

## PADSTOW TOWN COUNCIL

### Minutes of the Highways, Roads and Transport Committee meeting held on Tuesday 11 June 2024 at the Council Chamber, Council Offices, Station House, Padstow at 6.30pm

**Present:** Councillors A N Rees (Chairman), K Freeman (Vice-Chairman), A Hoskin, J O'Keefe and M Rickard

**In Attendance:** Mrs K Pemberton (Town Clerk and Minute Taker), Councillor Mrs J Dawe (part) and 1 member of the public (part)

- HRT2024/6**      **Apologies and Announcements:** There were no apologies or announcements.
- HRT2024/7**      **Public Participation:** There was no public participation.
- HRT2024/8**      **Minutes: RESOLVED** that the minutes of the meetings held on **Tuesday 12 March 2024** and **Tuesday 28 May 2024** be signed as a true record of the meeting.
- HRT2024/9**      **Declarations of Interest:** There were no declarations of interest.
- HRT2024/10**     **Committee Terms of Reference:** Comment was made that item 4, under responsibilities should be removed as Cornwall Council undertook enforcement. It was felt that item 1 encompassed all other aspects of the management of Council Car Parks.  
**RESOLVED TO RECOMMEND TO COUNCIL THAT** item 4 under responsibilities be removed.
- HRT2024/11**     **Committee Works i) Update and ii) Programme** were noted for information. The Town Clerk advised that the gates to the slipway were due to be installed on 20 June 2024.
- HRT2024/12**     **Camel Roadway:** Committee were referred to report which was sent to follow, their views were welcomed in order to progress this matter.

Overall Committee agreed with the proposal for improvements to the Camel Roadway, which included the removal of some of the bike racks on the pavement in order to improve access. It was considered that the option be explored, with the removal of these bike racks, to have additional racks in the grassed area delineated in section 3 of the report (this area was suggested for the removal of grass). It was hoped that this would be wide enough to not impact on the roadway but also closer to the Camel Trail side to encourage people to dismount. The Town Clerk would look into this and report back.

Concerning signage, comment was made of concern that there would be too much signage which could become confusing and overbearing, furthermore, the Camel Trail

signage had been improved and was closer to the Trail exit. Comment was made that Councillors visit the site and give some thought to improved signage. The Town Clerk added that any signage would not be included within a contract to do the works and therefore this could be considered separately. Committee was happy therefore to review this further, having all taken the opportunity to visit the site themselves.

The Town Clerk advised that she had met with the contractor Vanstones to discuss other works that were required, and she also sought their input to these works. He had also provided a quotation, as outlined at the meeting, within budget. This didn't include any signage, which would be dealt with via the office. Any changes Committee wished to make would need to be made to the quotation. She had spoken with the RFO and felt that it would be both cost effective and pragmatic to have one contractor to undertake these works whilst on site. She outlined that as per the Council's Financial Regulations where possible 3 quotations should be sought (within certain financial thresholds), she welcomed Committee views on this matter.

**RESOLVED** to progress with the Camel Trail improvements as per the Committee report subject to i) including additional bike racks in the grassed area delineated as section 3 of the report; ii) to give further consideration to signage in the area at a future meeting.

**RESOLVED TO RECOMMEND TO COUNCIL** that for the reasons outlined at the meeting to not seek 3 quotations as per the Financial Regulations and instead accept the quotations submitted by Vanstones.

- HRT2024/13** **Future Meetings:** were noted as follows for information  
Tuesday 6 August 2024  
Tuesday 22 October 2024 (budget)  
Tuesday 3 December 2024  
Tuesday 4 March 2025  
All would commence at 7 pm
- HRT2024/14** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**
- HRT2024/15** **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on **Tuesday 12 March** be signed as a true record of the meeting.
- HRT2024/16** **Off-Street Parking SLA Meeting:** See Confidential Minutes.

Meeting closed at 7.00 pm