

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 26 March 2024 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), G Chapman, Mrs J Colwill, P Curgenvan, Mrs J Dawe, A J Hoskin, A N Rees, M Rickard and C Watson-Smyth

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Daly (Assistant TC/Assistant RFO and minute taker)

2023/186 To receive apologies for absence and announcements:

i) Apologies were received from Councillors K Freeman and Mrs T Walter. ii) Announcements by the Chairman: a) Reminder that the RSVP date for the Sea Cadet Annual Awards Evening (19 April at 7pm) is 29 March; b) Reminder that the RSVP date for the invitation to view the next phase of the Treceus Development (11 April at 10am) is 3 April; c) Welcome to Councillor G Chapman on his first meeting as a member of Padstow Town Council.

2023/187 Declarations of interest from Members: Councillors P

- Curgenvan and A J Hoskin declared an interest in agenda item 21 Railway Car Park – Sand Operations.
- Councillor P Curgenvan and C WatsonSmyth declared an interest in agenda item 22 Lease and Tenant Matters.

2023/188 Dispensations: There were no dispensations.

2023/189 Public Participation:

Cornwall Councillor's Report: Apologies were received from Cornwall Councillor Rushworth, there was no report.

Police Report: The police report for the period 27/2/24 – 25/3/24 advising of 23 logged incidents and 9 occurrences during the period was noted. Members also noted the update that PC Andy King is to join the neighbourhood team in April.

2023/190 RESOLVED that the minutes of the meeting held on **Tuesday 27 February 2024** be signed as a true record.

2023/191 Clerk's Report/Work Programme: The update report was noted. The Town Clerk provided the following further updates i) The War Memorial re-lettering works have been arranged for w/c 29 April; and ii) Works to install the new safety railings at South Quay and the gate to the slipway have been scheduled for w/c 15 April. The Council Facilities Officer is contacting businesses/groups affected by the works.

There was some discussion regarding the increasing number of organisations beginning to use the Hub which members found positive.

2023/192 Committees/Working Group Meetings:

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 12 March 2024.
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) of the Highways, Roads and Transport Committee meeting held on 12 March 2024.

2023/193 2024 Cemetery Regulation Documents and LTOS Minutes:

RESOLVED i) to approve the 2024 Cemetery Regulation documents as per the recommendation of the LTOS Committee minute ref LTOS2023/64; and ii) to adopt the minutes and approve recommendations (if any) of the Leisure, Tourism and Open Spaces Committee meeting held on Tuesday 12 March 2024.

2023/194 Finance: Monthly Accounts and Payments February 2024:

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to ratify payments made March (a) of £47,263.21, February gross wages, NIC ER's and LGPS ER's of £30,381.22 and direct debits of £4,652.04.
- c) The car park takings were noted.
- d) The availability of bank reconciliations for inspection each month was noted.

2023/195 Correspondence: Correspondence for information was noted.

2023/196 Consultation Response – Seaweed Farm, Port Quin, Padstow:

Members were referred to the agenda report and the comment submitted to the consultation by the Town Clerk outlining Padstow Town Council's position as a key stakeholder in this matter due to proposals for potential landings at Padstow (South Quay Dock) impacting the Council's Railway Car Park.

RESOLVED to ratify the actions of the Town Clerk in responding to the consultation concerning the Seaweed Farm, Port Quin, Padstow as detailed in 1.4 of the agenda report.

2023/197 Expression of Interest – Community Levelling Up Funding:

Community Grants Policy: Consideration was given to ratifying the actions of the Town Clerk in submitting an expression of interest to this grant funding following consultation with the Chairman, Chair of Finance, and Chair of the Leisure, Tourism and Open Spaces Committee. It was noted that timescales may impact the success of any application and that the Town Clerk has emailed Council's Project Manager in this regard but had yet to hear back.

RESOLVED to ratify the actions of the Town Clerk in submitting an Expression of Interest for Community Levelling Up Funding for the Community Hub.

2023/198 Railway Car Park – BT Works: Members were referred to the update in respect of works to install fibre broadband to Workshop Unit 1 in the Railway Car Park, namely the identification of 3 blockages to the pre-existing line and proposed excavation works to rectify the issue. Subsequent to the agenda report, the Town Clerk updated that subject to contractors internal out of hours work request being agreed, the works could take place on 22 and 23 April. Provided that the Town Clerk and Council's Facilities Office are satisfied, members considered it would be advantageous to permit the works which could make it easier for other units to install fibre going forward.

RESOLVED to agree to the excavation works identified in paragraph 3 of the agenda report in order to complete the installation of fibre broadband to Workshop Unit 1 subject to:

- i) The works being undertaken in the evening when the car park is quieter;
- ii) Dates of work to be 22 and 23 April, any changes to be delegated to the Town Clerk but before May Bank Holiday;
- iii) That the affected areas be coned off the day before to (best we can) ensure access;
- iv) To advise relevant bus companies of specific timeframe during which access to the Railway Car Park will not be possible and that they will therefore need to use an alternative bus stop;
- v) Receiving relevant PLI and a site-specific risk assessment to satisfy the Council's H&S requirements and insurers;
- vi) That Council land be reinstated to the satisfaction of the Council; and
- vii) That BT pay for any parking spaces required for work vehicles and that these be coned off to ensure (best we can) access.

2023/199 Plantation: National Grid/Environment Agency – Electric Cable: Members noted the update in this matter, in particular that National Grid consider the works may in fact be cost prohibitive, they are therefore going back to liaise with the Environment Agency further.

RESOLVED to i) note the update as per agenda pages 25-26; and ii) await further information from National Grid/Environment Agency for consideration at a future meeting.

2023/200 Reports from Members/Outside Organisations: The Chairman advised he had attended a funding panel meeting in Bodmin at which the first successful grant awards had been made. For Padstow, this had included a successful application by Padstow United Football Club for approx. £14,000.

2023/201 Meeting Dates: i) Future Meeting Dates: **RESOLVED** to agree the future meeting dates as per agenda pages 33-34 subject to a) amending the start time of Planning on 7 May to 7pm; and b) postponing the next meeting of the HRT Committee until after

meeting with Cornwall Council re: enforcement, and once further information is available regarding the camel roadway project; ii) Date of Next meeting: Tuesday 23 April at 7.30pm was noted; and iii) The update in respect of the Annual Parish meeting was noted.

2023/202 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2023/203 RESOLVED that the confidential minutes of the Full Council Meeting held on **Tuesday 27 February 2024** be signed as a true record.

2023/204 Confidential Committee Minutes: RESOLVED to adopt the confidential minutes and approve recommendations (if any) for the Highways, Roads and Transport Committee meeting held on Tuesday 12 March 2024.

2023/205 Use of Council Land: Railway Car Park: A verbal update from the Town Clerk was noted.

2023/206 Railway Car Park – Sand Operations: Councillors P Curgenvin and A J Hoskin left the meeting for this item, returning for the following item See confidential minutes.

2023/207 Lease and Tenant Matters (Including Rent Review): See confidential minutes.

Part way through this item Councillors G Chapman and A J Hoskin had to leave the meeting and did not return.

Councillors P Curgenvin and C WatsonSmyth declared an interest in part of this item, at which point they left the meeting and did not return.

Meeting closed at 8.32 pm