

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 29 July 2025 at 7.30pm in in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors R Higman (Vice Chair and Chair for the meeting), G Chapman, D Eddy, K Freeman, A J Hoskin, C J Newman, J O'Keefe, A N Rees and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk) and Mrs S Ford (Council Support Officer and minute taker)

2025/73 Apologies for absence and announcements: i) Apologies were received from Councillors P Curgenvan, Mrs J Colwill and Mrs J Dawe.

ii) Announcements: a) The Chair welcomed Councillor Newman to his first meeting of Full Council.

b) Council was reminded of the invitation from the Royal British Legion to attend the wreath laying ceremony at the Garden of Remembrance on 15 August to commemorate VJ Day. Councillors to advise Council Support Officer if they will be attending. c) The Town Clerk reminded Councillors to return their feedback forms following the recent Councillor training.

2025/74 Declarations of interest: Councillor A J Hoskin declared an interest in Agenda Item 20 Padstow Sand.

2025/75 Dispensations: There were no dispensations.

2025/76 Public Participation: There was no public participation.

Cornwall Councillor's Report: Cornwall Councillor J O'Keefe provided the following updates to Council:

- Attended first Full Cornwall Council meeting last week. Decisions included the unanimous vote ban on flying rings which were danger to seals. Councillor O'Keefe has visited local stores and spoken to families using these rings to advise. Cornwall Council will be providing posters to highlight dangers and the ban, and these will be shared with local councils to help publicise.
- He was receiving lots of local casework which he was working through.
- He'd reported the subway graffiti which should be removed soon. Weeding in this area had also been carried out.
- Growth on pavement past the school had been cut back.

Police Report: The Police report for the period 28/4/25 to 23/7/25 was tabled and noted. Council noted the number of incidents but

that it was unfortunate that there was no context/detail to explain the same.

2025/77 **RESOLVED** that the minutes of the full council meeting held on Tuesday 24 June 2025 be signed as a true record.

2025/78 **Clerks Report/Work Programme:** The report was noted for information. The Town Clerk provided the following verbal updates:

- Cemetery signage was due to be installed on Tuesday 5 August 2025;
- Time2Move holiday activity sessions started on 25 July at the Hub and MUGA. Feedback from LJD Coaching was positive – a few no shows (which is not unusual), good food for lunch provided by the Social Club, the coaching team also provided breakfast to the children and are looking forward to the next session.

2025/79 **Committees/Working Group Meetings:**

- a) **RESOLVED** to receive the minutes of the Planning Committee meeting held on 8 July 2025.
- b) **RESOLVED** to adopt the minutes and approve recommendations of the Community and Facilities Committee meeting held on 1 July 2025.

2025/80 **Finance: Monthly Accounts and Payments July 2025**

- a) The monthly finance report was noted.
- b) It was **RESOLVED** to ratify payments made since the last meeting i) June (b) of £40,737.82, June gross wages, NIC ER's and LGPS ER's of £32,913.15, and direct debits of £4,315.83; ii) July (a) of £17,643.69, standing orders or direct debits of £10,436.00, and direct debits of £2,750.11; iii) July b) of £5,688.32, July gross wages, NIC ER's and LGPS ER's of £30,939.83, and direct debits of £10,098.57; and iv) to note the availability of invoices for inspection.
- c) The car park takings were noted.
- d) Receipt of £17,407.08 Section 106 monies from Cornwall Council was noted.
- e) The availability of bank reconciliations for inspection each month was noted.

2025/81 **Budget to Actual Variance Quarterly Report:** The budget to actual variance report for the period 1 April 2025 to 30 June 2025 and an explanation of significant variances was noted.

2025/82 **Correspondence:** Correspondence was noted for information.

2025/83 **Cornwall Council Link Road Toilets:** Council was referred to the agenda report, which provided confirmation as advised by Cornwall Councillor O'Keefe, that any defects would be addressed by Cornwall Council. There had been no confirmatory email from

Cornwall Council concerning any one-off grant should Council wish to reconsider their position.

The report further outlined of a significant water invoice (£35,000) which following investigations by SWW was not on PTC property. The Town Clerk has informed Cornwall Council as it was suspected that the issue/leak could be from the Link Road toilets. SWW had turned off the affected water meter. She had not heard further from Cornwall Council.

The Clerk reminded Council of their previous decision in March 2025 not to take on the Link Road toilets and that Cornwall Council reiterated that they would not consider the handing over/leasing of the Link Road Car Park. This is the steadfast position that they had always maintained and this hadn't altered.

Mention was made that the Community and Facilities Committee at a recent meeting was keen to explore the possible provision of a family/disabled toilet facility adjoining the Community Hub, this would feed into their budget considerations.

RESOLVED that the Council's position be maintained with no change.

Councillor O'Keefe requested that his name be recorded as abstaining.

2025/84 Use of Council Land: Railway Car Park: The Town Clerk advised that Cornwall Council had undertaken the topographical survey results were awaited which would inform plans for the relocated bus stop. The Town Clerk also needed to progress quotes to relocate staff/visitor parking area and removal of existing bus stop.

The Town Clerk sought clarification from Cornwall Council concerning potential additional bus (no 57) and was advised "there was no additional services but changes to service numbers – service 57 would replace service 11.

2025/85 Reports from Members/Outside Organisations: None.

2025/86 Future Meeting Dates a) were noted as per the agenda report, and b) date of the next meeting being Tuesday 30 September 2025 at 7.30 pm was noted.

2025/87 It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.

2025/88 RESOLVED that the **confidential** minutes of the Full Council Meeting held on **Tuesday 24 June 2025** be signed as a true record.

2025/89 RESOLVED to adopt the **confidential** minutes and approve recommendations (if any) of the Community and Facilities meeting held on 1 July 2025.

2025/90 Dock Wall Update and Tender Report: See confidential minutes.

2025/91 Lease and Tenant Matters: The Clerk updated Council with regard to i) New Business Units; ii) Workshop Unit 3 and iii) Padstow Cycle Hire.

Councillor A Hoskin left the meeting and did not return.

2025/92 Padstow Sand: See confidential minutes.

Meeting closed at 8.15 pm