PADSTOW TOWN COUNCIL

Minutes of the Community and Facilities Committee meeting held on Tuesday 2 September 2025 in the Council Chamber, Council Offices, Station House, Padstow at 7.15 pm

Present: Councillors Mrs J Dawe (Chair), A Rees (Vice-Chair), G Chapman, Mrs J Colwill, D Eddy and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk), Mrs S Daly (Assistant Town Clerk/RFO and minute taker), Councillors R Higman and C Newman, and 2 members of the public.

CAF2025/18 **Apologies and Announcements:** i) Apologies were received from Councillor A J Hoskin; and ii) There were no announcements.

CAF2025/19 **Declarations of Interest:** The following interests were declared:

- Councillor G Chapman: Agenda item 5 Committee Works, and item 11 North Quay Parade/White Shelter – Update; and
- Councillor Mrs J Dawe – agenda item 10 Railway Toilet Cisterns.

CAF2025/20 **Public Participation:** Councillor R Higman and 2 members of the public addressed the meeting regarding agenda item 9 Trevone Green.

Councillor Higman's comments included:

- Has personally tried training tamarisk to cover temporary fencing (whilst works to stonewall take place) at the top of the Green.
- When hedges were planted by contractor, tamarisk was cut right back and temporary fencing replaced. Consider temporary fencing has been poorly positioned, consequently area behind is being used as a toilet by members of the public. Consider this is a hygiene issue and possible liability issue if someone were to be injured whilst climbing over the fence;
- Previously requested fence be moved back to prevent access behind. In response, fence widened but not moved back. Problem continues with members of the public even cutting tamarisk back to make access behind easier;
- Fencing left to enable planting to establish, considers this is not successful, weeds growing on top of hedge;
- Requesting Committee either arrange for fence to be moved back to prevent access behind, or for fences to be removed completely.

Additional comments from 2 members of the public included:

- Urinating in public is a public order offence. Have personally seen in excess of 10 people doing so in the 6 week holiday period;
- Good intentions have inadvertently created a space for people to hide behind for unintended purpose.
- Inadvertently created a litter area with the fencing. Further, local litter pickers have difficulty reaching litter through fence even with litter picker.

Councillor R Higman addressed the meeting regarding agenda item 12: Consultation: Review of Existing Dog Bans on Beaches. Comments included:

- Many visitors and locals visit Trevone because of current dog ban;

- Dog ban is key part of Blue Flag Award for Porthmissen beach.

CAF2025/21 **RESOLVED** that the **minutes** of the meeting held on **Tuesday 1 July 2025** be signed as a true record of the meeting.

CAF2025/22 **Committee Works: Councillor G Chapman left the meeting for the following item.**

i) Update: The update was noted as per the agenda report. The Town Clerk updated that additional feedback had been received from LJD Coaching regarding the Time2Move programme with an offer to attend a meeting to report back full details and data. Feedback included:

- 90% attendance each week for Padstow sessions – higher than county average. A few no-shows each week (mainly free school meal places);
- Very positive feedback received from parents including parent with SEND child;
- Great working relationship with Social Club;
- During their Padstow sessions they were inspected by the Time2Move programme and also Environmental Health (as they were providing food) as standard procedure with very positive feedback being received from both.

She further advised that the Foodbank would be reopening on Thursday.

ii) Programme: The programme including possible items for budget consideration was noted without change save for removing "Volunteering" as a possible future item as this can be added in future should a specific project arise. Members were keen that the exploration of acquiring the parks/open spaces at Pellew Close and Lodenek Avenue from Cornwall Council remain in the work programme for a later date.

iii) Contingency/Project Budget Update: The update on Committee's contingency/projects budget spending and remaining budget of £37,834.31 was noted for information.

Councillor G Chapman returned to the meeting.

CAF2025/23 **Land Stability Assessments:** Consideration was given to the agenda report and next steps following the recent land stability assessments undertaken by Red Rock Geo, the contractor's reports having been sent to members under separate cover and taken as read.

a) Trevone Green: RESOLVED i) that Vector Rope Access UK Ltd be appointed to undertake the localised scaling works at Trevone (figure 4 of the contractor's report) as detailed in the agenda report, funded via the LTOS Grounds Maintenance Budget;

ii) to note the sections at Trevone recommended by Red Rock Geo for monitoring (figures 5 & 6 of the contractor's report) will be undertaken monthly by the Council's Maintenance team as detailed in the agenda report; and

iii) that specialised drone inspections be undertaken every 2 years for both Trevone Green and Chapel Stile Field and that to save on cost these be undertaken simultaneously.

b) Chapel Stile Field: RESOLVED i) to extend the fencing in Chapel Stile Field to cover the green to the South as outlined in the agenda report with the Council Foreperson to look to undertake this via the Maintenance Team, costs borne by the LTOS Grounds maintenance budget; and

ii) that in response to the suggestion that further rock fall signage be erected at the base of the War Memorial cliffs, a cliff slip/danger warning be painted on the cliff itself, if possible, rather than further signage. If not possible, then additional signage to be erected, similar to others in this area and that these works be funded via the LTOS Equipment and materials budget.

CAF2025/24 **Memorial Items: i) Padstow Cemetery Memorial Application:** Consideration was given to a memorial application for a grave in the extension area of Padstow Cemetery. Members noted the application was compliant with the Padstow Town Council Cemetery Regulations but that due to the design differing considerably from other memorials in the cemetery, it had been referred to Committee for a decision.

RESOLVED to agree the memorial application as detailed on page 14 of the agenda pages subject to applying the usual process for approved applications.

ii) Risk Assessment of Large Memorials: Further to the agenda report the Assistant Town Clerk updated that risk assessments have now been undertaken on the five large memorials. The memorial in the Churchyard, pictured in the agenda report, was found to be a C1. Following the recommendation from Drew Memorials that further action be taken to protect the public and with the support of the Church, the pathways passing this memorial have been closed to the public. A quote in the region of £900 has been received to remove the top section of the memorial, being the section that is failing. It was noted that as an alternative Drew Memorials has provided a recommendation for a company that may be able to restore the memorial and that although contacted, a response is still awaited. It was further noted that any works to the memorial will require faculty permission. No safety concerns were raised in the risk assessments for the other four memorials.

RESOLVED i) to obtain a cost for repairing the C1 memorial in the Churchyard and ascertain whether this is comparable to the quote received to make safe the same; and ii) to avoid delay, any further

decisions in respect of the repair works be delegated to the Town Clerk in consultation with the Committee Chair applying the Council's Memorial Management Policy in respect of recouping any fees.

CAF2025/25 **Spritty Meadow – Drainage:** Committee noted the update regarding this item and the options provided by the Council Foreperson noting his preference for option b which would see the runoff going into the scrub area in Spritty Meadow.

RESOLVED that Option B as detailed in the agenda report be the preferred option for a soakaway in Spritty Meadow, subject to the landowner's permission.

CAF2025/26 **Trevone Green – Wooden Fencing:** There was discussion of this item. Comments included a concern that as safety works to the area are not yet complete, the risk has not been removed, therefore the fencing needs to remain. Committee acknowledged the fencing is a temporary measure ensuring the Council is protecting the public, best it can, before works are completed. It was noted these works are due to take place in the next 6-8 weeks after which the issue should resolve. It was agreed in the interim that the gap behind the fence be reduced.

RESOLVED that i) the Council Foreperson reduce the gap between the wall and hedge by moving back the fence; ii) the fence be removed once the contractors have undertaken both the cliff scaling works and stone wall re-build; and iii) the Council Maintenance Team look to prune/train the tamarisk to cover the area by next spring.

CAF2025/27 **Railway Toilet Cisterns: Councillor Mrs J Dawe left the meeting for the following item whereupon Councillor A Rees took the chair.** The Chair referred members to the agenda report outlining issues with the existing Wallgate toilet cisterns which have become difficult to repair due to the system now being obsolete.

RESOLVED that i) the Railway toilet cisterns be changed to Armitage cisterns; ii) the Council's Facilities Officer to purchase one full kit initially to better understand if the internal works can be fitted inside the existing toilet units, or whether it will be necessary to replace the full concealed plastic cistern, and whether a plumber will be required; and iii) once clarification sought to ii) that all cisterns in the Railway toilets be replaced and £15,000 be made available via the Capital/Projects – LTOS Contingency Budget.

Councillor Mrs J Dawe returned to the meeting whereupon she took the chair.

CAF2025/28 **North Quay Parade: Councillor G Chapman left the meeting for the following item.**

A report outlining the background to this project, clarifications received to date in relation to ownership of land adjoining North Quay Parade,

and known history of the shelters was tabled and read. Committee also viewed plans for Claude Berry Shelter that had been prepared for the Town Council in the 1970s. The Town Clerk having discovered these during her research. Members were keen to progress this project and considered the best way forward would be to first undertake a conditions survey of the area.

RESOLVED that the Town Clerk instruct Council's surveyor to undertake a conditions survey of the whole North Quay Parade area, including the shelters/wall etc to ascertain if any structural works may be required before giving thought to future plans.

Councillor G Chapman returned to the meeting.

CAF2025/29 **Consultation: Public Spaces Protection Order – Review of Existing Dog Bans On Beaches: RESOLVED** to respond to the Public Spaces Protection Order consultation advising that Padstow Town Council is happy with the current restrictions for St George's Well and Trevone Beach.

CAF2025/30 **Annual Play Inspection Update:** Members noted that clarification regarding the quotation form the Outdoor Play people has been received with them confirming the cost is total, not per bracket. On this basis, Committee felt it prudent to undertake the works to the swings recommended in the Annual Play Inspection report.

RESOLVED to instruct the Outdoor Play People to retro fit safety pins and chains to the swings in the Under 12's Play Area as per the costs outlined in the agenda report and that this be taken form the Equipment, furniture and materials budget.

CAF2025/31 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

CAF2025/32 **RESOLVED** that the **confidential minutes** of the meeting held on **Tuesday 1 July 2025** be signed as a true record of the meeting.

Meeting closed 8.35 pm