Work Permission Request: Birch Utility Services – Plantation: **RESOLVED** to approve the request from Birch Utility Services to trim a tree in plantation on behalf of National Grid so that it clears powerlines overhead subject to i) receiving appropriate risk assessments and public liability insurance to the satisfaction of Council's insurers and health and safety advisors; and ii) that should the proposed date of 12 July 2023 be moved, final sign off be delegated to the Town Clerk in consultation with the Chairman.

iii) Bandstand Request: John Bray Cornish Holidays: Following consideration of this request it was **RESOLVED** to i) permit the

request from John Bray Cornish Holidays to use the bandstand on 30 August 2023 for the purpose of holding a charity event on behalf of children's charity The Wave Project, as set out in the agenda pages; ii) advise that they contact Padstow Harbour Commissioner regarding the event; and iii) that permission be granted subject to receiving appropriate risk assessments and public liability insurance to the satisfaction of Council's insurers and health and safety advisor.

2022/220 Parish Event for King's Coronation – Wheal Jubilee Parc: The Chairman referred members to the agenda report. It was noted that a decision was required regarding who would be the event Councillors between the hours of 9am – 3pm.

RESOLVED that Councillors R Higman, A Hoskin, Mrs J Colwill, Mrs J Dawe and K Freeman act as event Councillors for the Coronation Event in Wheal Jubilee Parc on Saturday 6 May.

It was suggested that the Facilities Officer contact the event Councillors to arrange time slots and to determine matters such as who would make the decision to cancel the event due to weather.

2022/221 Multi-Use Games Area and Lawns Play Area Update: The Town Clerk provided a verbal update on this item as follows:

Lawns Play Area: The main inspection would take place mid-May. The Facilities Officer was currently obtaining the equipment certificates and undertaking relevant risk assessments ready for opening and had been speaking with Council's Health and Safety Advisor about the same. It was hoped that the play area would be open in time for May Day, the Town Clerk was speaking to Council's insurers in this regard. She was also speaking with the contractors regarding an issue with the gate with a view to doing a "quick fix" so as not to delay opening before the issue could be resolved properly.

MUGA: It was noted that there was still no completion date. The Town Clerk advised that the contractors had experienced issues when spraying the surfacing due to weather and this had affected the properties and vehicles of some of the residents in School Hill. Previous advice from the contractor was that the spraying would not take place during high winds. Once made aware of the situation, officers had contacted the contractor and project manager and the contractor had confirmed they would be speaking to those affected. It was noted that a site meeting with the project manager was arranged for Friday. It was further noted that the Facilities Officer was currently speaking with the contractor to see if the green space outside the Social Club could be made available for May Day.

2022/222 Council's Annual Town Meeting – 9 May 2023: The Chairman advised that to date none of the invited speakers had been able to

confirm attendance at the Annual Town Meeting and that therefore the meeting may be limited to the Chairman's update. Consequently it was suggested the Annual Town Meeting be postponed to Tuesday 16 May prior to the Annual Council Meeting scheduled for the same night.

RESOLVED that i) the Annual Town Meeting be rearranged for Tuesday 16 May 2023 at 6.30pm; ii) the start time for the Annual Council Meeting be amended to 7.30pm or on the rising of the Annual Town Meeting; and iii) both meetings be held in the Church Rooms.

2022/223 Reports from members/Outside Organisations: There was no report.

2022/224 Dates of Council Meetings In May and Date of Next Meeting: The date of the next meetings were noted:

- Annual Council Meeting, Tuesday 16 May 2023 at 6.30pm or on the rising of the Annual Town Meeting [church rooms]; and
- Full Council, Tuesday 30 May 2023 at 7.30pm

2022/225 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2022/226 RESOLVED that the confidential minutes of the Full Council meeting held on Tuesday 28 March 2023 be signed as a true record.

2022/227 Tenant/Lease Matters: Members noted the updates in respect of this item.

2022/228 Use of Council Land: Railway Car Park: See confidential minutes.

Meeting closed at 8.19 pm