

PADSTOW TOWN COUNCIL

COMMUNITY AND FACILITIES COMMITTEE: 24 MARCH 2026

AGENDA ITEM 7: CCTV CONSULTATION AND REVIEW

1. Overview

- 1.1 There is an existing CCTV surveillance system in the Lawns area. The system uses 3 cameras to record activity in Padstow Sk8 Skate Park, and The Lawn's Under 12s (U12s) Play Area. Footpaths and car parking spaces in the immediate vicinity are captured by default but coverage is restricted to the public realm and privacy intrusion is kept to a minimum.
- 1.2 The objectives of the system are to:
 - a) Prevent damage.
 - b) Reduce anti-social behaviour.
 - c) Increase public perceptions of safety in the Lawns Area.
 - d) Increase successful convictions of offenders.
 - e) Increase public confidence in using the recreational facilities at the Lawns.
 - f) Support continued development and investment by PTC in recreational facilities which are well used and valued.
- 1.3 CCTV surveillance was implemented in 2023 to address the issues identified by the Town Council, supported by the findings of a community and stakeholder consultation. The issues were summarised in the following 2023 Statement of Need:

There is a growing problem with anti-social behaviour including drug and alcohol related disorder and damage to Town Council property at the Skate Park in the Lawns area, the neighbouring Under 12's Play Area and neighbouring Cornwall Council land. There is an associated negative impact on public perceptions of personal safety and confidence in using the skate park and neighbouring recreational facilities. There are no convictions for criminal damage and there is a perception that valued outdoor recreational spaces for children who are considered a vulnerable group are being eroded.

- 1.4 This review seeks to establish whether the system has been successful in achieving its objectives and addressing the issues that necessitated it, and to consider its continued use.

2. Method of Review

- 2.1 In undertaking this review, information has been collated from office data and through consultation with members of the public and key stakeholders.
- 2.2 The consultation ran from 4 February – 4 March 2026 in the form of an online and hard copy survey, promoted via social media, the local primary school newsletter and posters around the parish including the locations of the CCTV system. Key contacts from neighbouring business/groups were contacted directly and invited to respond. The local police team were also contacted for feedback. Police feedback was provided by email.
- 2.3 A total of 29 responses to the online survey were received. Respondents represented a cross-section of the resident community based on age ranges, with those aged between 46 and 55 the most represented. Of

those who responded, 82% stated they visited the Lawns Area either "a lot" or "sometimes".

3. Review Summary

- 3.1 The table in appendix 1 sets out the findings of the review. The evidence suggests the CCTV system has had a positive impact on the issues outlined in the 2023 Statement of Need and is delivering on the objectives for which it was implemented.
- 3.2 There are no significant changes to the causal factors underpinning the original issues, nor are there any new environmental factors to mitigate or consider. CCTV surveillance continues to remain relevant. This is supported by the responses to the consultation. When asked about the level of CCTV provision, 71% of respondents replied that it was "just right" further supporting the adequacy of the provision. There are no new issues or concerns in relation to the recreational areas, and no specific concerns were raised during the consultation.
- 3.3 Committee is asked to consider the suggested measures in the appended review, namely the continued use of the CCTV system at the current level and updated objectives reflective of the improved issues in the area.
- 3.4 The consultation raw data can be found in appendix 2.

4. Further Comments

- 4.1 The comments in the table below are responses to the consultation's invitation to share any further comments with the Town Council. Committee is asked to consider how best to respond to these.

| | Comment | Suggested Action |
|---|---|--|
| a | Representing Girlguiding in Padstow. None of the leaders present at a recent meeting have noticed the cameras but all agreed that CCTV is a good thing to have. | To note – paragraph 5 of report explores. |
| b | Perhaps a donation to the Social Club for allowing visitors using the facilities and the car park to use their toilets since the Cornwall County Council shut the toilets in their car park. | To note. New public toilet facility at the Lawns in the budget for 2026/27. Social club to be kept informed as key stakeholder |
| c | Taking away cctv could invite issues to begin and make the area feel less safe for the children and young adolescents that currently use the facilities. As a parent who's 12 year old uses the skate park I'd feel unsafe letting him go without cctv. | To note |
| d | Well done on providing this technology and service. Money well spent and peace of mind for those who use the facilities. | To note |
| | The following unrelated feedback was received in another section of the consultation: | |
| e | More street lighting around the little hill area would make me feel safer. | Refer to Planning and Highways Committee. |

5. Data Protection Impact Assessment (DPIA)

- 5.1 Appendix 3 is an updated DPIA for Committees consideration and approval.

- 5.2 The Council is required to ensure that data subjects are aware of CCTV surveillance and where they can obtain information about how data is stored and used. The consultation provided an opportunity to seek feedback on the council's measures in this regard.
- 5.3 The consultation tells us that whilst 82% of respondents claimed not to have concerns about how CCTV data is used, those who did have concerns raised a general dislike of CCTV and questions related to data storage, safety and compliance. There is a dedicated CCTV information page on the Council's website providing information related to data storage, safety, compliance and access. Links to this information were included in the consultation.
- 5.4 A significant percentage of respondents raised concerns about signage. When asked if the signage/notices that indicate CCTV is in operation are clear, 10% answered "no" and 31% answered "don't know". From the responses, an investigation into the adequacy of the CCTV signage is warranted. However, it would also be fair to consider whether the wording of the survey questions were misleading in referring to the "Lawns Area" and not the specific recreational sites as 40% of those who said they were unaware of the CCTV also indicated that both the skate park or the under 12s play area were not applicable to themselves or their family members.

6. Considerations

- 6.1 Committee is now asked to consider the following:
- 6.2 i) To note the findings of the 2026 consultation: Public space CCTV in the Lawns Area, Padstow; and ii) to accept the suggested measures as detailed in the 2026 CCTV Review: Lawns Area (appendix 1 to the agenda report), subject to any amendments made by Committee.
- 6.3 To action the consultation's "further comments" as suggested in paragraph 4.1.
- 6.4 i) To agree the updated Data Protection Impact Assessment (DPIA) as per appendix 3, subject to any amendments made by Committee; and
- ii) the following actions be taken with regard to CCTV signage and information sharing: a) A specific check for damaged or missing CCTV surveillance signage be added to the 6 monthly car park check to ensure active monitoring of this requirement; b) reassessment of signage in areas that capture passersby in the vicinity of the skate park and play area to ensure sufficient opportunity for these to be seen; and c) to undertake a review of website information.

2026 CCTV Review: Lawns Area

Appendix 1

| | |
|--|--|
| <p>Objectives a) Prevent damage AND b) Reduce anti-social behaviour (ASB) AND d) Increase successful conviction of offenders.</p> | <p>Review Of 2023 Issues</p> <p>When the CCTV system was implemented, the skate park was included in the Wadebridge Neighbourhood Police Team's regular patrols of areas known for ASB and drug taking/selling and was their main focus for Padstow. Police spoke to youths, seized alcohol and conducted stop checks for drugs in this area. Damage and detritus were routinely discovered in the mornings by the Council maintenance team. No reports of criminal damage resulted in conviction. Repair and clean up works were at the public expense.</p> <p>The office maintains a log of vandalism/police reports related to Council property to identifying trends/concerns that justify further investigation or intervention. The log for the period April 2022 to November 2025 is missing; this is thought to have occurred during the Council's migration to cloud storage. Therefore, in reviewing this objective, input from the Council Foreperson and the Council Facilities Officer has been sought and both advise that since the CCTV installation there has been:</p> <ul style="list-style-type: none"> • No requests to view CCTV data as evidence for damage or ASB in the skate park or play area. • No known vandalism or ASB reported by the Council to the police for this area. • No damage to play equipment, furniture or fencing discovered during routine checks, nor reported to the office by members of the public. • No insurance claims for this area. • Maintenance team find general litter when undertaking site checks and litter picking. No longer finding drug, alcohol/glass related paraphernalia on a regular basis. • No increase in successful convictions - likely negated by the lack of incidents. |
| <p>Stakeholder consultation 2026 (Q5)</p> | <p>Views Raised: Members of the public/data subjects:</p> <ul style="list-style-type: none"> • 62% of survey respondents believe that CCTV has helped to reduce crime and anti-social behaviour in the Lawn's area. 1 respondent answered "no" they do not think it has helped reasoning "there is little evidence that people who commit offences are discouraged 'in the moment' by the presence of cameras." The remaining respondents answered, "don't know". |

| | |
|--|---|
| | <p>Of the additional comments received in relation to this question, 3 provided direct observations of there being a reduction in either litter, vandalism, damage, or young adults/teenagers hanging around. 4 comments expressed the view that in general CCTV is a good deterrent to crime and ASB. 1 comment stated the respondent was unaware of the CCTV and 4 comments suggested that quantitative data should be used to determine whether crime and ASB has reduced.</p> <p><u>Views Raised: Neighbourhood Police Team 18.2.26:</u></p> <p>"I have reviewed the last 90 days' worth of data on our crime recording integrated mapping system and I can reflect that we do not have any intelligence or crimes that have been recorded within this vicinity in this time frame.</p> <p>Naturally this does not mean that issues of crime and ASB are not happening, but it there certainly will be a lack of reporting coming into us."</p> |
| <p>Effectiveness and Adequacy</p> | <p>CCTV has been effective in reducing these issues and meeting objectives a) and b) as evidenced through data and consultation with the community and local police.</p> <p>At the point of installation, the proposed camera locations were changed to take account of the new wooden play structures in the play area. The revised locations and height have proved to adequately mitigate for the natural hiding places caused by the play equipment.</p> <p>CCTV has been ineffective in respect of objective d) (convictions), this may be due to the success of objectives a) and b), however system and procedures in place and ready to facilitate.</p> |
| <p>Suggested Measures</p> | <p>There are no significant changes to the causal factors underpinning the original issues. Whilst the previously vacant Core Building is now in use as Padstow Community Hub, occupancy is on an "as needed hire basis" at varying times, typically during the day. It is suggested that the CCTV provision remains at the current level but that the improvement in these issues be reflected in revised objectives as follows:</p> <ul style="list-style-type: none"> • To deter crime and anti-social behaviour • To protect Council property and assets and support continued development and investment in recreational facilities which are well used and valued. • To support the conviction of offenders. |

Objective c) Increase public perceptions of safety in the Lawns Area AND e) Increase public confidence in using the recreational facilities at the Lawns.

| | |
|--|--|
| <p>Review Of 2023 Issues</p> | <p>Prior to CCTV surveillance, the Town Council had been informed anecdotally that many children were not permitted to go to the skate park alone and/or go at all during the evening. Parents expressed concerns that younger children were intimidated by the anti-social behaviour of those misusing the skate park. In response to a community survey regarding the Lawn’s under 12s play area in June 2022, 11% of respondents raised concerns regarding anti-social behaviour (shouting, swearing, explicit music, general poor behaviour) in the skate park and/or the under 12s play area effecting the use of the play area.</p> <ul style="list-style-type: none"> • Anecdotal feedback suggests the recreational facilities are now thought to be more suitable for young people, with parents more comfortable allowing children to play in the skate park particularly. • Feedback locally is that the under 12’s play area is well used and enjoyed. |
| <p>Stakeholder consultation 2026 (Q3,4,6)</p> | <p><u>Views Raised: Members of the public/data subjects:</u></p> <ul style="list-style-type: none"> • 48% of respondents stated that CCTV has had no impact on their use of the skate park. Of those surveyed in 2023 just under 50% of respondents considered they would use the skate park <i>more</i> if there was CCTV. In contrast only 28% of the 2026 respondents claim to use the facility <i>more</i> because there is CCTV. • 55% of respondents stated that CCTV has had no impact on their use of the under 12’s play area. Of those surveyed in 2023, 65% of respondents considered they would use the under 12’s play area <i>more</i> if there was CCTV. In contrast only 28% of the 2026 respondents claim to use the facility <i>more</i> because there is CCTV. • There is no suggestion that any of the respondents are deterred from using the facilities due to CCTV. |
| <p>Effectiveness and Adequacy</p> | <p>CCTV has, to some extent, been effective in addressing the issues and in meeting objectives c) and e). Consultation supports anecdotal evidence.</p> |

| | |
|--|---|
| Suggested Measures | <p>The consultation supports the continued provision of CCTV at the current level. It is suggested that objectives c) and e) be revised to reflect the improvement of this issue as follows:</p> <ul style="list-style-type: none"> To enhance public perceptions of safety in the Lawns Area and public confidence in using the recreational facilities |
| Objective f) Support continued development and investment by PTC in recreational facilities which are well used and valued. | |
| Review Of 2023 Issues | <p>A need for increased facilities for young people was identified during the community consultation process of the Padstow Parish Neighbourhood Plan. This resulted in the inclusion of a policy which offers support to the provision of additional facilities for young people. In particular, the benefit of outdoor facilities to wellbeing and mental health. There was concern that without addressing repeated damage and misuse of the facilities, deterring ASB and improving public perceptions of safety, the cost/benefit of further investment would be too high.</p> <p>Since the installation of the CCTV system, the following has occurred in this regard:</p> <ul style="list-style-type: none"> Additional seating installed in the under 12s play area; Annual Community fun day held across the whole lawns area, utilising skate park and under 12s play area; Continued investment in neighbouring facilities – MUGA being used as part of school holiday programme and local Football Club winter training sessions; Planned investment in new public toilets in the area. |
| Stakeholder consultation 2026 | N/A |
| Effectiveness and Adequacy | <p>Objective f) has increased Town Council confidence to continue investment and development as evidenced by project plans.</p> <p>The number and location of cameras appear sufficient; there does not appear to be a migration of issues to neighbouring recreational facilities e.g the MUGA.</p> |
| Suggested Measures | Adapt objective to better suit current situation, suggestion being as under objective a) and b) above: |

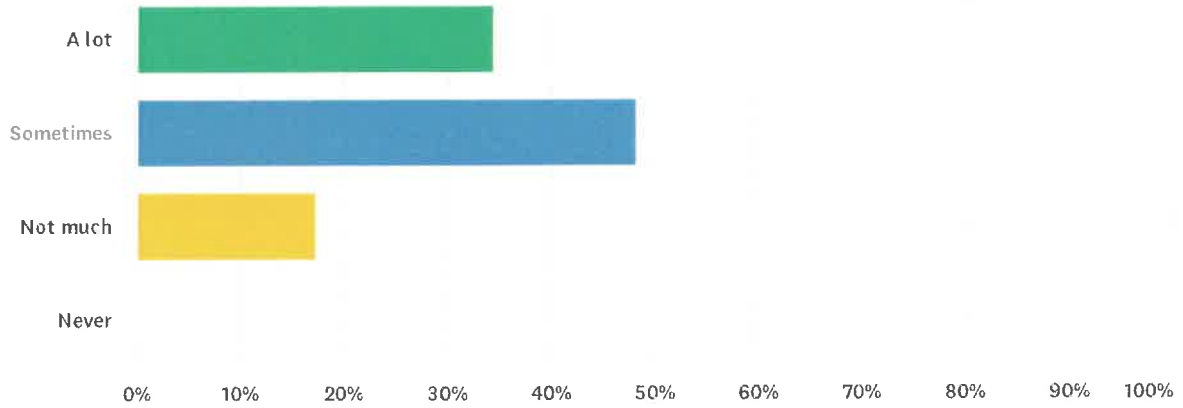
RAW DATA

Consultation: Public Space CCTV in the Lawns Area, Padstow (open to all ages)

SurveyMonkey

Q1 How often do you, or a family member, visit the Lawns Area?

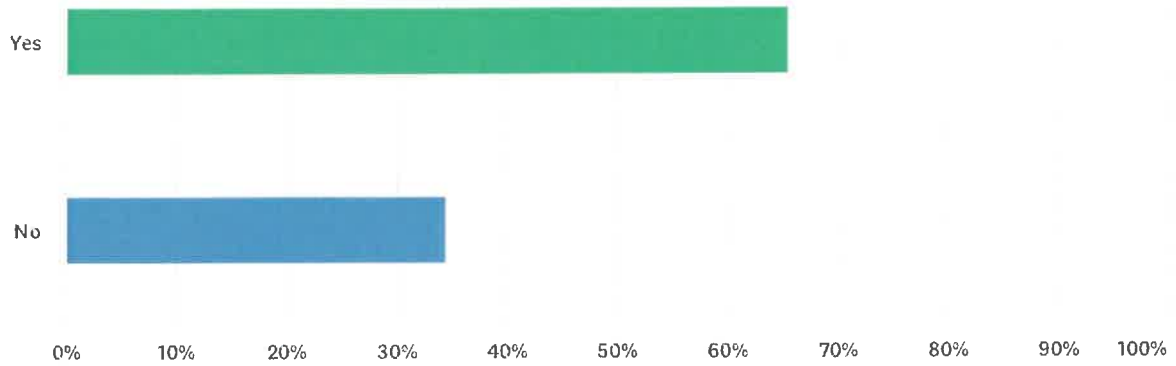
Answered: 29 Skipped: 0



| Answer Choices | Percentage | Responses |
|--|------------|-----------|
| ● A lot | 34.48% | 10 |
| ● Sometimes | 48.28% | 14 |
| ● Not much | 17.24% | 5 |
| ● Never | 0% | 0 |
| Total | | 29 |

Q2 Are you aware of the CCTV cameras in the Lawns Area?

Answered: 29 Skipped: 0



Answer Choices

Percentage

Responses

● Yes

65.52%

19

● No

34.48%

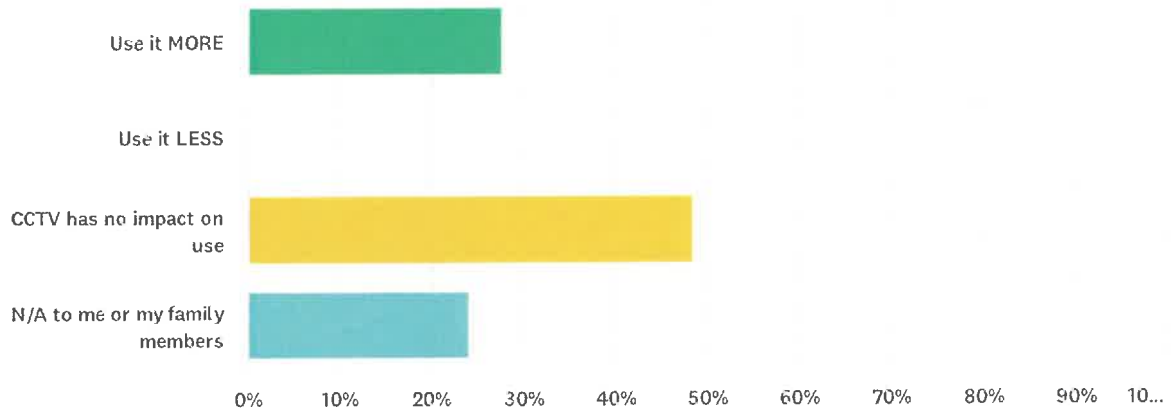
10

Total

29

Q3 Has the presence of CCTV in the Lawns Area impacted when and how often you, or a family member, use Padstow Sk8 skate park?

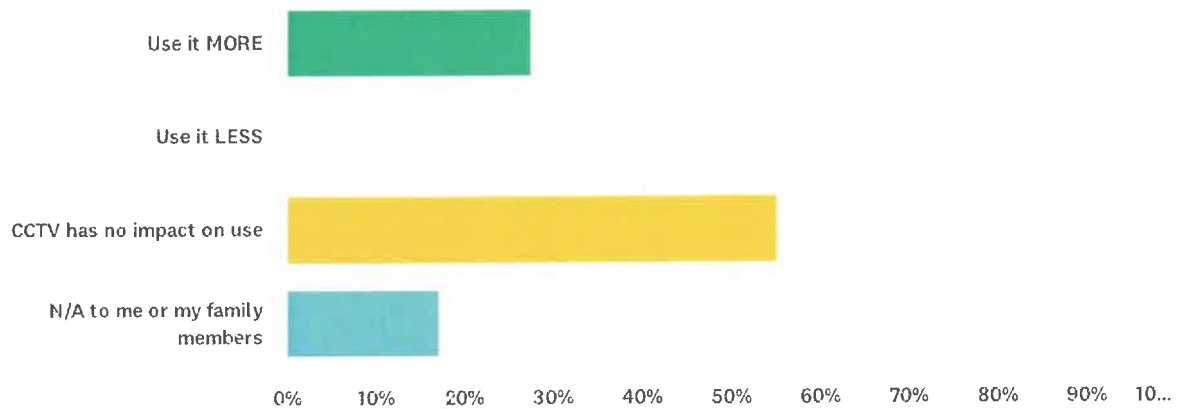
Answered: 29 Skipped: 0



| Answer Choices | Percentage | Responses |
|--|------------|-----------|
| ● Use it MORE | 27.59% | 8 |
| ● Use it LESS | 0% | 0 |
| ● CCTV has no impact on use | 48.28% | 14 |
| ● N/A to me or my family members | 24.14% | 7 |
| Total | | 29 |

Q4 Has the presence of CCTV in the Lawns Area impacted when and how often you, or a family member, use the Lawns U12s Play Area?

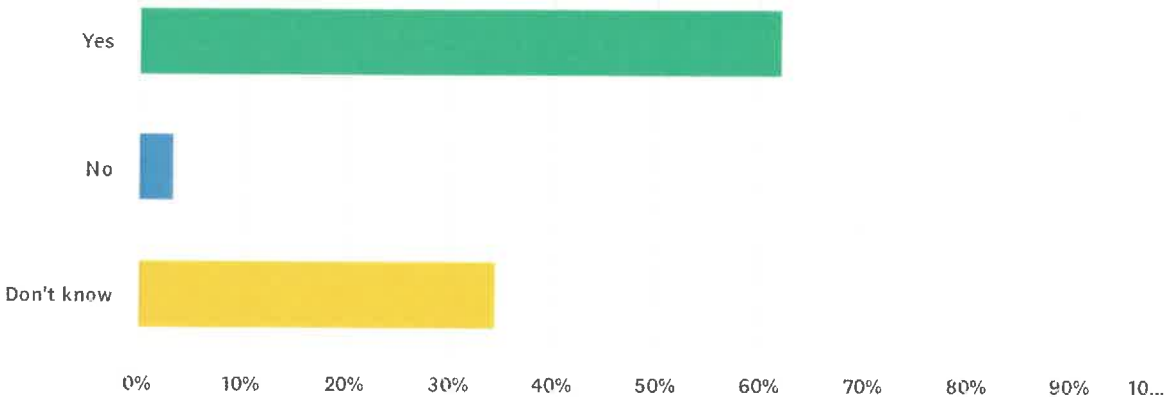
Answered: 29 Skipped: 0



| Answer Choices | Percentage | Responses |
|----------------------------------|------------|-----------|
| ● Use it MORE | 27.59% | 8 |
| ● Use it LESS | 0% | 0 |
| ● CCTV has no impact on use | 55.17% | 16 |
| ● N/A to me or my family members | 17.24% | 5 |
| Total | | 29 |

Q5 Do you believe CCTV in the Lawns Area has helped to reduce crime and anti-social behaviour in this area?

Answered: 29 Skipped: 0

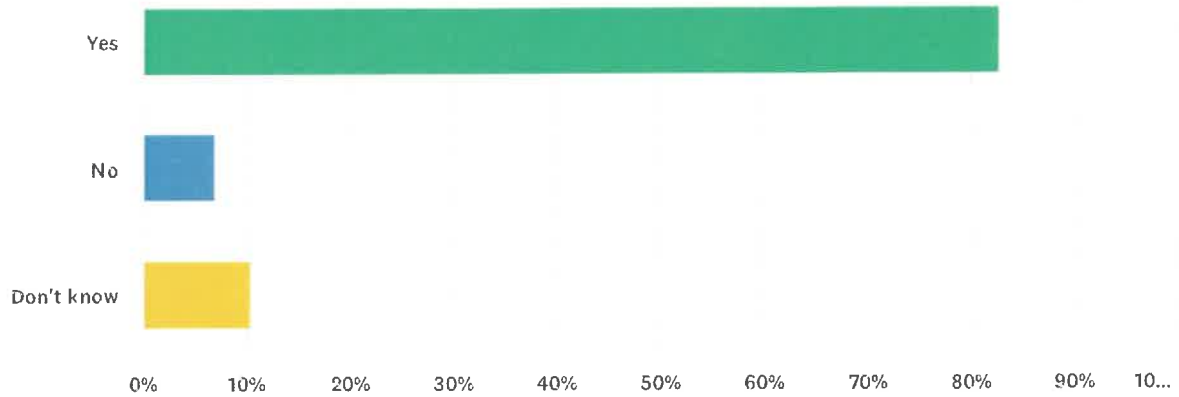


| Answer Choices | Percentage | Responses |
|--|------------|-----------|
| ● Yes | 62.07% | 18 |
| ● No | 3.45% | 1 |
| ● Don't know | 34.48% | 10 |
| Show comments | | |
| Total | | 29 |

| # | PLEASE GIVE A REASON: | DATE |
|----|---|--------------------|
| 1 | There is little evidence that people who commit offences are discouraged "in the moment" by the presence of cameras. | 2/17/2026 6:39 PM |
| 2 | Will stop antisocial behaviour and drug use etc. | 2/12/2026 10:46 PM |
| 3 | Less litter | 2/12/2026 8:44 PM |
| 4 | Didn't realise it was there | 2/12/2026 8:26 PM |
| 5 | There have been issues with vandalism in the past pre-CCTV feel this is a great deterrent. | 2/12/2026 3:16 PM |
| 6 | Perhaps if it is reported on more then I would have an opinion | 2/11/2026 11:11 AM |
| 7 | Never hear of much crime or anti social behaviour even though it may be happening. | 2/10/2026 5:51 PM |
| 8 | If people think they are captured on cctv it may put them off causing any acts of vandalism | 2/10/2026 5:40 PM |
| 9 | Only operators of CCTV would know the direct impact | 2/10/2026 5:38 PM |
| 10 | Yes been good idea u dont now who around | 2/10/2026 4:50 PM |
| 11 | Perhaps provide the data so that we can make a reasonable judgement on the use of cctv | 2/10/2026 4:49 PM |
| 12 | There has been a noticeable reduction in young adults/teenagers hanging around the skate park and play equipment. Less reports locally of vandalism/damage and anti social behaviour. | 2/9/2026 10:59 AM |
| 13 | CCTV is a very good deterrent for those who desire to be antisocial or indeed cause stress or alarm | 2/5/2026 1:00 PM |

Q6 Does the presence of CCTV in the Lawns Area make you feel safer?

Answered: 29 Skipped: 0



Answer Choices

Percentage

Responses

Yes

82.76%

24

No

6.90%

2

Don't know

10.34%

3

[Show comments](#)

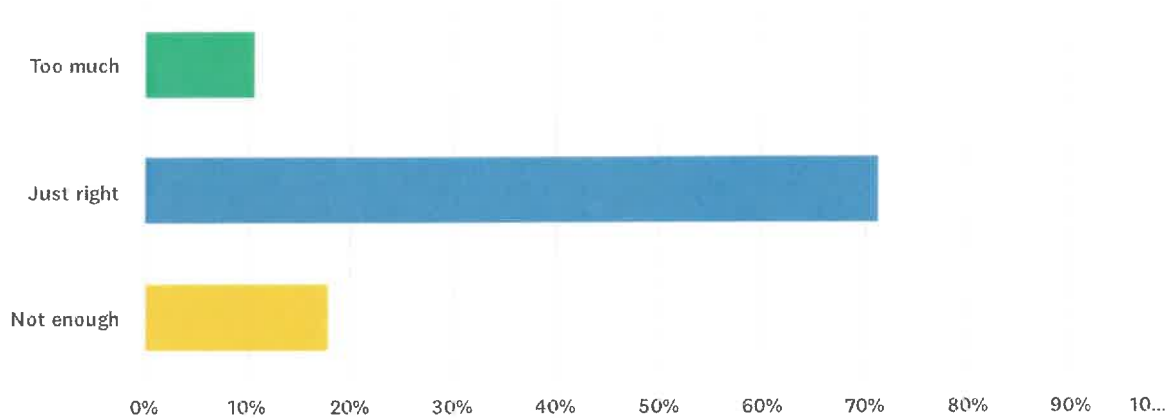
Total

29

| # | PLEASE GIVE A REASON: | DATE |
|----|---|--------------------|
| 1 | Cameras are everywhere. | 2/17/2026 6:39 PM |
| 2 | Knowing that their is a back of security | 2/12/2026 10:46 PM |
| 3 | It makes no difference to me. More street lighting around the little hill area would make me feel safer | 2/12/2026 8:44 PM |
| 4 | Can always look on it if problems | 2/12/2026 8:26 PM |
| 5 | In this day and age it has to | 2/11/2026 11:11 AM |
| 6 | I think if a problem arose the cctv information could be used for evidence | 2/10/2026 5:40 PM |
| 7 | There would be blindspots in the coverage | 2/10/2026 5:38 PM |
| 8 | Very safe | 2/10/2026 4:50 PM |
| 9 | Didn't know it was there or that a problem was identified in 2023. After 3 years, a review of its use is definitely needed | 2/10/2026 4:49 PM |
| 10 | Feels safer for children to play and deter predators and anti social behaviour. | 2/10/2026 4:45 PM |
| 11 | It provides a deterrent against groups hanging around the area. | 2/9/2026 10:59 AM |
| 12 | It's crucial evidence making equipment for possible incidents within this area and could also solve any crimes by way of identifying those involved | 2/5/2026 1:00 PM |

Q7 Thinking about the objectives of the CCTV provision in the Lawns area, do you feel the current CCTV coverage is:

Answered: 28 Skipped: 1

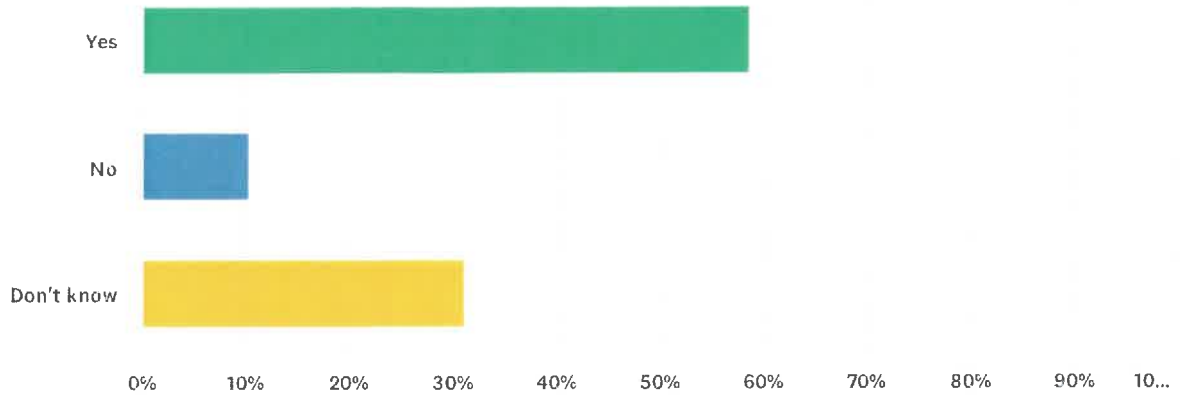


| Answer Choices | Percentage | Responses |
|--|------------|-----------|
| ● Too much | 10.71% | 3 |
| ● Just right | 71.43% | 20 |
| ● Not enough | 17.86% | 5 |
| Show comments | | |
| Total | | 28 |

| # | PLEASE GIVE A REASON: | DATE |
|---|--|--------------------|
| 1 | We live in a surveillance state - the 5th globally: 1. China – 10,342.86 cameras per 10,000 people 2. USA – 2,238.85 3. Pakistan – 790.81 4. India – 670.46 5. UK – 617.77 | 2/17/2026 6:39 PM |
| 2 | I feel it probably needs more | 2/12/2026 10:46 PM |
| 3 | Can't have too much | 2/11/2026 11:11 AM |
| 4 | I think the main areas where people congregate are covered | 2/10/2026 5:40 PM |
| 5 | If it is doing the job it was brought into do then its good | 2/10/2026 5:38 PM |
| 6 | Yes is ok | 2/10/2026 4:50 PM |
| 7 | Not sure how much the cctv covers so unsure | 2/10/2026 4:47 PM |
| 8 | At present it seems to be doing the job it was intended to do. | 2/9/2026 10:59 AM |

Q8 Are the signage/notices that indicate CCTV is in operation clear?

Answered: 29 Skipped: 0

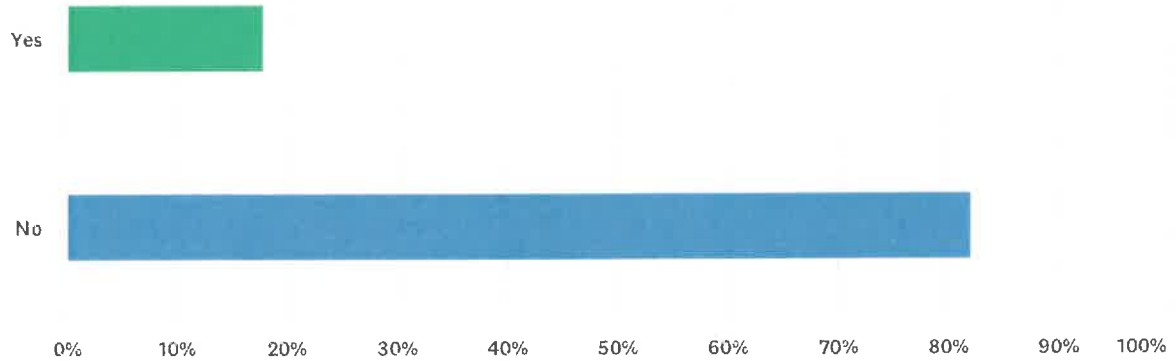


| Answer Choices | Percentage | Responses |
|--|------------|-----------|
| ● Yes | 58.62% | 17 |
| ● No | 10.34% | 3 |
| ● Don't know | 31.03% | 9 |
| Show comments | | |
| Total | | 29 |

| # | PLEASE GIVE A REASON: | DATE |
|---|---|-------------------|
| 1 | There is signage which is quite visible | 2/10/2026 5:40 PM |
| 2 | Ive not looked | 2/10/2026 5:38 PM |
| 3 | Yes | 2/10/2026 4:50 PM |
| 4 | I walk past daily and had no idea | 2/10/2026 4:49 PM |

Q9 Do you have any concerns regarding how your data is used?

Answered: 28 Skipped: 1



| Answer Choices | Percentage | Responses |
|-------------------------------|------------|-----------|
| <input type="radio"/> Yes | 17.86% | 5 |
| <input type="radio"/> No | 82.14% | 23 |
| Show comments | | |
| Total | | 28 |

| # | PLEASE GIVE A REASON: | DATE |
|---|---|-------------------|
| 1 | Padstow shouldn't be somewhere we are always watched. | 2/17/2026 6:39 PM |
| 2 | I think if gdpr is followed there is not a problem | 2/10/2026 5:40 PM |
| 3 | I would not like to think anything I said or done would be talked about or used as example | 2/10/2026 5:38 PM |
| 4 | Yes | 2/10/2026 4:50 PM |
| 5 | Are you ICO compliant and how long is the data recorded for? Is it securely stored? What measures are in place to ensure the safety of that data? | 2/10/2026 4:49 PM |
| 6 | Why should I worry if I'm doing nothing wrong? | 2/5/2026 1:00 PM |

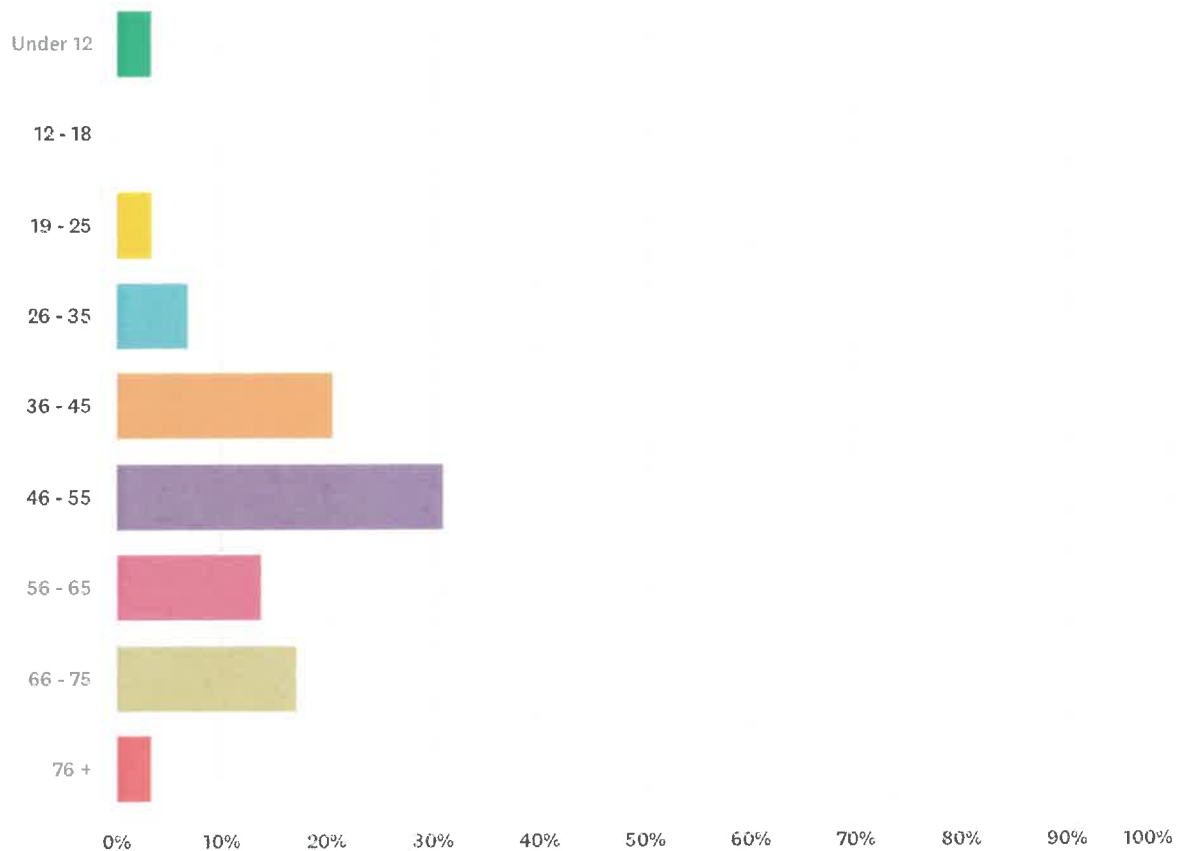
Q10 If you (or your organisation) would like to share any further comments, please do so here:

Answered: 5 Skipped: 24

| # | RESPONSES | DATE |
|---|---|--------------------|
| 1 | Representing Girlguiding in Padstow. None of the leaders present at a recent meeting have noticed the cameras but all agreed that CCTV is a good thing to have. | 2/15/2026 3:26 PM |
| 2 | Perhaps a donation to the Social Club for allowing visitors using the facilities and the car park to use their toilets since the Cornwall County Council shut the toilets in their car park | 2/11/2026 11:11 AM |
| 3 | No | 2/10/2026 4:50 PM |
| 4 | Taking away cctv could invite issues to begin and make the area feel less safe for the children and young adolescents that currently use the facilities. As a parent who's 12 year old uses the skate park I'd feel unsafe letting him go without cctv. | 2/10/2026 4:45 PM |
| 5 | Well done on providing this technology and service. Money well spent and peace of mind for those who use the facilities. | 2/5/2026 1:00 PM |

Q11 It would be helpful for our analysis if you could indicate your age range:

Answered: 29 Skipped: 0

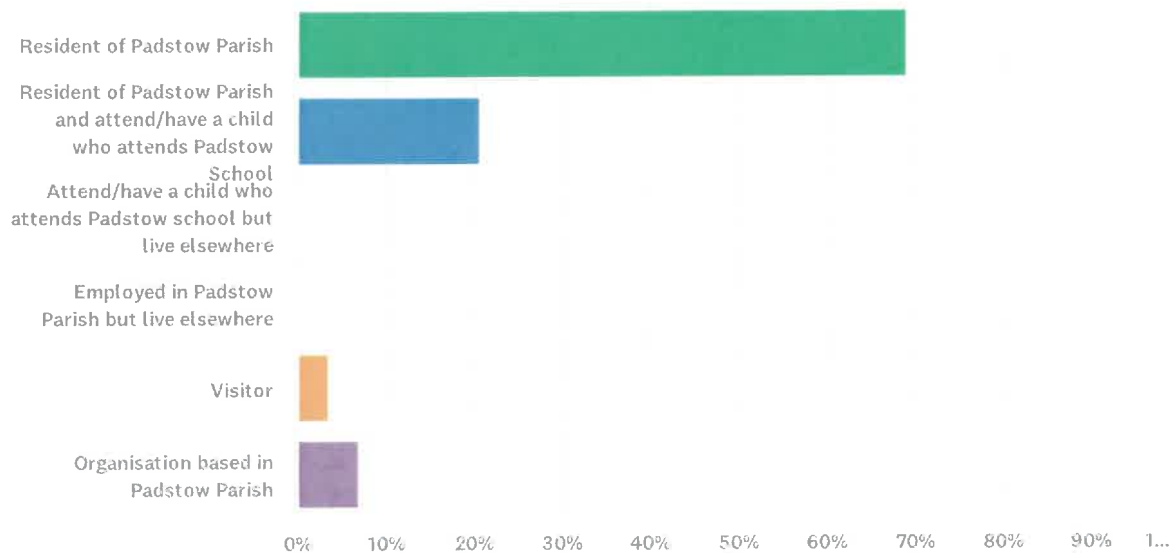


| Answer Choices | Percentage | Responses |
|---|------------|-----------|
| ● Under 12 | 3.45% | 1 |
| ● 12 - 18 | 0% | 0 |
| ● 19 - 25 | 3.45% | 1 |
| ● 26 - 35 | 6.90% | 2 |
| ● 36 - 45 | 20.69% | 6 |
| ● 46 - 55 | 31.03% | 9 |
| Total | | 29 |

| Answer Choices | Percentage | Responses |
|----------------|------------|-----------|
| ● 56 - 65 | 13.79% | 4 |
| ● 66 - 75 | 17.24% | 5 |

Q12 It would be helpful for our analysis if you could indicate which of the sectors you most align yourself with for the purpose of this consultation (please tick ONE which is MOST APPLICABLE to you):

Answered: 29 Skipped: 0



Answer Choices

Percentage Responses

| | | |
|---|--------|----|
| ● Resident of Padstow Parish | 68.97% | 20 |
| ● Resident of Padstow Parish and attend/have a child who attends Padstow School | 20.69% | 6 |
| ● Attend/have a child who attends Padstow school but live elsewhere | 0% | 0 |
| ● Employed in Padstow Parish but live elsewhere | 0% | 0 |
| ● Visitor | 3.45% | 1 |
| ● Organisation based in Padstow Parish | 6.90% | 2 |

[Show comments](#)

Total **29**

Data protection impact assessments

template for carrying out a data
protection impact assessment on
surveillance camera systems



Project name: Lawns Area CCTV

Data controller(s): Padstow Town Council

This DPIA template should be completed with reference to the guidance provided by the Surveillance Camera Commissioner and the ICO. It will help you to identify whether the use of surveillance cameras is appropriate for the problem you wish to address, assess the risks attached to your project and form a record of your decision making.

1. Identify why your deployment of surveillance cameras requires a DPIA¹:

- | | |
|---|---|
| <input type="checkbox"/> Systematic & extensive profiling | <input type="checkbox"/> Large scale use of sensitive data |
| <input checked="" type="checkbox"/> Public monitoring | <input type="checkbox"/> Innovative technology |
| <input type="checkbox"/> Denial of service | <input type="checkbox"/> Biometrics |
| <input type="checkbox"/> Data matching | <input type="checkbox"/> Invisible processing |
| <input type="checkbox"/> Tracking | <input type="checkbox"/> Targeting children / vulnerable adults |
| <input type="checkbox"/> Risk of harm | <input type="checkbox"/> Special category / criminal offence data |
| <input type="checkbox"/> Automated decision-making | <input type="checkbox"/> Other (please specify) |

Monitoring of a publicly accessible area for prevention and detection of antisocial behaviour and criminal damage, improved public safety and confidence and to prevent the erosion of valued outdoor recreational spaces.

2. What are the timescales and status of your surveillance camera deployment? Is this a proposal for a new deployment, or the expansion of an existing surveillance camera system? Which data protection regime will you be processing under (i.e. DPA 2018 or the GDPR)?

The system is an existing system monitored and maintained in accordance with the SCC code of practice and governing guidance. Data is processed under GDPR Article 6(1)(e): Processing is necessary for the performance of a task carried out in the public interest, or in the exercise of official authority vested in the controller.

Describe the processing

3. Where do you need to use a surveillance camera system and what are you trying to achieve?

Set out the **context** and **purposes** of the proposed surveillance cameras or the reasons for expanding an existing system. Provide evidence, where possible, including for example: crime statistics over an appropriate time period; housing and community issues, etc.

Padstow Town Council has an established CCTV scheme which is used to contribute to the reduction of anti-social behaviour in the lawns area, support prosecutions for criminal offences, provide public reassurance and protect public property. The cameras capture images from the following public play areas in the Lawn's Area 1) Padstow Sk8 skate park; and 2) the Lawns Under 12s Play Area. Footpaths and car parking spaces in the immediate vicinity are captured by default but coverage is restricted to the public realm and privacy intrusion is kept to a minimum.

¹ <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/data-protection-impact-assessments-dpias/when-do-we-need-to-do-a-dpia/>

The original objectives for the Padstow Town Council CCTV system (2023) were:

- a) Preventing damage.
- b) Reducing anti-social behaviour.
- c) Increasing public perceptions of safety in the Lawns area.
- d) Increasing successful convictions of offenders.
- e) Increasing public confidence in using the recreational facilities at the Lawns.
- f) Supporting continued development and investment by PTC in recreational facilities which are well used and valued.

The revised objectives of the established system are:

- a) To deter crime and anti-social behaviour
- b) To enhance public perceptions of safety in the Lawns Area and public confidence in using the recreational facilities.
- c) To protect Council property and assets and support continued development and investment in recreational facilities which are well used and valued.
- d) To support the conviction of offenders.

4. Whose personal data will you be processing, and over what area? Set out the **nature** and **scope** of the personal data you will be processing. Who are the data subjects, and what kind of information will you be collecting about them? Do they include children or vulnerable groups, and what is the scale and duration of the processing?

The Council processes personal data of persons in the public play areas Padstow Sk8, and the Lawns play area as well as in the immediate vicinity which are visited by members of the public.

Collection of data is specific to the purposes set out in section 3 and the system operates 24/7. The data collected is in the form of recorded video footage, retained on the system for 30 days from the point of recording and then automatically deleted. Images of individuals will only be released to investigating authorities in accordance with the objectives listed in the SCC code of practice.

There will be images of children, vulnerable persons, people from minority ethnic groups and religious beliefs, however this will not be known at the time of recording unless the cameras are being used proactively by appropriately trained members of staff. Any proactive monitoring of the public must be justified by the operator, and a full audit trail will be maintained and monitored by the Town Clerk on a regular basis.

The system is used in an overt manner and signage informing the public that CCTV is in operation is displayed throughout the locations. The CCTV system does not discriminate in any way, nor does it have any analytical software that could be used to discriminate people.

5. Who will be making decisions about the uses of the system and which other parties are likely to be involved? Will you be the sole user of the data being processed or will you be sharing it with other organisations or agencies? Record any other parties you would disclose the data to, for what purposes, and any relevant data sharing agreements. Note that if you are processing for more than one purpose you may need to conduct separate DPIAs.

The data owner and controller is Padstow Town Council. The Town Clerk will ensure that the system and its data is maintained in accordance with the agreed CCTV policies of Padstow Town Council.

Data will only be shared with the following third parties under specific circumstances and upon consideration of the submission of a formal CCTV Disclosure Request:

- 1) Data Subjects - in compliance with a Subject Access Requests, unless disclosure would prejudice criminal enquiries, criminal investigations or contravene the data protection rights of any third party in the footage whose identity cannot be protected.
- 2) Law enforcement agencies - where the data would assist with a specific criminal enquiry
- 3) Prosecution agencies - where the data would assist in the prosecution of anti-social behaviour and criminal activity.
- 4) Authorised investigators - such as insurance companies investigating claims in relation to anti-social behaviour and criminal activity.

6. How is information collected? (tick multiple options if necessary)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Fixed CCTV (networked) | <input type="checkbox"/> Body Worn Video |
| <input type="checkbox"/> ANPR | <input type="checkbox"/> Unmanned aerial systems (drones) |
| <input type="checkbox"/> Stand-alone cameras | <input type="checkbox"/> Redeployable CCTV |
| <input type="checkbox"/> Other (please specify) | |

7. Set out the information flow, from initial capture to eventual destruction. You may want to insert or attach a diagram. Indicate whether it will include audio data; the form of transmission; the presence of live monitoring or use of watchlists; whether data will be recorded; whether any integrated surveillance technologies such as automatic facial recognition are used; if there is auto deletion after the retention period. You may have additional points to add that affect the assessment.

Data from the cameras is transmitted via an ethernet network to the NVR (Network Video Recorder). The data is transmitted using a high encryption wireless point-to-point system and the MAC address (Media Access Control address) will be locked.

The data is accessible from the NVR and from the Council Offices via an internet connection and an app installed on specified workstations. Live monitoring will only occur in exceptional circumstances such as a request by the police related to their detection of and response to unlawful activities. Any data disclosed to a third party identified in section 5 above will be downloaded to a USB. Detailed procedures and policies will ensure that recorded data is handled and used in a lawful manner.

Audio recording is not, nor will be enabled, and the Town Council will not operate a watchlist or use automatic facial recognition. A data retention period of 30 days is set and when this is met, data will automatically be destroyed. Where necessary e.g following a major incident where a large amount of data has been retained for investigation and civil proceedings, footage may be retained in a lockable evidence location for more than 30 days. The evidence location will be reviewed by the Town Clerk on a regular basis and the principles of GDPR/DP 2018 will be applied .

8. Does the system's technology enable recording?

- Yes No

If recording is enabled, state where it is undertaken (no need to stipulate address, just Local Authority CCTV Control room or on-site will suffice for stand-alone camera or BWV), and whether it also enables audio recording.

Recording is enabled and is undertaken at the Padstow Town Council server room. There is no audio recording.

9. If data is being disclosed, how will this be done?

- Only by on-site visiting
 Copies of footage released (detail method below, e.g. encrypted digital media, via courier, etc)
 Off-site from remote server
 Other (please specify)

Upon receipt of a completed CCTV Request form received by one of the third parties identified in section 5 above, and on the authorisation of the Town Clerk, an appropriately trained member of staff will access and view the relevant recordings.

If the incident requested is found, the offer of an on-site visit to view the data will be made. In these circumstances, the data will be disclosed by an approved member of staff in a private space where the screening cannot be observed by unintended persons including other employees of Padstow Town Council.

Where instead copies of the footage are released, the recording will be downloaded to a USB device for this purpose and encrypted. The USB will be clearly labelled and will need to be collected from the Town Council Offices by the requester unless the requester consents to the device being sent by recorded delivery post. The requester will need to sign the relevant collection form, as appropriate

10. How is the information used? (tick multiple options if necessary)

- Monitored in real time to detect and respond to unlawful activities
- Monitored in real time to track suspicious persons/activity
- Compared with reference data of persons of interest through processing of biometric data, such as facial recognition.
- Compared with reference data for vehicles of interest through Automatic Number Plate Recognition software
- Linked to sensor technology
- Used to search for vulnerable persons
- Used to search for wanted persons
- Recorded data disclosed to authorised agencies to support post incident investigation, including law enforcement agencies
- Recorded data disclosed to authorised agencies to provide intelligence
- Other (please specify)

• To respond to a subject access request but only whereby doing so would not be likely to i) prejudice the prevention and detection of crime; ii) prejudice the apprehension and prosecution of offenders; or iii) contravene the data protection rights of any third party in the footage whose identity cannot be protected.

• To investigate and respond to damage and mistreatment of Town Council property, where an appropriately trained member of staff is authorised by the Town Clerk to view the recordings of a defined timeframe. This will not involve monitoring in real time.

Real time monitoring will only happen in extreme circumstances where a legitimate request for assistance is received from the police and authorisation is granted by the Town Clerk. Monitoring will only be undertaken by an appropriately trained member of staff.

Logs of all access to data will be kept in accordance with agreed CCTV Policies of Padstow Town Council.

Consultation

11. Record the stakeholders and data subjects you have consulted about the deployment, together with the outcomes of your engagement.

| Stakeholder consulted | Consultation method | Views raised | Measures taken |
|---|--|--|---|
| 2023: Members of the public/data subjects | Online survey with hard copy version available, promoted via social media, school newsletter and posters around the parish including location of proposed CCTV system. | <p>Support for CCTV with 85.39% of respondents (89 responses received in total) advising they consider it a "very useful" tool to combat crime and antisocial behaviour.</p> <p>Of the specific proposal, 96.63% of respondents voted in favour of the proposal relating to the skate park and 96.59% voted in favour of the proposal relating to the play area.</p> <p>The survey demonstrated that many respondents felt the proposal would increase how often they used these facilities due to an expectation that they would feel safer and more confident in doing so. Several respondents outlined that concerns over anti-social behaviour impacted their current use.</p> | Consultation reinforces need for CCTV. Continue to progress proposal. |
| 2023: Neighbourhood Policing Team | <p>Email correspondence prior to development of proposal</p> <p>Consultation shared with key contact and invited to respond</p> | <p>Area of focus is known to police for anti-social behaviour and included in their patrols.</p> <p>Fully supportive of CCTV in proposed area. Specific comment: We fully support the installation of CCTV in this area to deter ASB and crime and to detect any offences. CCTV is used widely for this purpose and the use of the CCTV is governed by GDPR to ensure</p> | <p>Comments considered as part of planning process.</p> <p>Reinforces need for CCTV. Continue to progress proposal.</p> |

| | | | | |
|--|---|---|--|---|
| | | | only certain individuals can use the footage to prevent and detect crime CCTV System. | |
| 2023: Businesses, organisations and landowners based in or adjacent to the Lawns area. | Consultation shared with key contacts for each and invited to respond | | No direct comment received from these organisations | n/a |
| 2026: Members of the public/data subjects | Online survey with hard copy version available, promoted via social media, school newsletter and posters around the parish including location of CCTV system. | <p>Consultation showed that CCTV is an important part of making users of the Lawns Area feel safe, with 83% of respondents claiming the presence of CCTV makes them feel safer. 71% of respondents consider the current level of CCTV provision to be "just right".</p> <p>Whilst some respondents claim the introduction of CCTV has led to an increase in their use of the skate park and u12s play area, most felt it had made no impact. 62% of respondents believe the CCTV has helped to reduce crime and anti-social behaviour in this area.</p> <p>34% of respondents answered they were unaware of the CCTV, and only 59% of respondents felt the signage/notices indicating CCTV is in operation are clear.</p> | <p>Maintain provision at current level.</p> <p>Regarding signage: i) add specific check for damaged or missing CCTV surveillance signage to the 6 monthly car park check to ensure active monitoring of this requirement; ii) reassess signage in areas that capture passersby in the vicinity of the skate park and play area specifically to ensure sufficient opportunity for these to be seen; and iii) undertake a review of website information.</p> | |
| 2026: Local Neighbourhood Police Team | Consultation shared with key contact and invited to respond. Written response provided. | | Review of data on crime recording integrated mapping system reflects police do not have any intelligence or crimes recorded within the vicinity in the 90 days prior to responding. | Share feedback from survey with police and maintain communication re policing in Padstow, liaising on ASB as appropriate. |

| | | | |
|---|--|--|-----|
| 2026: Businesses, organisations and landowners based in the Lawns area. | Consultation shared with key contacts for each and invited to respond. | Responses collated with members of the public/data subjects. | N/A |
| | | | |
| | | | |

Consider necessity and proportionality

12. What is your lawful basis for using the surveillance camera system? Explain the rationale for your chosen lawful basis under the relevant data protection legislation. Consider whether you will be processing special categories of data.

Parish Councils have a duty under Section 7 of the Crime and Disorder Act 1988 to consider the implications of crime and disorder in the exercise of its various functions; and to do all that it reasonably can to prevent a) crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and b) the misuse of drugs, alcohol and other substances in its area.

GDPR Article 6(1)(e) Processing is necessary for the performance of a task carried out in the public interest, or in the exercise of official authority vested in the controller.

13. How will you inform people that they are under surveillance and ensure that they are provided with relevant information? State what privacy notices will be made available and your approach to making more detailed information available. Consider whether data subjects would reasonably expect to be under surveillance in this context.

Online consultations with the public and key stakeholders in the area when changes to the system are considered and for periodic feedback.

Appropriate signage in and around the area where surveillance takes place.

Padstow Town Council website provides information on location of cameras, Surveillance Camera Commissioner's Code of Practice, DPIA, Passport to Compliance documents, privacy notice and operational procedures and policies.

14. How will you ensure that the surveillance is limited to its lawful purposes and the minimum data that is necessary for those purposes? Explain the adequacy and relevance of the data you will be processing and how it is limited to the purposes for which the surveillance camera system will be deployed. How will you know if it is delivering the benefits it has been deployed for?

The purpose of the CCTV system is to contribute to the reduction of anti-social behaviour in the lawns area, support prosecutions for criminal offences, provide public reassurance and confidence in using the skate park and under 12s play area, and to protect public property. The facilities are public open spaces; cameras operate 24/7 and will record all activities occurring within their viewing capacity. The images recorded must be maintained to a standard where it is possible to be used in the identification, apprehension and prosecution of offenders, though the viewing of data will only occur when a legitimate and lawful request is made, for example, by the police or the data subject.

Access to the data and the management of the system is controlled through clear policies and procedures agreed by the Town Council. These policies and procedures include a provision for their regular review to determine their effectiveness and adequacy. This includes a procedure for an annual audit of the camera system to ensure that each camera can reasonably be considered to capture data

which supports the purposes identified above and captures the minimum data possible to achieve these aims.

15. How long is data stored? (please state and explain the retention period)

Data is stored for a maximum of 30 days before it is automatically deleted by the digital management system. 30 days is considered sufficient for subject access requests and investigatory requests to be made.

Where necessary e.g following a major incident where a large amount of data is required for investigation and civil proceedings, data will be retained in a lockable evidence location for more than 30 days. The evidence location will be reviewed regularly.

16. Retention Procedure

- Data automatically deleted after retention period
- System operator required to initiate deletion
- Under certain circumstances authorised persons may override the retention period, e.g. retained for prosecution agency (please explain your procedure)

Footage may be retained in an evidence locker for more than 30 days where required for an investigation, civil claim or subject access request. The evidence locker will be reviewed on a quarterly basis.

17. How will you ensure the security and integrity of the data? How is the data processed in a manner that ensures appropriate security, protection against unauthorised or unlawful processing and against accidental loss, destruction or damage? What measures do you take to ensure processors comply? How do you safeguard any international transfers?

An external contractor is commissioned to secure and protect our IT systems from unauthorised intrusion. The contractor's systems and processes are ISO 27001 certified for data security.

Data is accessible from the NVR and from the Council Offices via an internet connection and an app installed on specified workstations. Access to the NVR location and workstations are restricted and physically secured. Access to the system is restricted and incorporates passwords for authorised operators. Access is recorded and the system is subjected to regular audits. Users of the system are clearly outlined in the Town Council's policies and procedures.

Data from the cameras is transmitted via an ethernet network to the NVR. The data is transmitted using a high encryption wireless point-to-point system and the MAC address (Media Access Control address) is locked.

Data will be released to police officers using a USB supplied by them, encrypted USB are related to third parties such as insurance companies and solicitors in person or via recorded delivery and once receipt is confirmed an email will be sent detailing the encryption code. No international transfers will be made.

18. How will you respond to any subject access requests, the exercise of any other rights of data subjects, complaints or requests for information? Explain how you will provide for relevant data subject rights conferred under the legislation. You must have procedures in place to respond to requests for camera footage in which a subject appears, and to respond to any other request to meet data protection rights and obligations.

Padstow Town Council CCTV policies and procedures are fully compliant with the GDPR/DPA 2018 for general disclosure access requests and CCTV related subject access requests.

Information on subject access can be found on the Town Council website. All requests are usually dealt with by the Assistant Town Clerk in the first instance.

Any complaints are dealt with through the Council's complaints procedures.

The above information can all be viewed online here: <https://padstow-tc.gov.uk/your-council/council-policies-procedures/>

19. What other less intrusive solutions have been considered? You need to consider other options prior to any decision to use surveillance camera systems. For example, could better lighting or improved physical security measures adequately mitigate the risk? Does the camera operation need to be continuous? Where you have considered alternative approaches, provide your reasons for not relying on them and opting to use surveillance cameras as specified.

Street lighting is in operation in this area but is not a suitable deterrent to anti-social behaviour. The area is remote with low evening footfall and trees which block lines of sight to neighbouring buildings. This lack of natural surveillance is attractive to anti-social behaviour and good lighting which improves visibility may even support such activities. Street lights are necessary for health and safety in this public open space and removal would not be an appropriate response.

The nature of the recreational facilities precludes the option to increase physical protection or prevention such as locks and fences and the nature of their structures provide places to hide out of sight.

Area is on list of police patrols but police unable to be ever present.

Town Council does not have capacity to undertake additional patrols outside of working hours. There is an employee presence periodically during the day however employees have limited powers, if any, to tackle crime or anti-social behaviour.

Privacy zones can be programmed to cameras along with operator training and regular audits can help to mitigate any potential intrusion.

Initial 2023 community consultation showed overwhelming support for CCTV operation in areas proposed. The 2026 public consultation to review the effectiveness and adequacy of the system showed continued support for the CCTV system. In particular, feedback indicated that CCTV has been a successful deterrent to anti-social behaviour and has had a positive impact on the perception of public safety.

20. Is there a written policy specifying the following? (tick multiple boxes if applicable)

The agencies that are granted access

How information is disclosed

How information is handled

Are these procedures made public? Yes No

Are there auditing mechanisms? Yes No

If so, please specify what is audited and how often (e.g. disclosure, production, accessed, handled, received, stored information)

The CCTV operation as a whole is subject to annual audit. This includes the use of cameras, suitability of camera locations and how data is accessed, disclosed and handled as detailed in the Town Council's policies and procedures relating to CCTV. Policies and procedures will also be reviewed on an annual basis.

Identify the risks

Identify and evaluate the inherent risks to the rights and freedoms of individuals relating to this surveillance camera system. Consider, for example, how long will recordings be retained? Will they be shared? What are the expectations of those under surveillance and impact on their behaviour, level of intrusion into their lives, effects on privacy if safeguards are not effective? Could it interfere with other human rights and freedoms such as those of conscience and religion, expression or association. Is there a risk of function creep? Assess both the likelihood and the severity of any impact on individuals.

| Describe source of risk and nature of potential impact on individuals. Include associated compliance and corporate risks as necessary. | Likelihood of harm | Severity of harm | Overall risk |
|---|--|---|-------------------------------|
| Invasion of privacy | Remote, possible or probable Possible | Minimal, significant or severe Significant | Low, medium or high Medium |
| Excessive or inappropriate monitoring | Remote | Significant | Medium |
| CCTV policies and procedures not in place or not robust enough-leading to inconsistencies etc | Possible | Significant | Medium |
| Inappropriate disclosure of personal data | Possible | Severe | Medium |

| Describe source of risk and nature of potential impact on individuals. Include associated compliance and corporate risks as necessary. | Likelihood of harm | Severity of harm | Overall risk |
|--|--|---|----------------------------|
| Personal data retained for longer than necessary | Remote, possible or probable Remote | Minimal, significant or severe Minimal | Low, medium or high Low |
| | | | |
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| | | | |

Address the risks

Explain how the effects of privacy enhancing techniques and other features mitigate the risks you have identified. For example, have you considered earlier deletion of data or data minimisation processes, has consideration been given to the use of technical measures to limit the acquisition of images, such as privacy masking on cameras that overlook residential properties? What security features, safeguards and training will be in place to reduce any risks to data subjects. Make an assessment of residual levels of risk.

Note that APPENDIX ONE allows you to record mitigations and safeguards particular to specific camera locations and functionality.

| Identify additional measures you could take to reduce or eliminate risks identified as medium or high risk | | | |
|---|-----------------------------------|------------------------------|--------------------------|
| Options to reduce or eliminate risk | Effect on risk | Residual risk | Measure approved? |
| Invasion of privacy - due to nature of CCTV in the public realm, there will always be a degree of intrusion but the use is considered proportionate and the privacy rights of people in private spaces are not adversely affected because the cameras do not overlook residential properties. | Eliminated accepted Reduced | Low medium high Low | Yes/no Yes |
| Excessive or inappropriate monitoring - there will always be a level of intrusion but the CCTV system will not be actively monitored in real time - except in exceptional circumstances as identified in the Council's CCTV policies and procedures. The equipment is stored in an area with restricted access and review/control equipment is password protected. System users are restricted to specified Town Council employees and, where there is a legitimate need, to the Council's necessary consultants or contractors such as its IT provider. All system users will have relevant skills and training in the operational, technical and privacy considerations required for accessing, recording, disclosing or otherwise processing CCTV images and a record of authorised system users will be maintained. | Reduced | Low | Yes |

| | | | |
|--|--|--------------------------------|---------------------------------|
| <p>CCTV policies and procedures not in place or not robust enough - leading to inconsistencies etc. Policies and procedures will be reviewed annually in line with the latest advice from the Surveillance Camera Commissioner and taking account of any new legislation.</p> | <p>Reduced</p> | <p>Low</p> | <p>Yes</p> |
| <p>Options to reduce or eliminate risk</p> | <p>Effect on risk</p> | <p>Residual risk</p> | <p>Measure approved?</p> |
| <p>Inappropriate disclosure of personal data - Padstow Town Council will only release recorded data where it is permitted to do so to law enforcement agencies and insurance companies. Access is restricted to authorised system users only. Members of the public can submit a subject access request to view or receive recorded footage of themselves, in accordance with their rights, but only where doing so would not contravene the data protection rights of any third party in the footage whose identity cannot be protected unless it is satisfied that the individual has provided their express consent to the disclosure or it is reasonable, having regard to the circumstances, to comply without the consent of the individual.</p> | <p>Eliminated reduced accepted Reduced</p> | <p>Low medium high Low</p> | <p>Yes/no Yes</p> |
| <p>Personal data retained for longer than necessary - recorded data is automatically deleted by the digital management system after 30 days unless the Town Council is notified before deletion that they are required by a data subject, insurance company, the police or other investigation agency that the data is required. Data removed from the system following an Application For CCTV Data Access will be retained in a lockable evidence location and policies and procedures will ensure that this is regularly monitored and data is not left indefinitely.</p> | <p>Accepted</p> | <p>Low</p> | <p>Yes</p> |

Authorisation

If you have not been able to mitigate the risk then you will need to submit the DPIA to the ICO for prior consultation. [Further information](#) is on the ICO website.

| Item | Name/date | Notes |
|--|------------------------------------|--|
| Measures approved by: | | Integrate actions back into project plan, with date and responsibility for completion. |
| Residual risks approved by: | N/A | If you identify a high risk that you cannot mitigate adequately, you must consult the ICO before starting to capture and process images. |
| DPO advice provided by: Data Compliance Officer | Town Clerk 20.3.2026 | DPO should advise on compliance and whether processing can proceed. |
| <p>Summary of DPO advice The DPIA is comprehensive and the risk review has considered all risks and they are all at an acceptable level with mitigations being provided. The lawful basis for processing has been correctly identified and I can see no issues with this DPIA.</p> | | |
| DPO advice accepted or overruled by: (specify role/title) | Community and Facilities Committee | If overruled, you must explain your reasons. |
| <p>Comments:</p> | | |
| Consultation responses reviewed by: Assistant Town Clerk/Assistant RFO | | If your decision departs from individuals' views, you must explain your reasons. |
| <p>Comments: Pre installation consultation undertaken 2023. Follow up consultation seeking feedback on effectiveness and adequacy of CCTV system undertaken 2026.</p> | | |

Date and version control: 19 May 2020 v.4

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|---|--|--|
| This DPIA will be kept under review by: Community and Facilities Committee | | The DPO should also review ongoing compliance with DPIA. |
|---|--|--|

APPENDIX ONE

This template will help you to record the location and scope of your surveillance camera system and the steps you've taken to mitigate risks particular to each location.

Location: Each system operator/owner should list and categorise the different areas covered by surveillance on their system. Examples are provided below.

| Location type | Camera types used | Amount | Recording | Monitoring | Assessment of use of equipment (mitigations or justifications) |
|--|----------------------|--------|-----------|------------|--|
| Padstow Sk8 Skate Park, Lawns Car Park | Fixed with infra red | 1 | 24hrs | n/a | <p>The privacy level expectation in the skate park is low, it is an open air public space. The space is well signed with appropriate signage for CCTV its use and purpose with contact details.</p> <p>CCTV data recorded is secure and managed by Padstow Town Council in accordance with the Padstow Town Council CCTV Policy.</p> |
| Lawns U12s Play Area, Lawns Car Park | Fixed infra red | 2 | 24hrs | n/a | <p>The privacy level expectation in the play area is low, it is an open air public space. The space is well signed with appropriate signage for CCTV its use and purpose with contact details.</p> <p>CCTV data recorded is secure and managed by Padstow Town Council in accordance with the Padstow Town Council CCTV Policy.</p> |
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Date and version control: 19 May 2020 v.4