

## PADSTOW TOWN COUNCIL

### Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 27 June 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

**Present:** Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), P Curgenvan, Mrs J Dawe, K Freeman, A J Hoskin, A N Rees, Mrs T Walter and C WatsonSmyth

**In Attendance:** Mrs K Pemberton (Town Clerk), and Mrs S Daly (Assistant TC/Assistant RFO and minute taker), Cornwall Councillor Rushworth (CC) and 2 members of the public

**One Minute Silence:** Prior to the start of the meeting a one minute silence was observed as a mark of respect following the tragic passing of a young Padstow resident. Thoughts were with Councillor Rickard and his family at this time.

**2023/38 To receive apologies for absence and announcements:**

i) Apologies were received from Councillors Mrs J Colwill, A P Flide and M Rickard; and ii) there were no announcements.

**2023/39 Declarations of interest from Members:** Councillors Mrs J Dawe and A N Rees declared an interest in agenda item 10 Nadelik Lowen.

**2023/40 Dispensations:** There were no dispensations.

**2023/41 Public Participation:**

Cornwall Councillor's Report: Cornwall Councillor Rushworth provided the following updates to Council:

- Cornwall Council (CC) has been preparing for the Armed Forces Day over the last month, which had taken place in Falmouth and went well.
- Concerning CC's car park charges on its car parks there had been some movement for the Overview and Scrutiny Committee to "call in" the decision. He considered there would be a "battle" next year on this matter.
- He was personally "appalled" at the very little work undertaken so far on the Link Road Car Park. He was advised that works should be completed by 12 July, but he couldn't see this happening.
- He was trying to get a date in respect of when the housing would be released on the new estate.
- CC was looking at reconfiguring office space, this included looking at the closure of Dolcoath. This was not used much due to the Chief Executive encouraging staff to work from home. He considered that officers should now be returning the office.
- He acknowledged the recent and sad events in Padstow.

- In response to a request by a Councillor, he would chase figures of local housing allocations. It was appreciated this wouldn't include personal data, simply numbers.

**Councillor Rushworth was thanked for his report, and he left the meeting.**

- 2023/42** It was **RESOLVED** to i) amend the agenda order; and ii) to exclude the press and public due to the confidential nature of the business about to be transacted.
- 2023/43** **Tenant/Lease Matters:** See Confidential minutes.
- 2023/44** **Use of Council Land: Railway Car Park:** See confidential minutes.
- 2023/45** **RESOLVED** that the confidential minutes of the Full Council meeting held on **Tuesday 30 May 2023** be signed as a true record.
- 2023/46** **RESOLVED** to adopt the confidential minutes and approve recommendations of the Staffing Committee meeting held on 20 June 2023.
- 2023/47** It was **RESOLVED** to come out of the confidential session and return to the public agenda business including the press and public.
- 2023/48** **Public Participation:**  
Police Report: The police report for the period 28/05/23 to 24/06/23 was noted for information having been tabled and read.
- A member commented that she reported a crime on the 25 May however, from the police report this was not picked up in the previous report or this one. Therefore, she would welcome clarification on how, and on what basis, the police report was compiled – did it include crimes that the police acted on or crimes that were reported, if the latter her crime had not been included, this raised concerns as to what other crimes had been omitted.
- 2023/49** **RESOLVED** that the minutes of the meeting held on **Tuesday 30 May 2023** be signed as a true record.
- 2023/50** **Clerk's Report/Work Programme:** The report was noted as per the agenda report.
- 2023/51** **Committees/Working Group Meetings:**
- a) **RESOLVED** to adopt the minutes and approve recommendations of the meetings of the:
    - i) Highways, Roads and Transport Committee meeting held on 30 May 2023;
    - ii) Staffing Committee meeting held on 30 May 2023;
    - iii) Staffing Committee meeting held on 20 June 2023 having

- been sent "to follow" and taken as read; and
- iv) Finance and General Purposes Committee meeting held on 6 June 2023.
  - b) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 13 June 2023.

**2023/52 Finance: Monthly Accounts and Payments June 2023:**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made June (a) of £9,173.55, April gross wages of £25,077.13, May gross wages of £23,117.72 and direct debits of £1,833.16; ii) ratify payments made June (b) of £3,752.02, standing orders or direct debits (regular payments of the same amount) of £9,329.50, June gross wages of £22,059.91 and direct debits of £2,571.24; and iii) ratify payments made June (c) of £42,316.06 and direct debits of £3,977.10.
- c) Car park takings were noted.
- d) The availability of bank reconciliations for inspection was noted.

**2023/53 Correspondence:**

- a) Correspondence for information was noted. A Councillor outlined he understood in reference to item a) Post Office, that another mobile service was starting. The Town Clerk advised this further update had not been received at the Council Offices.
- b) National Lobster Hatchery: Land Use Request:  
The Chairman used his casting vote, following a tie and it was **RESOLVED** to support the request as per the report but this was on the basis it be on the Cycle Hire side, and that they provide PLI and risk assessment to the satisfaction of Council's insurers and health and safety advisor.

**Councillor K Freeman requested his name be recorded as voting against this decision.**

**2023/54 Nadelik Lowen – Use of Lawns Car Park, Site Meeting:**

**Councillors Mrs J Dawe and A N Rees left the meeting.**

Council was referred to the agenda report following the site meeting held with Council's Facilities Officer and representative from Nadelik Lowen. Council was of course supportive of this as it was happy to close off the Lawns Car Park to provide a venue for the carnival, however welcomed the further information as outlined in the report. The Chairman added his disappointment that the group had advertised this before a Council decision had been made.

**RESOLVED** that Council approve the land use request including i) potential use of the grassed area in front of the Social Club for presentations; ii) that the land use request be at no cost; iii) permission on the Saturday be from 8 am until 9 pm, subject to receiving their insurance and risk assessment to the satisfaction of

Council's Health and Safety Advisor and Insurers; iv) the Council understand and agree that the car park may need to be "closed off" the afternoon before to, best we can, empty the car park in time for the event; v) permission be granted for the organisers to use the bandstand, if they wish, in association with the carnival subject to receiving risk assessment and PLI to the satisfaction of Council's H&S advisors and insurers; and vi) provided it not be considered a significant additional request, any subsequent issues on this event be delegated to the Town Clerk in consultation with the Chairman to avoid any delay.

**Councillors Mrs J Dawe and A N Rees returned to the meeting.**

**2023/55 Health and Safety Review:** Council was pleased to learn of the very positive review and it was considered the staffing changes had been a factor in seeing matters improve. **RESOLVED** that i) the review was noted for information; and ii) Council endorse the Action Plan.

**2023/56 Trevone Coast Path - Historic Remains:** Council was referred to the agenda report and reminded of the archaeological remains which were uncovered on the Trevone coast path last year. The Rural Historic Environment (RHE) was now looking to arrange a reburial of the bones in the Padstow Cemetery and also to develop a potential event around it.

A Councillor considered that the bones should be laid to rest at sea or returned to a place near it. The Town Clerk referred Council to the advice from RHE regarding the Gylls Act which states that drowned remains washed ashore should be buried in consecrated ground. It was for RHE to undertake responsibility on where they should lay to rest.

**RESOLVED** that Council permits the reburial of the archaeological bones in Padstow Cemetery and i) that Padstow Town Council retain the Exclusive Right of Burial (EROB) to the grave space and not issue or sell an EROB; ii) welcome applications for a memorial/marker from the Rural Historic Environment, or other appropriate organisation provided it complies with the Padstow Town Council Cemetery Regulations; iii) that there be no charge of any relevant fee for the interment; iv) Council was happy to be involved in any scoping meeting to look at the possibility of an event and to participate in the event but not to organise; and v) Councillors Higman and Mrs Walter were appointed to attend the initial scoping meeting with Council not providing any further suggestions on who else to involve.

**Councillor P Curgenvin requested his name be recorded as abstaining.**

**2023/57 Reports from Members/Outside Organisations:** The Chairman advised he attended Mayor Making Ceremonies for St Austell and Newquay. He had also attended a Friends of Bodmin Hospital Charity Event. The inaugural meeting of the new Community Network Panel had taken place, with Robin Moorcroft appointed as Chairman and Janet Shear as Vice-Chairman. He had been appointed as Chairman to the Panel's Grants Committee.

**2023/58 Date of Next meeting:** Tuesday 25 July 2023 at 7.30pm was noted.

Meeting closed at 8.37 pm