

PADSTOW TOWN COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 18 June 2024 at 7.00 pm in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors R Higman (Chairman), J O'Keefe (Vice-Chairman), P Curgenvan, Mrs J Dawe, K Freeman, A Hoskin, A N Rees and M Rickard

In Attendance: Mrs N Barnes (Responsible Financial Officer) and Mrs S Daly (Assistant Town Clerk/Assistant RFO and Minute Taker)

- FGP2024/1 Election of Chairman/Vice Chairman:**
i) **RESOLVED** that Councillor R Higman be re-elected as Chairman whereupon he took the chair.
ii) **RESOLVED** that Councillor J O'Keefe be re-elected as Vice-Chairman
- FGP2024/2 Apologies for absence and announcements:** There were no apologies for absence or announcements.
- FGP2024/3 Declarations of Interest:** There were no declarations of interest.
- FGP2024/4 Public Participation:** There was no public participation.
- FGP2024/5 Minutes Tuesday 16 April 2024: RESOLVED** that the minutes of the meeting held on Tuesday 16 April 2024 were a true record of the meeting and they were signed by the chair.
- FGP2024/6 Committee Terms of Reference: RESOLVED TO RECOMMEND TO COUNCIL** that the Committee's Terms of Reference be adopted unchanged.
- FGP2024/7 Budget to Actual Variance Report 2024-25:** The budget to actual variance report for the period 1.4.24 to 31.5.24 and explanations for significant variances was noted.
- FGP2024/8 Committee Works i) Update and ii) Programme:** were noted for information.
- FGP2024/9 Future meetings:** Future meeting dates and times were noted as per the agenda, next meeting being Tuesday 19 November 2024 (Budget) at 7.00 pm. In response to a member query the Responsible Financial Officer confirmed that the figure for the April grants meeting would be agreed when the budget for the 2025/26 year was agreed in the Autumn.

Meeting closed at 7.02 pm.

DRAFT