

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 31 October 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), P Curgenvan, Mrs J Dawe, K Freeman, A J Hoskin, A N Rees, M Rickard and Mrs T Walter

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Assistant TC/Assistant RFO and minute taker) and 3 members of the public.

2023/101 To receive apologies for absence and announcements:

i) Apologies were received from Councillors Mrs J Colwill and C WatsonSmyth; and ii) There were no announcements.

2023/102 Declarations of interest from Members:

- Councillors Mrs J Dawe and A N Rees declared an interest in agenda item 10 bi) Land Use Request: Nadelik Lowen;
- Councillor A J Hoskin declared an interest in agenda item 14 Railway Car Park – Sand Operations; and
- Councillor Mrs T Walter declared an interest in agenda item 18 Lease and Tenant Matters (part).

2023/103 Dispensations: There were no dispensations.

2023/104 Public Participation: Councillors Mrs J Dawe and A N Rees left the meeting.

1 member of the public addressed the meeting in relation to agenda item 10 bi) Land Use Request: Nadelik Lowen. Comments included:

- Wished to clarify that the request does not include permission for a vintage rally or food trucks. Paragraph 4.1 of the agenda report for this item being incorrect.

Councillors Mrs J Dawe and A N Rees returned to the meeting.

Cornwall Councillor's Report: Councillor Rushworth attended the meeting and provided the following updates to Council:

- Cornwall Council (CC) are seeking an investment partner for Newquay airport, there is some interest and the deadline for expressions of interest has now passed. CC wants to retain a shareholding in the airport. There are ongoing issues regarding the planned storage of aerosols at the airport;
- CC budget preparation is underway, rates likely to be the same as last year.
- CC will be making available £1.7 million from government funding for leisure centres;
- CC Officer interest in a 4 day week is not receiving much political support. Councillor Rushworth is not in favour of this;

- Applications for the affordable housing development are now invited. Applicants need to have a connection to Padstow, either having worked or lived in Padstow for 3 years or more or have parents in Padstow. Councillor Rushworth noted that whilst residents moving from existing affordable housing in Padstow to the new affordable housing would need to meet the criteria, the criteria might not be the same for those taking over the existing affordable housing that then becomes vacant. He advised that some members of the public had expressed concern over their position on the list changing. This is due to it being a computerised list, the need for local connections remains and his advice for those concerned is to wait until the end of the process.
- It was noted that a date was still being arranged for a site meeting at the new estate with the new Housing Officer, the portfolio holder, Councillor Rushworth and Padstow Town Council.

Police Report: The report for the period 26/09/23 – 27/10/23 was noted for information having been tabled and read.

2023/105 Correspondence: Land Use Request: Nadelik Lowen: At the Chairman's discretion and the agreement of members, the agenda order was revised and consideration was given to a land use request from Nadelik Lowen for the purpose of a Carnival in 2024.

Councillors Mrs J Dawe and A N Rees left the meeting for this item.

There was discussion that the 2023 carnival organised by Nadelik Lowen in a short space of time had gone well. Members commented they considered it was nice for the town to have the carnival back. Generally, members were supportive of the request including that it be granted free of charge but noted the concern from one member that Council should be mindful of being consistent in its charging, or not charging, for land use.

RESOLVED to grant approval for Nadelik Lowen to use the Lawns Car Park on Saturday 3 August 2024 from 9.00am to 8.00pm for the purpose of a Carnival, at no charge, subject to i) Nadelik Lowen understanding the Council will try, but cannot guarantee, that the car park will be empty; ii) receiving relevant PLI and risk assessments to satisfy Council's H&S requirements and insurers; and iii) noting the Council will follow the process as outlined in 2.4 of the agenda report for the closing of the car park, including partially closing it the day before.

Councillors Mrs J Dawe and A N Rees returned to the meeting.

2023/106 RESOLVED that the minutes of the meeting held on **Tuesday 26 September 2023** be signed as a true record.

2023/107 Clerk's Report/Work Programme: The update report was noted. Further to the report the Town Clerk advised i) the CCTV system was now operational; and ii) the Council's Facilities Officer was looking into TPOs in relation to some planned trees works at various sites.

In response to a member query regarding the automatic lights at the Tesco crossing, the Town Clerk advised that CC had informed her these were now live. Further, that CC would be advertising for a School Crossing Patrol.

2023/108 Committees/Working Group Meetings:

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 10 October 2023.
- b) **RESOLVED** to adopt the minutes and approve recommendations of the Staffing Committee meeting held on 17 October 2023.
- c) **RESOLVED** to adopt the minutes and approve recommendations of the Highways, Roads and Transport Committee meeting held on 17 October 2023.

2023/109 Councillor Resignation and Committee Memberships:

Members noted the resignation of Padstow Ward Member Adam Flide which had been accepted by the Chairman and a written letter of thanks sent on behalf of the Council and the Community. Consideration was given to the resultant Committee vacancies. It was **RESOLVED** not to appoint members to any Committee vacancies at this time.

2023/110 Finance: Monthly Accounts and Payments October 2023:

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to i) ratify payments made September (b) of £7,123.26, September gross wages, NIC ER's and LGPS ER's of £27,987.81 and direct debits of £2,407.40; ii) ratify payments made September (c) of £10,498.37 and direct debits of £1,915.19; iii) ratify payments made October (a) of £7,576.77, standing orders or direct debits (regular payments of the same amount) of £9,329.50 and direct debits of £3,919.60; and iv) ratify payments made October (b) of £5,482.47 and direct debits of £4,203.35
- c) Car park takings were noted.
- d) **RESOLVED** to note the clear External Audit Report from BDO LLP;
- e) **RESOLVED** to note the clear Internal Audit Report from Hudson Accounting Ltd. The Chair of Finance and the Council Chairman expressed thanks to the Responsible Financial Officer for her work in this matter.
- f) The availability of bank reconciliations for inspection was noted.

2023/111 Correspondence:

- a) Correspondence for information was noted.

- b) ii) Land Use Request: Purple Gecko Event – Camel Roadway: Consideration was given to the request from Purple Gecko to permit runners to gather on Council’s land by the bollard at the entrance to Camel Trail prior to commencing their race. Consideration was also given to extending the opening times of the Railway Car Park toilets to accommodate event runners.

RESOLVED i) to grant approval for use of the Camel Roadway land (location as per the agenda report), to Purple Gecko Events on Saturday 18 November, subject to receiving relevant PLI and risk assessments to satisfy the Council’s H&S requirements and insurers; and ii) to arrange for the Railway Toilets to be open from 7.30am on the day of the event on the understanding that the first clean will not take place until 8am.

iii) Request to site Defibrillator – Trevone/Windmill Wooden Shelter: There was discussion of this item and in response to a member query the Town Clerk confirmed that the shelter itself was on highways land. One member questioned the need for a third defibrillator in the Trevone area. Another member clarified that the requestor was not the fundraiser for all the Trevone defibrillators. Members noted the condition of the wooden shelter and that the decision to site the defibrillator was dependant on the future of the shelter which would be better referred to the Leisure, Tourism and Open Spaces Committee.

RESOLVED to request that the Leisure, Tourism and Open Spaces Committee give consideration to the merits of replacing or fixing the Trevone/Windmill wooden shelter as part of its budget setting and to defer a decision on the request to site a defibrillator in the same until this time.

Councillor P Curgenvin voted against this decision and requested his name be recorded.

iv) CC Consultation: Polling Districts and Polling Places Review: Members were referred to the agenda report and the Returning Officer’s proposal that there be no changes to the Polling District or Polling Station for Padstow and Trevone.

RESOLVED to respond in agreement with Cornwall Council that no changes be made to the Polling Stations for Padstow and Trevone save for amending the error in the address of the polling station at Padstow School.

2023/112 Reports from Members/Outside Organisations: The Chairman updated Council on some key events he had attended since the last meeting. These included:

- Sustrans events exploring ways to link Wadebridge to other towns and villages through new walking and cycling routes. The Wadebridge event had seen greater attendance than the

Padstow event. The Chairman noted that Sustrans need a plan before they can apply for funding and therefore a timescale for the project was 5-10 years.

- The Cornwall Association of Local Council's AGM at which a presentation had been delivered by the Prevent and Serious & Organised Crime lead for CC regarding the proposed new legislation on Terrorism (Protection of Premises) – referred to as Martyn's Law. The Chairman shared that under the bill, any event attended by over 100 people will need to have a designated co-ordinator and that this would include outside events.

2023/113 Date of Next meeting: Tuesday 28 November 2023 at 7.30pm and future meeting dates were noted.

2023/114 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2023/115 Railway Car Park – Sand Operations: Councillor A J Hoskin left the meeting for this item.

The Padstow Harbour Master attended the meeting to give a presentation to Council on this matter and remained in the confidential session for this purpose. Following the presentation, the Harbour Master left the meeting and did not return.

Councillor A J Hoskin returned to the meeting.

2023/116 RESOLVED that the confidential minutes of the Full Council meeting held on **Tuesday 26 September 2023** be signed as a true record.

2023/117 RESOLVED to adopt the confidential minutes and approve recommendations (if any) for the Staffing Committee meeting held on Tuesday 17 October 2023.

2023/118 Bank Signatories: RESOLVED to make changes to the Council's bank signatories.

2023/119 Lease and Tenant Matters: Councillor Mrs T Walter left the meeting for this item (in part). See confidential minutes.

2023/120 Use of Council Land: Railway Car Park: See confidential minutes.

Meeting closed at 8.48 pm