

PADSTOW TOWN COUNCIL
Minutes of the Leisure, Tourism and Open Spaces Committee meeting held on
Tuesday 3 September 2024 in the Council Chamber, Council Offices, Station
House, Padstow at 7.01 pm

Present: Councillors Mrs J Dawe (Chair), A N Rees (Vice-Chair), G Chapman, Mrs J Colwill, R Higman and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs T Trestain (Council Facilities Officer and Minute Taker)

- LTOS2024/25 **Apologies and Announcements:**** Apologies were received from Councillor A Hoskin.
- LTOS2024/26 **Declarations of Interest:**** There were no declarations of interest.
- LTOS2024/27 **Public Participation:**** There was no public participation.
- LTOS2024/28 **RESOLVED** that the **minutes** of the meetings held on **i) Tuesday 2 July 2024;** and **ii) Tuesday 30 July 2024** be signed as a true record of the meeting.**
- LTOS2024/29 **Committee Works i) Update:**** The update was noted for information. The Town Clerk provided further update in relation to Plantation Improvements that the Environment Agency had contacted the office to advise that they have submitted a tree works application to Cornwall Council.
- A member enquired about Windmill Bus Stop. The Town Clerk was unable to provide an update at the meeting, she would need to come back on this matter.
- The Chair noted the Lawns Play Area update, comment was raised on seating in the area. The Town Clerk advised that as advised, the area where the seating had been located is due to the proximity of the play equipment. After some discussion, it was thought that Committee give consideration to additional seating in the grassed area (between the skate park and play area) as part of the budget setting process in November.
- ii) Programme:** The programme was noted without change.
- LTOS2024/30 **Stile-Field – Concrete Bases:**** The Chair referred members to the agenda report reminding them that this was regarding the spaces already discussed and was to agree a way forward. Members were supportive of the proposal to put the areas back to grass and then wildflowers seeding to take place as per the timescales to outlined in the report.

RESOLVED to agree the suggested way forward as per section 2 of the agenda report, being to put the areas back to grass and scatter wildflower seed in the spring.

LTOS2024/31

Padstow Cemetery

i) Memorial Safety Programme: The Town Clerk referred members to the agenda report. Due to the number of C1 memorials to consider; Committee was asked to agree a broad approach as outlined in 3.1i) to the agenda report and delegate individual decisions, as per the criteria to the Town Clerk in consultation with the Committee Chair and Vice-Chair taking into account the points in 3.1 ii).

The Chair did outline as per the report that the policy does mean should any EROB owners that comes forward after any works undertaken by the Council, the EROB owner will be required to reimburse the Council costs before the Exclusive Right of Burial (EROB) can be further exercised.

RESOLVED TO AGREE i) a broad approach that C1 memorials a) in the Cemetery Extension Area be repaired to BS415 standards as these are most prominent, the burials more recent, and most likely to have EROBs exercised again; and b) in the Cemetery Original Area the most cost effective solution be applied (subject to paragraph 8.4 of the policy) as these are less likely to be visited or used again; and ii) to delegate the individual decisions of the long-term solution to all C1 memorials to the Town Clerk in consultation with the Committee Chair and Vice-Chair based on the broad approach agreed in i) above; the policy criteria and available budget.

ii) Original Cremation Area: The Chair referred Committee to the agenda report which detailed that the Assistant Town Clerk had spoken with relatives of the affected graves which highlighted, as outlined in the report, matters to consider.

Committee was supportive of investigating improvements to the original cremation area, as they thought the churchyard cremation area was a good improvement.

Consideration was given to the stone chipping infringement in place whilst the investigation was ongoing; with all agreeing a concession be made at this time whilst this matter is being investigated.

RESOLVED i) to investigate improvements to the original cremation area in the cemetery as outlined in 2.2 of the agenda report; and ii) grant special permission for the non-regulation stone chippings to remain around grave spaces A9, B9, A10 and B10 until such improvements are complete for reasons of maintenance.

A member requested if a compost bin could be investigated for a future meeting. The Town Clerk would refer this matter to the Council Foreperson. In response, to concern with regards to the number of laminated signs, the Town Clerk advised some signs are temporary whilst the stability testing was taking place. Committee had agreed to permanent signage for the cemetery, this was still be investigated.

LTOS2024/32

MUGA – Update: Members gave consideration to this matter and recent concerns raised. The Town Clerk drew Committees attention to the comments received since 24 July 2024 as per the appendix. It was noted that a member of the public had raised various concerns, providing video clips. The Chair advised that she had viewed the footage received.

There was general discussion on this item. It was noted that Committee understood some users were playing when it was getting darker and taking along their own lights, however from the footage viewed these lights were small and not causing concern. Comment was made that the Social Club lighting was illuminating a larger portion of the MUGA, and there was street lighting also.

It was highlighted that the Council signage does outline 'MUGA for daylight hour only' being advice and guidance for users as the area was not flood lit. The signage also outlined 'All users of these facilities do so at their own risk' as well as asking users to respect the neighbours.

It was felt that the MUGA was being used as Council had intended, as a community/public space for people to play sport. That the community had asked for more facilities for the young people and Council had provided the space, which gets used by a good amount of people of different ages. Overall, it was a successful facility which had been well received and was well used.

In response, to the latest concerns, comment was made that the later timings coincided with the school holidays, being synonymous with the time of year and once school returned and the evenings drew in this wouldn't be an issue, as demonstrated with there being no incidents logged between 21 July 2023 and 24 July 2024. Furthermore, some of the activity may, potentially, have been the impact of socialising outside of the social club, with children making use of the play facilities in that area.

Concern was raised that locking the facility could cause "more harm than good" having an adverse effect, in trying to gain access and/or problems elsewhere.

It was felt if the area were to be locked, that the Council would get a lot of negative feedback from the community and could potentially lead

to larger problems with people trying to enter when it was close and potentially cause harm and damage.

The Town Clerk sought Council's decision in a response to the resident who had raised concern. Committee considered that the Town Clerk should acknowledge the complaint which was discussed by Committee and that for the reasons as discussed, at present Committee was satisfied that no changes be made to the operation of the MUGA facility. However, Committee wishes to continue to review its impact by being kept updated and will review again in the spring, alongside any amendments/or updates to the signage in place at present, this to include the code of conduct.

RESOLVED i) that the Town Clerk respond to the member of public as outlined by Committee; and ii) that Committee will continue to monitor and review the situation and signage again in the spring.

LTOS2024/33

Progress/Update/Information Items

- i) **Community Hub** –report was noted for information. The date as outlined in the report for the Cornish Energy Charity Community Energy Plus and Southwest Water drop-in was Thursday 5 September 2024, not the 3 September as detailed in the report
- ii) **Outside Works/Maintenance Progress Report** – report was noted for information. Comment was raised with regards to maintenance of Council Property, such as the Council Offices. The Town Clerk would defer to the Council Foreman.
- iii) **Legionella Control Measures** – report was noted for information. It was understood amount of work entailed once set up its then monitoring results and ensuring measures are kept updated and logged.

LTOS2024/34

Date of next meeting: Tuesday 5 November 2024 at 7.00 pm was noted, however the Town Clerk outlined an Extra-Ordinary meeting maybe called on 17 September after Staffing Committee to consider the Community Hub Refurbishment.

Meeting closed 7.36 pm