

PADSTOW TOWN COUNCIL
Minutes of the Full Council Meeting of Padstow Town Council held on
Tuesday 23 April 2024 at 7.30 pm in the Council Chamber, Council
Offices, Station House, Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), G Chapman, Mrs J Colwill, Mrs J Dawe, K Freeman, A J Hoskin, A N Rees, M Rickard and C WatsonSmyth

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs T Trestain (Council Facilities Officer and minute taker)

2023/208 To receive apologies for absence and announcements:

i) Apologies were received from Councillors P Curgenvin and Mrs T Walter. ii) The Chairman thanked all Councillors and staff for the past 12 months, he felt a lot had been accomplished and it had been a positive year.

2023/209 Declarations of interest from Members:

i) Councillor C Watson-Smyth declared an interest in agenda item 9bi) Land Use Request; and ii) Councillor A J Hoskin declared an interest in agenda item 17 ii) Railway Car Park – Sand Operations.

2023/210 Dispensations: There were no dispensations.

2023/211 Public Participation:

Cornwall Councillor's Report: Cornwall Councillor Rushworth apologised that he had not been to the last few meetings and provided the following updates:

- Ongoing problems with workmanship not up-to-standard at the Coastguard Cottages. He was liaising with the Housing Department at Cornwall Council.
- Looking to invite Cabinet Member Olly Monk down to Padstow to see number of empty houses, and issues with new housing not being able to be sold locally.
- He was attending a Councillor training course on Inclusivity.
- It was understood that a partner had come forward for Newquay Airport but no further details at this time.
- Cornwall Council Cabinet had agreed additional £10 million for the Pydar Development, Truro.
- McCarthy Stone had contacted him, and he will be responding in due course. Chairman advised that McCarthy Stone will be attending to give a presentation at the next Planning Committee meeting.
- Also confirmed that he will be attending the Town Council's Annual Parish meeting.

Police Report: The police report for the period 26/03/24 – 19/04/24 advising of 23 logged incidents and 11 occurrences during the period was noted.

2023/212 RESOLVED that the minutes of the meeting held on **Tuesday 26 March 2024** be signed as a true record.

2023/213 Clerk's Report/Work Programme: The update report was noted. The Chairman highlighted the Planning Committee meeting on 7 May 2024. All Town Councillors were invited to hear presentation from McCarthy Stone on the proposed extra care accommodation at Treceus to be kept informed and ask any questions.

2023/214 Committees/Working Group Meetings:

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 9 April 2024.
- b) **RESOLVED** to adopt the minutes and approve recommendations (if any) of the Finance and General Purposes Committee meeting held on 16 April 2024.

2023/215 Finance: Monthly Accounts and Payments April 2024:

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to ratify payments made i) March (b) of £10,272.42, March gross wages, NIC ER's and LGPS ER's of £28,369.97 and direct debits (regular payments of the same amount) of £10,324.23 and direct debits of £2,338.49 ii) April (a) of £5,273.19 and direct debits of £3,931.08.
- c) The car park takings were noted.
- d) The Chairman updated that the amount of Community Infrastructure Levy (CIL) Neighbourhood Payment received was £33,854.05, which was noted. It was understood that the Council's RFO was investigating terms of allocations.
- e) The availability of bank reconciliations for inspection each month was noted.

2023/216 Correspondence:

- a) Correspondence for information was noted.

Councillor C Watson-Smyth left the meeting.

- b) i) Land Use Request: Padstow Wine Company: 30.04.24
Council was referred to the agenda pack and it was noted that Council already had a contractor on site and that access was a concern as this was outside of Padstow Town Council Outside Team operating hours. The discussion led to the time of year and changing the access code too close to May Day and advising the emergency services. It was also noted that the company had a "plan B" but their preference was the request put to Council.

RESOLVED to decline approval for the use of Stile Field for siting a Satellite Truck for live ITN weather bulletin due to contractor already on site and outside of Council Outside Team working hours.

Councillor C Watson-Smyth returned to the meeting.

ii) Land Use Request: Padstow Branch Royal British Legion: 09.06.24

RESOLVED to agree approval for use of Stile Field for D-Day commemorative service subject to receiving the appropriate health and safety (H&S) documents to the satisfaction of Council's H&S advisors and insurers.

iii) Land Use Request: St Austell Brewery: 11.05.24

RESOLVED to agree approval for the use of crossing the Camel Access Roadway and Railway Car Park for St Austell Brewery Charity Walk subject to receiving the appropriate health and safety (H&S) documents to the satisfaction of Council's H&S advisors and insurers.

2023/217 Community Event 2024: The Chairman thanked the Council's Facilities Officer for all the work in this matter. It was further clarified that the report had been pulled together following meeting with Councillors O'Keefe, Higman and Mrs Dawe. Particular mention was made as to film choice which Council would need to decide. Following much discussion on this matter it was:

RESOLVED to i) agree to proceed with the proposed additional events being the 3 x Highstreet Safaris events and Outside Film Screening on 20.07.24; ii) agree that the film for the 20.07.24 event be The Greatest Showman Sing-a-Long and investigate including Looney Tunes; iii) agree the suggested programme for the Community Day as detailed in the agenda report; iv) agree to appoint Councillors Mrs Dawe, Higman and O'Keefe as Event Councillors to work with the Town Clerk and officers in moving forward with the events; and v) agree to delegate the Town Clerk in consultation with the Council's Facilities Officer and Event Councillors in working up the detail of all events, making necessary bookings ensuring to keep within the allocated Community Events Budget.

2023/218 Free Parking Permit Policy Matter: Council was referred to the 'to follow' agenda report. One Councillor sought clarification that the National Lobster Hatchery still had a charity vehicle, which was confirmed by the Town Clerk. Council considered that the request did sit outside of the Free Parking Policy. Furthermore, that it did not wish to make any changes to the current Policy.

RESOLVED to decline the request, advising that it is outside of the Free Parking Policy and provide details of the Council's Annual Parking Permit.

2023/219 CC Streetlighting Initiative: The Town Clerk provided further update, that the office had been contacted by two businesses located on Treceus Industrial Estate with concerns relating to H&S and crime. Members had concerns about increase in anti-social behaviour. Mention was made that CC had outlined that local Parish Councils would be the conduit for the scheme. However, there had been no direct consultation on this specifically and it was therefore

unclear how this would work in practice. Comment was made that reference is made to "Padstow (whole parish)" but as yet unclear on which lights this would affect. Also, timing, with Padstow May Day.

RESOLVED to contact Cornwall Council to i) advise that two businesses located at Treceus Industrial Estate had raised concern relating to safety and anti-social behaviour; and ii) advise that Council would welcome further consultation as to how the streetlight switch-off will happen.

2023/220 Reports from Members/Outside Organisations: The Chairman advised he had attended:

- South West Water Roadshow which was very informative and provided a link to outfalls for Trevone.
- Padstow Sea Cadets awards evening which highlighted the amount of work the volunteers officers do to ensure the young people are inspired and it is well attended.
- CAP meeting – which included an update from the Voluntary Sector Forum and Devon and Cornwall Police. Member was made of the police app which shows crimes in your area. Mention was also made of funding of schemes/project via the CAP.

2023/221 Meeting Dates: i) Future meeting dates were noted; and ii) dates of next Council meetings 14 May 2024 (Annual) 7 pm and 28 May 2024 7.30 pm were noted. The Chairman added the Annual Parish Meeting was taking place at Padstow Community Hub.

2023/222 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2023/223 RESOLVED that the confidential minutes of the Full Council Meeting held on **Tuesday 26 March 2024** be signed as a true record.

2023/224 Updates: Latest updates with regards to i) lease and tenant matters noted for information. **Councillor A J Hoskin left the meeting** ii) Railway Car Park – Sand Operations noted for information; and **Councillor A J Hoskin returned to the meeting** iii) use of Council Land – Railway Car Park noted for information.

2023/225 Museum Lease Request: RESOLVED that permission be granted for the installation of fibre to the premises subject to the usual H&S and insurance documentation to the satisfaction of the of Council's advisors.

Councillor C WatsonSmyth left the meeting and did not return.

2023/226 Rent Reviews and Lease Renewals: See confidential minutes.

Meeting closed at 8.53 pm