PADSTOW TOWN COUNCIL

Council Offices
Station House
Station Road
Padstow
Cornwall
PL28 8DA

Kathy Pemberton
Town Clerk
Email: enquiries@padstow-tc.gov.uk
Website: www.padstow-tc.gov.uk
Tel: 01841 532296

15 April 2026

TO: MEMBERS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
Councillors R Higman (Chair), M Rickard (Vice-Chair) G Chapman, Mrs J Dawe, K Freeman, A Hoskin, C Newman and A Rees

Dear Member

All Members of the Committee are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** in the **Council Chamber, Council Offices, Station House, Padstow** on **Tuesday 21 April 2026 at 7.00 pm or on the rising of the Community and Facilities Committee meeting, whichever the later,** for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Yours faithfully

PP Kathy Pemberton
Town Clerk

Agenda
Press & Public are invited to attend.

1. To receive **apologies for absence and announcements (if any).**

2. To receive **declarations of interest** relating to items on the agenda in accordance with Padstow Town Council's code of conduct.

3. **Public Participation**: to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.

4. **To agree the minutes** of the meeting held on **Tuesday 17 February 2026.** (p1-3)

5. **Committee Works: i) Update:** for information only; **and ii) Programme:** To note and update/amend, as necessary. (p4-5)

6. **Community Grant Scheme: 2026/27 Applications:** To discuss and decide on the allocation of grants as per the Council's Community Grant Scheme, to be allocated under the relevant Local Government Acts, as follows: (p6-13)
   a) **LGA Miscellaneous Provisions Act S19 recreation facilities** (p14-32)
   b) **LGA 1972 s145 Entertainment** (p33-35)
   c) **LGA 1972 S144 Tourism** (p36)
   d) **LGA and Rating Act 1997 S26-29** (p37-38)
   e) **Localism Act 2011 General Power of Competence** (p39-41)

7. **Future Meetings and Date of Next Meeting:** Meeting schedule for 2026/27 yet to be agreed.

8. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

9. **To agree the confidential minutes** of the meeting held on **Tuesday 17 February 2026.** (p42)

Agenda Item 4

PADSTOW TOWN COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 17 February 2026 at 7.00 pm in the Council Chamber, Station House, Padstow

Present: Councillors R Higman (Chair), M Rickard (Vice-Chair), G Chapman, Mrs J Dawe, K Freeman and A Rees

In Attendance: Mrs N Barnes (Responsible Financial Officer) and Mrs S Daly (Assistant Town Clerk/Assistant RFO and Minute Taker)

FGP2025/35 **Apologies and Announcements:** i) Apologies were received from Councillors A Hoskin and C Newman; and ii) There were no announcements.

FGP2025/36 **Declarations of Interest:** There were no declarations of interest.

FGP2025/37 **Public Participation:** There was no public participation.

FGP2025/38 **Minutes Tuesday 18 November 2025: RESOLVED** that the minutes of the meeting held on Tuesday 18 November 2025 were a true record of the meeting and they were signed by the chair.

FGP2025/39 **Committee Works: i) Update:** The update was noted for information. **ii) Programme:** The programme was noted without change.

FGP2025/40 **Policy Reviews: a) Finance policies:** Members were referred to the agenda report and the review of Committee's policies. There were no legislative changes to reflect in the reviewed policies, nor any significant changes to the internal or external environment to incorporate. Proposed changes reflected points of clarity and increased effectiveness.

RESOLVED to agree the suggested policy review dates as detailed in 1.3 of the agenda report, noting that where changes to legislation arise, or where internal or external changes necessitate adaptations, policies will be brought to Committee sooner.

RESOLVED TO RECOMMEND TO FULL COUNCIL that, subject to amendments to formatting and typing errors, the following policies be approved as appended to the agenda report:

i) The Padstow Town Council Investment Strategy Draft V2.1 (appendix 1);

ii) The Padstow Town Council Risk Management Policy Statement and Risk Management Scheme Draft V1.1 (appendix 2); and

iii) The Padstow Town Council Local Government Pension Scheme (LGS)Employer Discretions Policy V2 Draft (appendix 3).

b) Financial Regulations: The Chair referred members to page 38 of the agenda papers and to the suggested amendments set out in paragraph 2 of the report.

RESOLVED TO RECOMMEND TO FULL COUNCIL that subject to any necessary amendments to formatting and typing errors, the Financial Regulations Draft V2.1 be approved and adopted as appended to the agenda report.

FGP2025/41 **Review of Effectiveness of Internal Audit:** Using the agenda report as a starting point, Committee gave consideration as to the effectiveness of the system of internal audit.

The RFO advised that subsequent to sending the agenda, Hudson Accounting Ltd had provided a quotation for services for 2026/27, this would be taken to the next meeting of Full Council for consideration. In response to a member query the RFO confirmed that the Council had a good working relationship with the internal auditor, whose pragmatic and approachable attitude was appreciated.

RESOLVED to agree that the system of Internal Audit is sufficiently effective.

FGP2025/42 **Review of Effectiveness of Internal Control:** The Chair outlined that this was a new review step introduced by Committee last year allowing the Council to further integrate the effectiveness of its internal controls in support of the asserts made in the Financial Statements at the year end. It was noted this would need to take place before the March Full Council meeting.

RESOLVED to i) appoint Councillor M Rickard to undertake the Councillor's internal control step to feed into the Council's overall review of the effectiveness of internal control; and ii) approve the proposed control tests as appended this report.

FGP2025/43 **Community Grant Scheme: i) Update 2025/26:** The update was noted for information. Officers advised that the two organisations yet to claim their grant had been sent reminders in January. Committee was supportive of not sending any further reminders. The Assistant Town Clerk/Assistant RFO advised that following the agenda despatch, an extension request had been received from Padstow United Football Club. She was seeking clarification as to whether the extension was being requested for the grant release form deadline, or for the spending deadline. The request would be taken to the February meeting of the Full Council as per the grants policy.

In considering whether to view any of the works or purchases funded by the 2025/26 Community Grant Scheme, it was agreed not to make arrangements to do this.

ii) Update 2026/27: Committee noted the timings and budget for the 2026/27 Community Grants as per the agenda report. In response to a member query, the Assistant Town Clerk/Assistant RFO advised applications were either made at the very beginning or the very end of the application period regardless of its length. Therefore, the current timeframe of 6 weeks worked well administratively.

FGP2025/44 **New Business Units Fall Arrest System:** Members considered this matter and agreed to accept and act upon the professional safety recommendations.

RESOLVED TO RECOMMEND TO FULL COUNCIL that the quotation from PTSG to update the new business units fall arrest system, as strongly recommended by the professionals, at a cost of £10,055 plus VAT, be accepted and funded via the general contingency fund; and it was **RESOLVED** ii) to avoid delay with this project, any further details be delegated to the Town Clerk in consultation with the Committee Chair.

FGP2025/45 **Future Meetings:** Future meeting dates and times were noted as per the agenda, next meeting being Tuesday 21 April 2026 (grants) at 7.00 pm.

FGP2025/46 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

FGP2025/47 **Confidential Minutes Tuesday 18 November 2025: RESOLVED** that the confidential minutes of the meeting held on Tuesday 18 November 2025 were a true record of the meeting and they were signed by the chair.

FGP2025/48 **Lease Renewals and Rent Review Updates: RESOLVED** to i) request the Town Clerk to instruct Council's Surveyor as per 4.4 of the confidential agenda report and Committees thoughts supporting 4.5; and ii) to agree recommendations ii) and iii) of the same.

Meeting closed at 7.20 pm

FINANCE AND GENERAL PURPOSES COMMITTEE
21 APRIL 2026

- **Councillor Emails:** Email set up complete. Email communication to Councillors is now through ptc email addresses only.
- **Internal Auditor:** End of year report clear. Will be taken to April Full Council to note.
- **Grants 2025/26:** £100 grant awarded to the Royal British Legion – Padstow for annual rent has not been claimed, the deadline has now passed. £2,500 grant awarded to Padstow United Football Club for goals has yet to be claimed, deadline to claim/spend is 30 April 2026. All other grant awards have been claimed.

WORK PROGRAMMME: TO NOTE, UPDATE/AMEND AS NECESSARY

DRAFT AGENDA ITEM TITLE	ITEM DETAIL (if necessary)	PROGRESS UPDATE (if any)
ITEMS FOR FUTURE MEETINGS 2026-27		
Annual Review of Information Compliance	To review arrangements for: • Freedom Of Information • Data Protection • Complaints And to monitor any requests/complaints/ matters arising from the above.	
Annual Review of Insurance Arrangements	To review the current arrangements, including any claims that have arisen, ahead of the insurance policy renewals in November	
Audit Recommendations (External 2025-26)	To monitor the implementation of any recommendations arising from the external audit report (if any)	
Audit Recommendations (Internal 2026-27)	To monitor the implementation of any recommendations arising for the mid-year internal audit report.	
Debt Monitoring and Recovery	To give consideration to and make recommendations to Full Council, where necessary.	
Budget Monitoring 2026-27	To give consideration to the 2026-27 budget and to consider taking action on the virement of funds (if required)	Budget v Actual to be noted at July, October and January FC meetings as per Standing Orders.
Budget 2027-28	To consider the following and make recommendations to Full Council, where necessary: • Members' Allowances	RFO to prepare initial draft budget by October. Committees to give consideration and make recommendations to FGP.

F

Agenda Item 5

	• Committee Recommendations • Draft Budget 2027-28 (including fees and charges) • Precept 2027-28 Business Plan	
Finance Policies	To give annual consideration to: • Investment Strategy • Risk Management Policy Statement and Risk Management Scheme • Any other FGP policies due for review And make recommendations to Full Council, where necessary.	
Annual Governance Reviews	To consider the following and make recommendations to Full Council, where necessary: • Financial Regulations • Effectiveness of Internal Audit Effectiveness of Internal Control	
Community Grant Scheme: 2026/27 Applications	To discuss and decide on the allocation of grants as per Council's Grant Scheme	

Council properties – Lease/licence/tenancy/rent review issues to be considered by Committee as appropriate.

FINANCE AND GENERAL PURPOSES: 21 APRIL 2026

AGENDA ITEM 6: COMMUNITY GRANT SCHEME: 2026/27 Applications

1. Overview

1.1 Members are asked to give consideration to the 24 applications for funding from the PTC Community Grant Scheme 2026/27. To assist members, a full copy of the policy is appended (appendix 1) (p 7-11)

1.2 Applications were invited by way of the Council's website, Facebook, grants mailing list, and Councillor champions.

2. Grants Pack

2.1 Copies of each application (sections 2 and 3) and pertinent supporting paperwork (accounts and bank statements) have been collated into a Grants Pack sent to members under separate cover.

2.2 Members may visit the Council offices to view the original applications and full account information prior to the meeting, should they so wish.

3. Budget

3.1 The total Grants budget for 2026-27 is £35,000, as agreed at the Full Council meeting held on 25 November 2025. The FGP Committee has delegated authority from the Council to award grants, although it does not have to spend the full budget.

3.2 The Allocation of Grants spreadsheet (Appendix 2) (p 12-13) details a) the organisation; b) what the Grant Application is for, c) the 'power' under which Committee could award a grant; d) the amount awarded in the previous year, if any; e) the amount requested; and f) recommendations for release conditions which Committee is required to consider setting if the award is for over £3,000.

3.3 The total amount of grant funding requested is £99,831.11, which is £64,831.11 more than the Budget and £39,443.97 more than the total amount requested last year.

4. Application Summaries

4.1 To assist members during the meeting, the application summaries in appendix 3 (p 14-41) consolidate responses from organisations that relate to the application criteria in section 3 of the policy and include grant condition recommendations from the RFO relating to the application criteria.

5. Administrative Timescales – Successful Applications

5.1 Successful applicants will be advised of the following key dates to meet administrative and/or policy timescales as per the February FGP meeting:

Monday 1 March 2027	Deadline for submitting Grant Release Form (successful applicants)
Wednesday 31 March 2027*	Deadline for grants to be expended.
*Tuesday 16 February 2027	*Deadline for written extension request where project/event is delayed beyond 31 March for reasons outside of an organisation's control*

6. Summary

6.1 Committee is asked to i) note the key dates outlined in 5.1, and ii) to discuss and decide on allocating the 2026/27 Grants budget.

Appendix 1

PADSTOW TOWN COUNCIL
Community Grant Scheme Policy

POLICY/PROTOCOL/PROCEDURE			
Version	1.3	**Comments**	
Approval Date	27.2.2024	**Responsible Officer**	RFO
Committee	FGP	**Approval by**	Full Council

VERSION HISTORY		
Date	**Version**	**Comments**
27.2.24	1.1	Policy reviewed by FGP 20.2.24. Updated version reflective of committee decisions taken to February Full Council.
27.2.24	1.2	Policy approved by FC subject to amendment to 3.1 b) to clarify supporting documentation can include formal estimate and to clarify supporting documentation required in respect of grant requests relating to events/projects.
18.2.24	1.3	Reference in para 5.1 amended from 4.4 to 4.5 (typo)

REVIEW RECORD		
Date Review initiated	**Review undertaken by i.e. officer/ Cttee/Council**	**Summary of any recommended updates/changes to be made**

1. Introduction

1.1 Padstow Town Council has an established community grant scheme which aims to encourage and support community associations, and cultural, educational, sporting or charitable organisations, which are not for profit and which will directly benefit the community of Padstow Parish.

1.2 A grants budget is agreed annually by the Council as part of the budget for each financial year.

1.3 Decisions related to the Community Grant Scheme have been delegated to the Finance and General Purposes (FGP) Committee. The Committee will consider and decide on all applications annually.

1.4 The scheme will be publicised on the Council's noticeboards, website and social media. Organisations will not automatically be written to on the basis of previous expressions of interest but can opt-in to the Council's email mailing list for this purpose.

1.5 For the purpose of this policy, the term "organisation" applies to any organised body.

2. Eligibility

2.1 The scheme is open to applications for start-up grants as well as applications for grants towards existing organisations.

2.2 The following organisations are eligible to apply (subject to 2.3, 2.4 and 2.5 below):

- An organisation serving the needs of the local community;
- A club, association or charity organisation serving some or all of the community;
- A Padstow or Trevone based charity;
- A local branch of a national organisation/charity which serves the needs of the local community.

2.3 Organisations must be able to demonstrate they are properly managed and can run their affairs responsibly.

2.4 Organisations must have a bank account in their own name. Grants cannot be paid to individuals.

2.5 The scheme will not fund retrospective projects, events or purchases and grants will not be awarded to meet general salary costs.

2.6 The scheme is not open to individuals, statutory bodies (including schools), political parties or charities/not for profit organisations whose work does not directly benefit the local community.

3. Applying For A Grant

3.1 Applications must include:

a) Details of the organisation's aims and purpose;

b) A specified amount of grant funding detailing the specific purpose of the grant supported by:
   - a current estimate or quote which clearly evidences how the grant amount requested has been arrived at; AND
   - for any event/project which is the subject of the application, a detailed explanation of the event/project including timescales.

c) Where only a contribution to costs is sought, details as to how the remainder of the funding will be provided.

d) Evidence of a clear need for funding. Organisations which hold reserves should provide sound rationale as to why these cannot be used for the purpose of the grant amount requested;

e) A copy of the previous financial year's audited accounts. New/start up organisations should instead provide a financial statement containing their proposed budget and an estimate of the expected income and expenditure for the first year;

f) Bank statements for the last 2 months.

3.2 Applications for smaller grants of up to £300 are exempt from providing the information in e) above.

3.3 Applications which do not meet the eligibility criteria in section 2, are missing the detail required in section 3 of this policy, or are in any other way incomplete will be rejected and returned. A revised application may be submitted provided it is received before the closing date for applications.

3.4 The closing date for applications will be detailed on the Grant Application Form and on all literature inviting applications.

4. Grant Application Decision Process

4.1 The FGP Committee will consider all grant applications at a public meeting held specifically for this purpose, usually in April.

4.2 Organisations are not guaranteed assistance and past awards do not guarantee future support.

4.3 All applications will be considered fairly and equally and all decisions are final. When assessing your application, the Committee will consider:

- Whether there is a specific power under which the grant can be awarded;
- How well the grant will meet the needs of the community;
- How effectively your group will use the grant;
- Whether the project costs are appropriate and realistic;
- The level of contributions raised locally;
- Whether the applicant has sought support from other sources;

- How the group is managed;
- Any funding received from other sources; and
- Accounts details and bank account balances.

4.4 Further information in addition to your application may be sought in order to make a decision.

4.5 The FGP Committee may make the award of any grant subject to such additional conditions and requirements as it considers appropriate. At the grants meeting, it will give specific consideration to imposing release conditions on any grant of £3,000 and above. Such conditions may include payment of the grant in stages through the year, part payment on commencement of the work, and/or regular progress reports.

4.6 Following the grants meeting, organisations will be notified of the FGP Committee's decision in writing. For successful organisations this will include details of how the grant can be claimed.

5. Payment Of Grants

5.1 Grants can be claimed immediately upon notification of the award. A Grant Release Form must be submitted and any conditions met as per 4.5 above before the payment is released.

5.2 Payment will be made to organisations (not individuals see 2.4) by BACs transfer using the information detailed on the Grant Release Form.

5.3 Grants are awarded for one financial year and must be expended by the end of the financial year in which they are awarded, being 31 March. There is no provision under the Community Grant Scheme for ongoing funding and organisations wishing to receive future funding will need to submit a new grant application each time applications are invited, bearing in mind 4.2 above.

5.4 Where a project/event is delayed beyond 31 March for reasons outside of an organisation's control, a written request for an extension can be made. The request must be received at the Town Council Office 6 weeks prior to 31 March and will be taken to the next appropriate meeting of the Full Council for consideration.

5.5 The Full Council may agree to "ring fence" an unclaimed approved grant to enable the organisation to claim the grant by a revised date in the new financial year. The decision to "ring fence" a grant is discretionary and the Council's decision will be final.

6. Receiving A Grant: Terms & Conditions:

6.1 Acceptance of the following terms and conditions is a requirement of any grant application and the receiving of a grant award.

a) Organisations are responsible for ensuring they are compliant with all legal and statutory requirements.

b) A grant award may only be used for the purpose set out in the application and, when requested, organisations must provide proof that it was spent on the intended purposes.

c) The Council reserves the right to inspect any work or purchase funded by the Community Grant Scheme with prior notification of its intention to do so.

d) The Council reserves the right to withhold, withdraw or recover a grant if the operation for which the grant is awarded ceases, its aims and objectives vary to the extent that the application would not have been eligible for consideration at the time of the application, or the funds are not used for the purposes stated in the application.

e) Organisations may be asked to complete a short report setting out what it has achieved with the grant award.

f) Recognition of the grant from the Council shall be made in any publicity and in the organisation's accounts.

g) In its own publicity material, the Council may use the name of any organisation awarded a grant and details of the grants purpose. It will not use personal data without express permission.

6.2 The Council reserves the right to amend the Community Grant Scheme policy, procedures and assessment criteria as necessary from time to time and will aim to inform actual or possible beneficiaries as appropriate.

Padstow Town Council Grant Applications 2026/27 (Budget £35,000)

Grants Pack Page	Organisation	Grant Application For	Power	2025/26 Award	2026/27 Request	2026/27 Award	Subject To The Following Release Conditions
p1-7	Padstow Sea Cadet Unit Agenda p14	To cover annual ground rent payments	LGA Misc Provisions s19 Recreational Facilities	£1,500	**£2,150**		
p 8-12	Rotary Club of Padstow Agenda p15	Purchase of a marque for own use and hire/use by other groups	"	DNA	**£8,226**		To consider if over £3k (no specific recommendations)
p13 -20	Harlyn Surf School Agenda p16-17	Subsidise 14 spaces on a 6 session Ocean Skills and Surf Education Programme for residents aged 9-14 & support community ocean activity day	"	DNA	**£1,750**		RFO recommends - subject to receiving confirmation of all 14 spaces being filled.
p21-30	Trevone Village Hall Agenda p18	1) Replace rotten flooring in small hall 2) 80 chairs for new hall	"	£1,000	**£10,179.60**		To consider if over £3k (no specific recommendations)
p31 -38	Padstow Parochial Church Council Agenda p19	Contribution to commercial dishwasher for Church Rooms	"	£250	**£1,000**		
p39 -48	Trevone WI Agenda p20	Insulate loft space of WI	"	£2,500	**£1,800**		
p49 -58	Trevone Village Association Agenda p21	Community generator for marquee and associated items	"	£1,000	**£4,845**		To consider if over £3k (no specific recommendations)
p59 -65	Padstow Flower Club Agenda p22	External Demonstrator	"	£0	**£275**		
p66 -77	Padstow Guide Hut Agenda p23-24	Architect's drawings & associated costs for replacement hut	"	£720	**£12,800**		RFO recommends it be made clear that any grant awarded does not constitute permission and the decision of Full Council under minute ref 2025/231 as communicated to the Guide Hut Committee by letter dated 8 May 2025 still stands.
p78 -82	Padstow Social Club Agenda p25	Contribution towards stairlift	"	DNA	**£1,250.40**		
p83 -91	Kernow Players Agenda p26	Contribution to update and replace fire safety alarm system	"	£800	**£1,000**		
p92 -96	Padstow Sailing Club Agenda p27	To cover the rent for the Sailing Club	"	DNA	**£1,332.56**		

Appendix 2

2

Grants Pack

P97 - 101	Padstow Rowing Club Agenda p28	Training equipment for relaunch of junior rowing	"	£500	**£538.55**		
P102 - 107	Padstow School PTFA Agenda p29-30	School bike trail	"	£0	**£15,000**		If over £3K, RFO recommends, subject to receiving copy invoices totalling the amount of the award.
P108 - 115	Padstow United FC Agenda p31	To supply each team with first aid kits, training balls and match balls, and a club pop up gazebo with sides	"	£2,500	**£2,000**		
P116 - 122	Friends of Wadebridge Leisure Centre CIC Agenda p32	Refurbish gym area	"	£1,000	**£2,500**		
P123 - 130	Padstow Blue Ribbon Obby Oss Party Agenda p33	To meet increase of annual H&S, operational and insurance costs for May Day	LGA 1972 s145 Entertainment	£2,265	**£2,500**		
P131 - 139	The Old Obby Oss Party Agenda p34	To help fund increasing cost of H&S requirements for May Day	"	£2,265	**£2,500**		
P140 - 143	Nadelik Lowen Agenda p35	To help cover costs oto run Padstow Carnival, Nadelik Lowen event and Easter event	"	£5,500	**£6,500**		RFO recommends - subject to receiving copy invoices totalling the amount of the award.
P144 - 148	Padstow Christmas Lights Agenda p36	Insurance, repairs, replacements and occasional extension to areas of the lights	LGA 1972 s144 Tourism	£9,000	**£9,500**		To consider if over £3k (no specific recommendations)
P149 - 168	Lanivet Parish Sport & Recreational Trust Agenda p37	Insurance for "Camel Valley Connect" community transport vehicle	Local Govt & Rating Act 1997 s26-29	DNA	**£2,400**		RFO recommends - subject to receiving copy invoices totalling the amount of the award.
P169 - 174	Padstow & District Community Transport Agenda p38	General running costs	"	£1,500	**£5,500**		RFO recommends - subject to receiving copy invoices totalling the amount of the award.
P175 - 188	Cornwall Air Ambulance Agenda p39-40	Contribution towards purchase of a Zoll Advanced Patient Monitor/Defibrillator Unit	Localism Act 2011 General Power of Competence	DNA	**£1,500**		
P189 - 204	National Coastwatch Institution - Padstow Agenda P41	General running costs	"	DNA	**£2,784**		
	total n/c 5242 grants			**TOTAL**	**£99,831.11**		

(N)

Application Overview: Padstow Sea Cadet Unit ***(Grants pack p1-7)***

Grant Request: £2,150 [Total Cost: £2,150 Contributions from other sources: £NIL]
Purpose Of Grant *(Extracted from application- 3.1):* To cover our annual ground rent payments.
How Grant Will Be Spent *(Extracted from application- 3.5)* The grant will be used to make the 4 quarterly payments that cover the ground rent.
Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)* As a registered charity (300581) that relies solely on grants and donations in order for it to continue operation we set up a reserve fund just prior to the covid as none previously existed. These reserves have provided sufficient cashflow for the unit for two years based on past performance. Our donations and grants over the last 2 years have improved slightly but with the widespread inflation and costs rising this also has had a detrimental effect on out income streams.
Impact If Unsuccessful *(Extracted from application- 3.7)* ...will need to maintain our grant seeking and fundraising activities. The services we supply to the local community may well see a reduction in attendances.
Application Criteria Met Copy invoice for 1 quarter's rent provided. **Accounts Provided** Yes **Bank Statements Provided** Yes
Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Appendix 3

14

Application Overview: Rotary Club of Padstow

(Grants pack p8-12)

Grant Request: £8,226 [Total Cost: £8,226 Contributions from other sources: £NIL]

Purpose Of Grant *(Extracted from application- 3.1)*

We would like to purchase (rather than hire) a large marque to use at our annual Music in the Park event at Prideaux-Place. The marque would then be able for hire/use by other groups in the nearby community.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Purchase of 9m x 9m open fronted marque £6855.00, plus delivery £495.00 plus VAT = £8226.00
The item and use will be covered by Rotary insurance policy.

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Our reserves are there to cover the set-up cost of running our events estimated at around £9000.00. Currently we have £6000.00 in our savings account.

Impact If Unsuccessful *(Extracted from application- 3.7)*

Would find in very difficult to put on this event (and future events) for the people of Padstow. Our last two events broke even and we would have made more if hadn't been for the torrential rain. We hope that by owning a marquee (a capital asset) and renting it out, the Rotary Club of Padstow would be able to increase our income stream. If we continue to lose money then....may fold.

Application Criteria Met Yes

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful If awarding over £3K, Committee required to consider whether any release conditions would be relevant. No specific suggestions from RFO.

5

Application Overview: Harlyn Surf School

(Grants pack p13-20)

Grant Request: £1,750 [Total Cost: £2,100 Contributions from other sources: £350]

Purpose Of Grant *(Extracted from application- 3.1)*

...The grant will be used to subsidise a six-session Ocean Skills and Surf Education Programme for young people aged 9–14 living within the Padstow Town Council area, as well as supporting a free community ocean activity day.

Funding will provide a £125 participation subsidy for up to 14 local young people, enabling them to take part in the programme at a reduced cost. Parents will contribute £25 per participant.

The programme will combine surf instruction with ocean safety education and environmental awareness, helping young people develop confidence in the sea while learning how to use the coastline safely and responsibly.

The project will also include a free community activity day offering local residents the opportunity to try activities such as surfing or coasteering....

How Grant Will Be Spent *(Extracted from application- 3.5)*

1/ Surf equipment wear and replacement contribution (boards and wetsuits) – £520
2/ Public liability insurance contribution for youth activity delivery – £280
3/ Cornwall Council watersports activity licence contribution – £250
4/ Safety equipment and operational resources – £300
5/ Equipment cleaning, maintenance and storage costs – £200
6/ Community Ocean Activity Day equipment and operational costs – £200

Harlyn Surf School will contribute instructor time and programme management as an in-kind contribution to support the delivery of the project.

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Harlyn Surf School is a seasonal coastal activity provider operating primarily between Easter and autumn each year. As with many seasonal businesses, reserves are required to support essential operational costs during the off-season and to ensure the long-term sustainability of the business.

These reserves are used to meet fixed costs such as equipment replacement, insurance, licensing, storage, and operational preparation ahead of the main operating season. Maintaining these reserves is essential to ensure the safe and continuous operation of the surf school.

The proposed Ocean Skills and Surf Education Programme is a community initiative designed specifically to benefit young people living within the Padstow Town Council area, rather than a core commercial activity of the business. The grant funding would enable us to subsidise participation so that local young people can access the programme at a significantly reduced cost. Harlyn Surf School will still contribute to the project through in-kind support, including instructor time, programme management and use of equipment and facilities. The grant support will help ensure that the programme can be delivered in a way that is accessible and beneficial to the local community.
Impact If Unsuccessful *(Extracted from application- 3.7)* ...These reserves are used to meet fixed costs such as equipment replacement, insurance, licensing, storage, and operational preparation ahead of the main operating season. Maintaining these reserves is essential to ensure the safe and continuous operation of the surf school....
Application Criteria Met Yes – project cost estimate from Harlyn Surf School itself as provider. **Accounts Provided** Yes **Bank Statements Provided** Yes
Consideration Of Release Conditions - If Successful Under £3k. However, RFO recommends grant is subject to receiving confirmation of all 14 spaces being filled.

Application Overview: Trevone Village Hall

(Grants pack p21-30)

Grant Request: £10,179.60 [Total Cost: £11,961.60 Contributions from other sources: £1,782.00]

Purpose Of Grant *(Extracted from application- 3.1)*

1.The old original small hall has a problem with the floor. It is rotten and needs to be replaced.
It is not safe to use the hall until this work has been done and we don't have sufficient funds to pay for it. This is obviously the most important part of our application.
2. We would also like to replace the old chairs in the new hall. They are looking very tired and worn.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Item 1 : Repair to floor in old hall: Take up flooring 1.5m back and renew 4 x 2 joists. Move kitchen so we can tank the walls 1.1 metre high along rear and side wall only. Re-lay floorboards . Refit kitchen . Karndean flooring to be laid by an approved specialist, please allow an extra £900, this is not included in the quote - Total £7938

Item 2. 80 replacement chairs @ 30 £2400

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

We currently have a reserve of £5567.56 which is for repairs and renewals to both halls. We need to do the outside work to the small hall urgently so will pay the £1782 from the reserves for this. We need to keep a reasonable amount in our reserves as a contingency should either hall need refurbishment in the future.

Impact If Unsuccessful *(Extracted from application- 3.7)*

The small hall would have to remain closed until we can get funding from elsewhere or fund raise for it ourselves. The new larger hall is proving popular for hire for Art exhibitions. If these clash with our regular Community events such as coffee mornings we need to use the old, smaller hall. We are having to restrict events in the larger hall if these clash with community events until the work is done. The purchase of the new chairs would be delayed until we had completed the repairs to the small hall. We would then fund raise to purchase these.

Application Criteria Met Yes – quotes and/or formal estimates received.

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful If awarding over £3k, committee to consider if any conditions are relevant. RFO has no specific recommendations.

Application Overview: Padstow Parochial Church Council ***(Grants pack p31-38)***

Grant Request: £1,000 [Total Cost: £3,179.99 Contributions from other sources: £787.20 + own funds]

Purpose Of Grant *(Extracted from application- 3.1)*

In October last year a car accidentally rammed through the wall of the Church Rooms into the Kitchen, destroying much of the fitted kitchen. The standard domestic dishwasher, as installed in the kitchen, was destroyed in the impact. Following feedback from the Volunteer and Community users of the Church Rooms Kitchen who found the long cycle time of the domestic machine unusable, the Committee propose that it would be a useful move to replace the dishwasher with a fast cycle commercial model....

How Grant Will Be Spent *(Extracted from application- 3.5)*

The purchase of a fast cycle SMEG Commercial Dishwasher for the Church Rooms Kitchen at a cost of £3,179.99

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

The Parochial Church Council do hold reserves of which a significant portion are restricted to Church building and mission use. However the Church Rooms, whilst backed by the PCC, was established and run to be a self-funding, non-profit organisation for both Church and Community use. It would thus require full PCC approval to fund this purchase from PCC reserves and, in a year where the PCC is making a £20K loss, following a smaller loss in the previous year, such approval to support non-church-specific activity is unlikely.

Impact If Unsuccessful *(Extracted from application- 3.7)*

The Church Rooms Committee would have to purchase a domestic quality Dishwasher which is not ideal for our 5 star hygiene rated Kitchen and, in particular, for the fast cleaning required to run the Croust Community Kitchen or to support Community Group kitchen user events.

Application Criteria Met Yes - evidence of cost provided.

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Trevone WI ***(Grants pack p39-48)***

Grant Request: £1,800 [Total Cost: £1,800 Contributions from other sources: £NIL]
Purpose Of Grant *(Extracted from application- 3.1)* We would like to insulate the Hall following on from the installation last year of a new heating system it was discovered that we have no insulation so feel it would improve efficiency and be environmentally friendly.
How Grant Will Be Spent *(Extracted from application- 3.5)* Insulate loft space of WI Hall. Eco insulation Cornwall Limited Material Costs £860.00. Labour Costs £940.00. Total £1800.00
Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)* As we own and run our own hall built in 1934 it is essential that we have enough reserves to be able to maintain said hall
Impact If Unsuccessful *(Extracted from application- 3.7)* We will undoubtedly experience higher heating costs without insulation
Application Criteria Met Yes – formal quotes supplied **Accounts Provided** Y **Bank Statements Provided** Y
Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Trevone Village Association

(Grants pack p49-58)

Grant Request: £4,845.00 [Total Cost: £5,345.00 Contributions from other sources: £500]

Purpose Of Grant *(Extracted from application- 3.1)*

A community generator for the village to support the use of the village marquee and to aid with emergencies for example if there is a ongoing power failure we would like to be offer a warm place with food and lighting and have the ability for people to be able to charge items.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Generator £4549.00
16 amp cables x 3 = £108.00
32 amp cable splitter = £123.00
Cover = £35.00
2 x 25litre Jerry cans = £20

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

We don't have that much money in reserve as we are a non profit voluntary organization

Impact If Unsuccessful *(Extracted from application- 3.7)*

We would be unable to purchase the Generator.

Application Criteria Met Yes – evidence of costs

Accounts Provided Y **Bank Statements Provided** Screen shots of acct

Consideration Of Release Conditions - If Successful If awarding over £3K, Committee required to consider whether any release conditions would be relevant. No specific suggestions from RFO.

Application Overview: Padstow & District Flower Club

(Grants pack p59-65)

Grant Request: £275 [Total Cost: £1,680 Contributions from other sources: £1,380]

Purpose Of Grant *(Extracted from application- 3.1)*

...To help cover our increasing running costs....We would use the grant to increase and then maintain the number of external demonstrations...In recent years we have reduced the number of external demonstrators to 4 from 7 in 2022, to reduce costs. Instead members have volunteered their skills to run in-house workshops. This has however reduced our visitor attendances and also reduces raffle earnings.....We publish an annual programme from April to March. Awarding of this grant would allow us to plan how many external demonstrators we can invite for the coming year.

How Grant Will Be Spent *(Extracted from application- 3.5)*

The grant will be used to fund one External Demonstrator such as Charlotte Dawe, Emma Scott or Juliet Gould. (Approximately £275) I have attached correspondence / invoices from these three external demonstrators to give an indication of the cost of external demonstrators...

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Our bank balance has been gradually reducing in recent years as we have used the monies to cover new costs such as bank charges and make up for shortfalls. Following payment of March invoices - including Hall rental and a demonstrator - we now anticipate we will have only £250 in our account at end of the current financial year. (2025-2026)

Impact If Unsuccessful *(Extracted from application- 3.7)*

We will have to cut back further on external demonstrators, risking reducing, as mentioned previously, visitor numbers and raffle takings - 2 major sources of income. We may also lose members. Club membership numbers have increased in the last few years and we would hope to continue this trend. However reviewing the pattern of those rejoining versus attending as visitors, we have noted that some members have not rejoined and only return to visit the club when we have an external demonstrator.
We are currently looking at other ways to increase funding from members to support our current proposed programme and address the projected shortfall.

Application Criteria Met Yes

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Padstow Guide Hut

(Grants pack p66-77)

Grant Request: £12,800 [Total Cost: £12,800 Contributions from other sources: £Nil]

Purpose Of Grant *(Extracted from application- 3.1)*

Our wooden building is over forty years old and will need to be replaced. The first step in this process will be to get architect's drawings to present for planning approval. We have also been advised that we will need a Construction (Design and Management) report as well as potentially other third party reports at the planning stage. We also need these drawings in order to enable us to undertake the necessary major fundraising campaign.

The Town Council also requires us to enter into a leasehold agreement for the property which will involve unknown legal costs. The Guide Association does not provide legal costs for such projects so they would have to be paid by us.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Architect's fees for drawings and planning application - £3,780.00
CDM Report - £1,600.00
Potential additional reports - £4,200.00
Legal fees (unknown at this stage) - £2,500

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Our running costs for 2026 are expected to be in the region of £2,000 and we have one expense for work not yet invoiced of approximately £1,000. We feel that, due to the age of the building, we have to maintain funds for contingencies in the event of repairs being needed before the new building is started.

Impact If Unsuccessful *(Extracted from application- 3.7)*

It would be devastating as we are unable to proceed without any architect's drawings, planning permission and a legally binding lease from the Council. The building cannot go on forever and there are no others locally that would be suitable. We are the only organisation in town that can provide a safe space for girls with activities that are fun and suitable for all abilities. It would be shame for the teenagers especially to have no opportunities for social interaction away from school and social media. Many girls go on to complete the service element of the Duke of Edinburgh award with us which gives them a good foundation for their futures.

Our members of all ages participate actively in the life of the town and have done so for over 100 years. It would be a pity for such a positive tradition to die out when it is thriving so well at the moment.

Application Criteria Met Yes

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful The location of the current guide hut is subject to ground rent; the landlord is Padstow Town Council. Permission to replace the guide hut was considered by Full Council on 29 April 2025. Minute ref ***2025/231***

RESOLVED *to support "in principle" the request from the Padstow Guide Hut Committee to demolish and replace the existing Guide Hut subject, in due course, to i) giving consideration to the detail of the request – dimensions, colour etc of the building; and ii) entering into a formal agreement.*

The RFO recommends it be made clear that any grant awarded does not constitute permission and the decision of Full Council under minute ref 2025/231 as communicated to the Guide Hut Committee by letter dated 8 May 2025 still stands.

Application Overview: Padstow Social Club ***(Grants pack p78-82)***

Grant Request: £1,250.40 [Total Cost: £8,234.40 Contributions from other sources: £6,984.00]
Purpose Of Grant *(Extracted from application- 3.1)* To assist in the purchase of a stairlift for the benefit of the disabled and less able bodied people to access the upstairs function room.
How Grant Will Be Spent *(Extracted from application- 3.5)* Contribution towards new Platinum Ultimate curved stairlift, left hand ascending, weight limit 120kg, manual swivel seat, manual linked footrest and first step start, including 2yrs parts labour and warranty and training.
Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)* Club is not for profit organisation. Do not hold reserves.
Impact If Unsuccessful *(Extracted from application- 3.7)* Timescale to raise more monies will increase, the quotation may need to increase again adding more monetary issues.
Application Criteria Met Yes **Accounts Provided** N//A monies raised separately to Club with separate account. **Bank Statements Provided** Yes
Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations

Application Overview: Kernow Players ***(Grants pack p83-91)***

Grant Request: £1,000 [Total Cost: £2,695.96 Contributions from other sources: £Nil]
Purpose Of Grant *(Extracted from application- 3.1)* To update and replace our fire safety alarm system.
How Grant Will Be Spent *(Extracted from application- 3.5)* Fire alarm system: PTC Grant £1,000, K.P income £1,695.96, Total £2,695.96
Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)* No reserves.
Impact If Unsuccessful *(Extracted from application- 3.7)* We would have to pay in full the new system, which would mean less money available for other maintenance and show costs.
Application Criteria Met Yes **Accounts Provided** Yes **Bank Statements Provided** Yes
Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Padstow Sailing Club

(Grants pack p92-96)

Grant Request: £1,332.56 [Total Cost: £1,332.56 Contributions from other sources: £Nil]

Purpose Of Grant *(Extracted from application- 3.1)*

To cover the rent for the sailing club. As Padstow Sailing Club is a charity, any form of contribution towards costs is greatly appreciated.

How Grant Will Be Spent *(Extracted from application- 3.5)*

The full grant being applied for is in lieu of the rent paid to Padstow Town Council.

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

The reserves held by Padstow Sailing Club are minimal and are unlikely to cover the recurring running costs and the capital investment that will be required in 2026, which is believed to be circa £10k for new boats.

A lot of fundraising has been carried out over the last 3 years to update all of the club's equipment following years of under investment.

Impact If Unsuccessful *(Extracted from application- 3.7)*

The club would be operating with more likelihood of using degraded equipment. This could impact the facilities they are able to offer to the local community.

Application Criteria Met No rent invoice provided but PTC is landlord.

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Padstow Rowing Club

(Grants pack p97-101)

Grant Request: £538.55 [Total Cost: £538.55 Contributions from other sources: £Nil]

Purpose Of Grant *(Extracted from application- 3.1)*

...relaunching junior rowing for the young people of Padstow... would like to purchase 3 navigation lights to improve safety on the water in low visibility and also to extend our time on the water as the club grows. We would also like to buy some exercise mats for the shed for warming up and stretching post exercise. This would improve and encourage rower welfare in our junior crews. Lastly we would like to purchase a camera to improve training through coaching feedback and reviewing of training sessions.

How Grant Will Be Spent *(Extracted from application- 3.5)*

3 x navigation lights - £119.85
6 x heavy duty folding exercise mats - £209.70
1 X DJI Osmo Action 4 Camera - £209

Total £538.55

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Padstow Rowing Club needs to hold some some reserves in order to pay for our annual insurance, rent for the gig shed, affiliation to the Cornish Pilot Gig Association and upkeep and maintenance of our gigs and trailers. In addition we need to have a contingency fund in case any of our equipment is badly damaged and needs urgent repairs.

Impact If Unsuccessful *(Extracted from application- 3.7)*

If the Council were unable to fund our project, we would still start Junior Rowing this year, it would just not be quite as good as we would like it to be.

Application Criteria Met Yes – evidence of costs

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Padstow School PTFA ***(Grants pack p102-107)***

Grant Request: £15,000: [Total Cost:£15,000 Contributions from other sources: £Nil]

Purpose Of Grant *(Extracted from application- 3.1)*

To help purchase and install a school bike trail around the edge of the playing field at Padstow School.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Based on an initial estimate provided by Angel Trails (specialists in school bike tracks), the total project cost is expected to be approximately £15,000 for the design and installation of a school bike trail around the perimeter of the playing field...

The estimate includes labour, materials and machinery required to construct a safe and durable bike trail suitable for primary school use:

Design and layout of bike trail – £1,500 | Ground preparation and site works – £3,500 | Materials (track surface, edging and drainage materials) – £5,500 | Installation labour and machinery – £4,000 | Finishing works and safety checks – £500

Total project cost: £15-17,000 depending on site conditions. A full formal quotation will be obtained following site inspection once funding availability is confirmed.

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

...Our current reserves are modest and are required to ensure we can continue supporting the school on an ongoing basis. These funds are not sufficient to meet the full cost of a large capital project such as the installation of a bike trail.

Committing all existing reserves to a single project would significantly limit the PTFA's ability to support other essential initiatives, resources and activities that benefit pupils across the school year.

Due to the scale of this project, external funding support is required in order to make the bike trail achievable. The Town Council's support would enable the PTFA to deliver a high-quality facility that will provide long-term benefit to the children of Padstow.

Impact If Unsuccessful *(Extracted from application- 3.7)*

...unlikely that the project would be able to proceed in the foreseeable future due to the significant cost involved.

This would mean that pupils at Padstow School would continue to have limited access to safe, on-site cycling provision. The school would still need to transport children and bicycles off-site in order to deliver Bikeability training, which restricts how often pupils can practise and develop their cycling skills.

The absence of an on-site bike trail would reduce opportunities for regular physical activity, confidence building and the development of important road safety skills...
Application Criteria Met Yes **Accounts Provided** Yes **Bank Statements Provided** Yes
Consideration Of Release Conditions - If Successful If over £3K, RFO recommends, subject to receiving copy invoices totalling the amount of the award.

Application Overview: Padstow United FC ***(Grants pack p108-115)***

Grant Request: £2,000 [Total Cost:2,373.14 Contributions from other sources: £373.14]

Purpose Of Grant *(Extracted from application- 3.1)*

For what purpose is the grant required? With our break-in last April and having to move money around to pay different things, we would like to supply each team and coach with their own first aid kit, training balls and match balls and a club pop up Gazebo with sides.

How Grant Will Be Spent *(Extracted from application- 3.5)*

first aid kits x 10 £309
all footballs £1269.25
Gazebo with sides 793.99

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

With the damage caused by two storms over winter, the roof on our changing room collapsed, We had to bring in portable huts for teams to change in. We have applied to Cornwall council for a CIL grant which we are awaiting the out come. if unsuccessful we will need to make good the roof ourselves as we have been quoted from £15,000 to £30,000 to fix. And with costs of everything going up we need to keep the club moving forward.

Impact If Unsuccessful *(Extracted from application- 3.7)*

Each team (10) with have to find another 2 or 3 sponsors to help support this, and with teams already needing to find 3 for home, away and rain coats it is really hard.

Application Criteria Met Yes – evidence of costs

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Friends of Wadebridge Leisure Centre CIC *(Grants pack p116-122)*

Grant Request: £2,500 [Total Cost: £5,052 Contributions from other sources: £2,552]

Purpose Of Grant *(Extracted from application- 3.1)*

Gym was once a cafeteria/viewing area and we lacked the funds to refurbish it during a major refit in 2022. The areas we will improve are narrow and we wish to replace plastic doors and windows with mirrors to achieved the following:

1) Enhance the gym for users who benefit from being able to watch their exercise program;
2) Ehance the visual nature a corridor like facility that exists at present, giving the sense of more space;
3) The gym windows overlook our sports hall and we wish to add extra privacy for users of both amenities.

How Grant Will Be Spent *(Extracted from application- 3.5)*

1) Remove x7 glass units and replace with white panel into the existing framework - £1,100
2) Install plywood onto the exiting window framework to create a suitable bae to install 6mm mirror with polished edges in three areas. Supply and fit three areas with two mirrors per area which would be fixed with suitable adhesive at approx. 220mm high - £3,952

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

No reserves as non profit organisations. Expect to make a small surplus this year and we will use this to improve facilities.

Impact If Unsuccessful *(Extracted from application- 3.7)*

In the absence of a sufficient trading surplus we will have to raise funds from other sources.

Application Criteria Met Yes

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Padstow Blue Ribbon Obby Oss Party *(Grants pack p123-130)*

Grant Request: £2,500 [Total Cost: £4,500 Contributions from other sources: £2,000]

Purpose Of Grant *(Extracted from application- 3.1)*

To meet the increase of Annual H&S and Operational Costs.
This year also our Party`s Event Insurance has increased by £100 plus from 2025.

How Grant Will Be Spent *(Extracted from application- 3.5)*

1) Medical Cover - Blue Ribbon half of total - £1545 (Old Oss £1545)
2) Traffic Management for the day - Blue Ribbon half of total - Quote £205 (Old Oss £205)
3) Road Closures County Council - Quote to Come - 2025 Total £55
4) Signs Amendments - Blue Ribbon half of total - £67.20 (Old Oss £67.20)
5) Increase in Event Insurance - Blue Ribbon Only - £110 for 2026 to £916

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

We are aware that other Organisations / Festivals / Events etc have been hit with further extra Operational Costs in the past and at present. As it stands we are lucky enough not to have been forced to pay costs such as Policing etc and keeping a reserve hopefully will allow us some time if we ever find ourselves in a further costly situation close to where we would have been 4 years ago without the PTC Grant we received in 2022, when the then New Operational Costs came in.

Impact If Unsuccessful *(Extracted from application- 3.7)*

As long as the situation described in 3.6 did not come into force, we could probably keep our Operational Costs & Running Costs going with our collections alone for 2 maybe 3 years but our funds would deplete accordingly. The peace of mind of knowing we have a healthy reserve in place for anything that may crop up is a blessing in itself in these uncertain times.

Application Criteria Met Yes quotations/invoices to value of request.

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: The Old Obby Oss Party ***(Grants pack p131-139)***

Grant Request: £2,500 [Total Cost:£3,800 Contributions from other sources: £2,000]

Purpose Of Grant *(Extracted from application- 3.1)*

The purpose of the grant would be to help our organisation to fund the ever increasing cost of health and safety requirements, such as medical cover, traffic management, public liability insurance, and training for members to carry out their duties set out in our risk assessment and event management plans.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Medical cover £1546.60
signage alteration cost of £67.20 which is half of the invoice amount as the invoice is shared between.... Parties.
Traffic management £205.00, half of the invoice amount, another invoice amount shared with the Blue Ribbon Party.
Public liability insurance £457.00, based on previous years cover cost as this years cover cost yet to be received.
Insurance for the building storing the Obby Oss, maypole, flags and associated decorations £556.58
Level 2 spectator safety course £150.

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

...trying to maintain a level of reserves due to the ever increasing and unexpected costs of health and safety regulations and requirements, which are being put on upon the Old Oss and Blue Ribbon Parties as they seem to have to pick up the cost of health and safety requirements for all beneficiaries of the Mayday celebrations. Thus maintaining some reserves gives us peace of mind should the amount of donations received from the general public as we pass through the town on Mayday not cover the expense of continuing the town's tradition of Mayday.

Impact If Unsuccessful *(Extracted from application- 3.7)*

the impact would be felt quite severely in the long term, as the cost for the continuation of
Mayday far out weighs our income from donations currently received amounts to, therefore we would deplete our reserves over a short period of time.

Application Criteria Met Yes

Accounts Provided Yes **Bank Statements Provided** 1 month only

Consideration Of Release Conditions - If Successful Under £3k. RFO has no recommendations.

Application Overview: Nadelik Lowen ***(Grants pack p140-143)***

Grant Request: £6,500 [Total Cost:£8,690 Contributions from other sources: £Nil]

Purpose Of Grant *(Extracted from application- 3.1)*

To help cover the costs to run Padstow Carnival, Nadelik Lowen Christmas event and Easter Ball Rolling.

First Aid cover costs,
Insurance and Public Liability Insurance, Road closure costs, Gifts for children at Easter, Christmas and the Carnival.
Signs, posters, safety barriers, children fair ground rides, are just a few costs.

How Grant Will Be Spent *(Extracted from application- 3.5)*

All estimates, based on last years costs
Insurance Yearly £280
First aid cover £650
Town Christmas Tree £250
Road Closures £110
Padstow Carnival Costs inc Bands £2800.00
Nadelik Lowen Costs £4000
Easter Ball Rolling £600

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

£2111.59 reserve for unseen extra cost for the years events

Impact If Unsuccessful *(Extracted from application- 3.7)*

Each of the events that we put on would have to be scaled down or some cancelled.

Application Criteria Met No formal quotes or invoices - estimated figures provided.

Accounts Provided Yes **Bank Statements Provided** Yes

Consideration Of Release Conditions - If Successful RFO recommends, subject to receiving copy invoices totalling the amount of the award.

Application Overview: Padstow Christmas Lights

(Grants pack p144-148)

Grant Request: £9,500 [Total Cost: £13,800 Contributions from other sources: £4,300]

Purpose Of Grant *(Extracted from application- 3.1)*

Insurance, repairs, replacements and occasional extension to areas of the lights

How Grant Will Be Spent *(Extracted from application- 3.5)*

Will go towards Repairs and Renewals

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

We try and maintain some funds for emergencies

Impact If Unsuccessful *(Extracted from application- 3.7)*

Sadly there will be no Christmas lights

Application Criteria Met Yes formal quote.

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful If awarding over £3K, Committee required to consider whether any release conditions would be relevant. No specific suggestions from RFO.

Application Overview: Lanivet Parish Sport and Recreational Trust *(Grants pack p149-168)*

Grant Request: £2,400 [Total Cost: £6,000 Contributions from other sources: £2,000]

Purpose Of Grant *(Extracted from application- 3.1)*

....The Trust...set up a brand "Camel Valley Connect" to work with the other Community Transport operators on the Camel Valley area, including the Padstow Community Bus and to tackle the transport issues faced by the residents of the area.

Community Transport has been adopted as a major priority by the Camel Valley Community Area Partnership, including Cornwall Councillors, Town and Parish Councils.

The Trust has been successful in obtaining funding to purchase a 9-seater EV wheelchair adaptable vehicle to serve the West of the Camel Valley area, from Wadebridge to St Eval, providing a medical and community transport service.....

.....The trips are mainly hospital trips as the cost of a taxi from Padstow to Treliske is between £120 and £150 each way and very limited availability, especially people using a wheelchair. An electric vehicle can dramatically reduce this cost to around £30 return.

With this new vehicle we can publicise the service in the Padstow area to enable those residents in need of this support to get to their medical appointments, surgeries, dentists, opticians, leisure centres and community centres and social events within the area.

The grant would be used to offset some of the running costs of the vehicle, ensuring that the cost to the passenger is kept as reasonable as possible.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Insurance £2,444

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

On paper our general reserves look high, but the majority of this represents previous unrestricted grants which we are amortising on a depreciation matching basis as we do with restricted reserves.

The best financial test is to look at the liquidity ratio, current assets less current liabilities which at the end of the last reported year stood at £26,152. the policy of the Trust is to bring current liabilities at a level to fund six months ongoing expenses which is around £30,000.

Impact If Unsuccessful *(Extracted from application- 3.7)*

We would be forced to look for other funding or to increase the charges to a level that would cover our costs.

Application Criteria Met Yes email quotation

Accounts Provided Y **Bank Statements Provided** Y – 1 month only

Consideration Of Release Conditions - If Successful RFO recommends - subject to receiving copy invoices totalling the amount of the award.

Application Overview: Padstow & District Community Transport *(Grants pack p169-174)*

Grant Request: £5,500 [Total Cost:£14,000 Contributions from other sources: £8,500]

Purpose Of Grant *(Extracted from application- 3.1)*

To cover general running costs of the minibus including vehicle tax, inspections, repairs and maintenance, insurance and garaging costs. This will enable us to provide a free or much subsidised service to the local community. We currently provide a free service for people attending the Padstow Senior Citizens Club every Thursday and provide a subsidised rate to The Oasis Centre who provide wellbeing services for people living in and around Padstow.....

.....The grant is also requested to enable us to consider the introduction of a shopping service for vulnerable Padstow residents. We have been approached by a Town Councillor about the demand for such a service locally.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Vehicle Insurance cover £2,000
Vehicle tax, inspections and MOT £1,000
Vehicle repairs and maintenance £500
Rental of garage £2,000

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

PDCT has minimal reserves of just under £9,500. These have been significantly reduced due to the purchase of a new minibus and essential repairs and maintenance on the garage. Reserves are essential to support any unexpected costs associated with the minibus and the garage.

Impact If Unsuccessful *(Extracted from application- 3.7)*

With limited reserves there is an increased risk that the Charity will be able continue to offer it's services at a cost to users which make it affordable to transport lonely, isolated and vulnerable people in the Padstow community. It would also impact on our ability to consider the provision of a shopping bus service for local residents in need.

Application Criteria Met No formal quotes or invoices – statement of expenditure provided.

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful RFO recommends - subject to receiving copy invoices totalling the amount of the award.

Application Overview: Cornwall Air Ambulance Trust *(Grants pack p175-188)*

Grant Request: £1,500 [Total Cost:£22,845 Contributions from other sources: £5000]

Purpose Of Grant *(Extracted from application- 3.1)*

Purpose of the Grant – Funding a ZOLL Monitor
The grant is required to fund the purchase of a ZOLL advanced patient monitor/defibrillator, a critical piece of frontline medical equipment used by Cornwall Air Ambulance Trust's critical care team. This monitor enables the aircrew to deliver hospital level assessment and lifesaving interventions at the scene of an emergency.

How Grant Will Be Spent *(Extracted from application- 3.5)*

Item No.	Description	Cost (£)
1	**ZOLL X-Series Advanced Monitor/Defibrillator Unit** – core device providing ECG, defibrillation, pacing, $ETCO_2$, pulse oximetry, and invasive/non-invasive BP monitoring. Critical for delivering hospital-level care at scene.	**£18,950.00**
2	**Accessory Pack (Leads, Cuffs, Sensors)** – ECG cables, BP cuffs (adult + child), SpO_2 sensors, $ETCO_2$ sampling lines; required for full operational capability.	**£1,150.00**
3	**Defibrillation Pads (Initial Stock – Adult & Paediatric)** – single-use pads essential for cardiac emergencies.	**£285.00**
4	**Protective Carry Case & Mounting Brackets** – protects the monitor in helicopter operations and secures it for flight safety and quick access.	**£720.00**
5	**Battery Pack (x2) & Charging Station** – ensures continuous power during long missions and rapid interchangeability.	**£980.00**
6	**Software Licensing / Clinical Data Package (1 Year)** – integrates with digital patient records and ensures ongoing functionality and clinical data export.	**£760.00**
7	**Training Time & Consumables** – covers staff clinical time for required upskilling on new equipment and training consumables.	**£600.00**
8	**Delivery, Configuration, Calibration & Commissioning** – manufacturer delivery, setup, aircraft integration checks and service testing.	**£400.00**

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

Cornwall Air Ambulance Trust holds reserves as part of responsible charity governance; however, these funds cannot be used to cover the cost of the ZOLL monitor requested in this grant application. The reasons are:

Reserves Are Required to Sustain a High Cost, Essential Emergency Service
The charity must raise over £8 million each year to operate its lifesaving air ambulance service, with no direct government funding available for running costs. These reserves ensure that the service can keep flying even if fundraising income fluctuates.

Given that service continuity is a legal and moral obligation—delivering more than 1,000 missions annually—the charity must maintain sufficient reserves to cover operational risk, unexpected shortfalls, and essential running costs.

Impact If Unsuccessful *(Extracted from application- 3.7)* If the Council cannot fund the ZOLL monitor, the charity will face delays in acquiring essential lifesaving equipment, reduced clinical capability on missions, increased pressure on charitable income, and risks to long term sustainability. These consequences would directly impact the pre hospital care available to patients across Cornwall, particularly in rural and coastal communities where rapid, advanced intervention saves lives.	
Application Criteria Met Yes	
Accounts Provided Yes	**Bank Statements Provided** Evidence of bank account provided
Consideration Of Release Conditions - If Successful	Under £3K. RFO has no recommendations.

Application Overview: National Coastwatch Institution - Padstow *(Grants pack p189-204)*

Grant Request: £2,784 [Total Cost: £13,356 Contributions from other sources: £10,572]

Purpose Of Grant *(Extracted from application- 3.1)*

Our watchkeepers maintain radio and visual watches during daylight hours, all year round. If an incident is observed, we report to HM Coastguard and coordinate with the rescue services. The station is also on standby to be manned outside normal hours when there is an emergency in the vicinity. The grant will enable us to fund the lookout station running costs for another year and also to continue with our outreach program.

How Grant Will Be Spent *(Extracted from application- 3.5)*

NCI Padstow Regular Spend summary
Training £1,084 SRC Training & Exams - 5+ watchkeepers per year @ £200+ each
Total cost £1,084

Office, overhead, premises costs
Room hire £75 Roslyn Centre for meetings
Telephones/internet/Utilities £365 Provided by Complete Voice & Data
Website & Other Licences £331 Website hosting by UK2 - Find-My-Shift
Regular Maintenance costs £562 H&S checks
Total cost £1,333

Publicity costs
Postage/printing/stationery £368 Flyers, postage etc
Total cost £368

Organisations With Reserves – Why Unable To Use *(Extracted from application- 3.6)*

N/A

Impact If Unsuccessful *(Extracted from application- 3.7)*

Without the grant we may not be able to continue the operation of the Lookout station and the outreach program for another 12 months. Having the Lookout in operation will enable water users and walkers to continue in the knowledge that someone is keeping an eye (and ear) out for them.

Application Criteria Met Evidence of running costs provided

Accounts Provided Y **Bank Statements Provided** Y

Consideration Of Release Conditions - If Successful Under £3K. RFO has no recommendations.

f