**PADSTOW TOWN COUNCIL**

**Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 26 January 2026 at 7.30pm in in the Council Chamber, Council Offices, Station House, Padstow**

**Present:** Councillors Mrs J Dawe (Chair), R Higman (Vice-Chair), G Chapman, K Freeman, A J Hoskin, J O'Keefe, A N Rees and M Rickard

**In Attendance:** Mrs K Pemberton (Town Clerk), Mrs S Daly (Assistant Town Clerk/Assistant RFO and minute taker) and a representative of Camel Valley Connect.

**2025/174** **Apologies for absence and announcements**: i) Apologies were received from Councillors Mrs J Colwill, A J Hoskin, and C J Newman. ii) Members were reminded of the need to advise the office by 5 February 2026 it they wish to attend the Sea Cadet Awards on 13 February at Padstow Social Club.

**2025/175** **Declarations of interest**: There were no declarations of interest.

**2025/176** **Dispensations**: There were no dispensations.

**2025/177** **Presentation: Camel Valley Connect:** Barry Corenlius attended the meeting on behalf of Camel Valley Connect to share with Council its community transport journey and current position. He advised that the project now needs to secure sustainable funding of £26,000 per year to continue to grow and meet the needs of the whole CAP area. A copy of the presentation is appended to these minutes.

**2025/178** **Public Participation:** There was no public participation.

Cornwall Councillor's Report: Cornwall Councillor J O'Keefe provided the following updates to Council:

- Low attendance at the recent community engagement surgeries in both Padstow and Wadebridge (Neighbourhood Police Team and CC Housing) had been reported. It was noted this was a new initiative and was hoped that if consistent, attendees will increase.
- Budget is currently the main topic at CC. Concern that Social and Welfare budget is £10m worse than previously thought. Emergency cabinet meeting to be held Tuesday 27 January. Other key issues are drains, storm damage and potholes.
- Business rates will be going down 15% over the next 3 years.

Police Report: There was no police report. The Chair advised that at the recent CAP meeting, the police had reported an increase of 4.7% in crime across the whole of the CAP area. Largely linked to

bike crime, arson and robbery with incidents predominantly related to Bodmin.

**2025/179** **RESOLVED** that the minutes of the Full Council meeting held on Tuesday 25 November 2025 be signed as a true record.

**2025/180** **RESOLVED** that the minutes of the Extra Ordinary Full Council meeting held on Tuesday 9 December 2025 be signed as a true record.

**2025/181** **Clerks Report/Work Programme**: The report was noted for information.

**2025/182** **Committees/Working Group Meetings:**

i) **RESOLVED** to receive the minutes of the Planning Committee meetings held on i) 9 December 2025 and ii) 13 January 2026.

ii) **RESOLVED** to adopt the minutes and approve recommendations of the Community and Facilities Committee meeting held on 16 December 2025.

**2025/183** **Finance: Monthly Accounts and Payments January 2026**

a) **RESOLVED** to receive the monthly finance report.

b) It was **RESOLVED** to ratify payments made since the last meeting i) November (b) of £59,692.02 and direct debits of £2,313.53; ii) December (a) of £5,568.49, standing orders or direct debits (regular payments of the same amount) of £10,444.55, direct debits of £1,423.36, and November credit card statement of £491.83; iii) December (b) of £38,608.08, December gross wages, NIC ER's and LGPS ER's of £32,481.08, and direct debits of £1,932.36; iv) December (c) of £5,217.90 and direct debits of £655.21; and v) January (a) of £3,812.55, standing orders or direct debits (regular payments of the same amount) of £1,083.50, direct debits of £2,261.35, and December credit card statement of £89.94; and vi) to note the availability of invoices for inspection.

c) The car park takings were noted.

d) The Budget to Actual variance report for 1.4.25 – 31.12.25 was noted for information.

e) The availability of bank reconciliations for inspection each month was noted.

**2025/184** **Correspondence**

a) Correspondence was noted for information.

b) i) Land Use Request: Purple Gecko – Running Events:
Consideration was given to the 4 land use requests submitted by Purple Gecko for running events between July and November 2026 as detailed in the agenda report.

a) **RESOLVED** i) to grant permission for Purple Gecko's "Harlyn Half & Long 10K trail" to use Stile Field from 8 am until 1 pm on 19.7.26 subject to no vehicle access and receiving satisfactory

risk assessment and PLI; and ii) to advise that North Quay toilets are open from 8 am however, attendants usually undertake a first clean between 8 am and 10 am.
b) **RESOLVED** to grant permission for Purple Gecko's "The Saints Way Ricochet and Challenge" on 5.9.26 from 1.30 am until 9 am for runners to go across Lawns Car Park to access Padstow Social Club subject to receiving satisfactory risk assessment and PLI.
c) **RESOLVED** to grant permission for Purple Gecko's "The Saints & Smugglers" event from 2.30 pm on 26.9.26 until 9 am on 27.9.26 for runners to go across Lawns Car Park to access Padstow Social Club subject to receiving satisfactory risk assessment and PLI, provided that it does not clash with the Community Fun Day.
d) **RESOLVED** to grant permission for Purple Gecko's "Lobster Lollipop" to use the Camel Roadway on 14.11.26 from 8 am until 5 pm subject to receiving satisfactory risk assessment and PLI, along with having Railway toilets open from 7 am until 5 pm.

ii) Land Use Request: Marie Curie – Padstow To Rock Swim: It was **RESOLVED** to agree the Marie Curie land use request for 12 July 2026 from 8 am until 8.30 pm for the purpose of the Padstow to Rock Swim to include use of i) the South Quay slipway; and ii) 2 reserved coach bays for volunteer use with parking permits provided for the same; and iii) that permission be subject to a) receiving the appropriate H&S documents to Council officers satisfaction, and b) removing any temporary signage as soon as possible after the event.

iii) Land Use Request: Under The Canopy – Great Tommy Sleepout: It was **RESOLVED** to agree the request by Under The Canopy Cornwall for use of Cory Shelter for 24 – 48 hours for the purpose of taking part in "The Great Tommy Sleepout" to fundraise for homeless veterans in March 2026 subject to i) receiving satisfactory risk assessment and Public Liability Insurance; ii) advertising material being kept in situ throughout the duration of the event; and iii) confirmation of the date/s being delegated to the Town Clerk in consultation with the Council Chair.

iv) Land Use Request: Lawns Car Park – Garden Waste Removal: It was **RESOLVED** to i) permit the request from residents of Hill Street to use the grassed area in the Lawns Car Park as outlined in the agenda report for the purpose of placing a temporary skip for the disposal of garden waste in February subject to i) receiving satisfactory risk assessment and Public Liability Insurance to satisfy Council Officers; ii) that they do not obstruct the car park entrance or signage; iii) that they make good the areas used after the works to the satisfaction of the Council; iv) that alteration to dates and approval of exact dates be delegated to the Town Clerk in consultation with the Council Chair; and v) that no charge be applied to the land used for the skip but that contractors be made aware of the need to pay for parking in the normal way.

v) HMS Dasher: Reaffiliation: Members noted the agenda report and the long affiliation with HMS Dasher, some having been involved in previous events in this regard. There was support for a re-affiliation and involvement in meetings regarding the same, though it was felt that the Council could not commit to an event like that of 2013.

**RESOLVED** to confirm to the Commanding Officer of HMS Dasher that i) the Council is happy to re-affirm its relationship with HMS Dasher; and ii) the Chair and Vice-Chair of the Council, and the Town Clerk would be pleased to be involved in any meetings to organise a re-affiliation and await to hear further on this.

vi) Station House Flagpole Request: Ukrainian Flag: Following discussion of this item it was **RESOLVED** to grant the request from The Sunflowers and Choughs Club to fly the Ukrainian flag from the Station House flagpole on 24 February 2026 to mark the 4th anniversary of Russia's invasion of Ukraine.

***Cllr Chapman requested his name be recorded as voting against this decision.***

vii) Council Crest Request: Our Only World Charity: It was **RESOLVED** to grant permission to Our Only World to use the Council's crest on the signage being erected in the Railway Car Park.

**2025/185** **Storm Goretti:** The agenda report providing an update regarding damage caused by Storm Goretti and action taken was noted for information.

**2025/186** **Cornwall Council Consultation:** Following consideration of this item it was **RESOLVED** that no comment be made to the Cornwall Council 2026 Off Street Parking Order consultation.

**2025/187** **Assertion 10 – Digital and Data Compliance:** The Town Clerk referred members to the agenda report and the recommendations therein. In response to a member query, she confirmed that support is available from the Cornwall Association of Local Councils (CALC) and the National Association of Local Councils (NALC) should it be needed in relation to data compliance.

It was noted the draft IT Policy had been developed from NALC's template version and updated to fit with the Town Council's policies and practices.

**RESOLVED** i) to note the Digital and Data Compliance update in appendix 1 to the cover report; ii) to formally agree the Town Clerk undertake the role of Data Protection Compliance; and iii) to adopt the draft Town Council IT Policy, Appendix 2 to the cover report,

subject to it being placed in Town Council template and amending any typographical and numerical errors.

**2025/188** **Civility and Respect Pledge and Assurance:** Members were referred to the agenda report and the findings and assurances of the Personnel and Staffing Committee regarding this matter. The Council as a whole then considered agreeing the 8 statements of the Civility and Respect Pledge and associated assurance protocols/statements.

**RESOLVED** i) that Council a) signs up to the Civility and Respect Pledge agreeing to the statements 1 to 8 outlined in paragraph 2.3 of the agenda report; b) adopts the Model Councillor-Officer Protocol as per Appendix 2 to the agenda report, c) notes the importance of each Councillor signing up the Councillor's Statement of Assurance; and d) agrees that all Councillors should sign the Councillor's Statement of Assurance as per Appendix 2 to the agenda report; and ii) To adopt the minutes and approve recommendations (if any) of the Personnel and Staffing Committee meeting held on 20 January 2026.

**2025/189** **Use of Council Land: Railway Car Park:** The Town Clerk referred members to the agenda report providing an update on the matter of the new bus stop having been sent "to follow" and taken as read.

**RESOLVED THAT** i) Council agree to the final design (Appendix to the agenda report) subject to partial removal of the ACO barrier to allow easier access for pedestrians and retaining the existing barrier; ii) the Town Clerk contact Fernbank directly for other bus stop options and confirmation on any costings; iii) the Town Clerk, Council Chair and Chair of Finance meet with officers from CC concerning the costings; iii) Council request that works commence "sooner rather than later" and before the main holiday season raising their concerns with the Local Cornwall Councillor on the delays; iv) As works have not commenced, that Council extend its permission to allow Go Cornwall to access its car park as per its risk assessment and conditions outlined to them until the new bus stop is in operation; and v) it be noted the Town Clerk will progress formal agreements for the bus stop and use of Council land by Go Cornwall for consideration at a future meeting.

**2025/190** **Reports from Members/Outside Organisations:** The Chair reported the following attendances:

- 19 January – CAP meeting (online); and
- 23 January – attended Padstow School assembly for the presentation of Council badges to the School Parliament. She was also asked to address the school on the work of the Town Council. The Chair was impressed with the school and its staff, in particular its child-centred approach and had written a letter of thanks for the invitation.

**2025/191** **Future Meeting Dates** a) were noted as per the agenda report, and b) date of the next meeting being Tuesday 24 February 2026 at 7.30 pm was noted.

**2025/192** **Town Councillor Vacancy (Trevone Ward):** Having not received any applications to fill this vacancy, consideration was given to the way forward.

**RESOLVED** to readvertise the Town Councillor vacancy in the Trevone Ward as soon as practical for consideration at Council's March meeting.

**2025/193** **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

**2025/194** **RESOLVED** that the **confidential** minutes of the Full Council Meeting held on **Tuesday 25 November 2025** be signed as a true record.

**2025/195** **RESOLVED** that the **confidential** minutes of the Extra Ordinary Full Council Meeting held on **Tuesday 9 December 2025** be signed as a true record.

**2025/196** **RESOLVED** to adopt the confidential minutes and approve recommendations of the Staffing and Personnel Committee meeting held on 20 January 2026.

**2025/197** **Dock Wall Tenders:** Consideration was given to tenders received. **RESOLVED** to seek further clarification of some points.

**2025/198** **Council Debtors':** Members were referred to the agenda report and consideration given to the same. **RESOLVED** to undertake the actions outlined in 5.2 of the agenda report.

**2025/199** **Fibre Broadband (Wildanet) – Railway Car Park:** See confidential minutes.

**2025/200** **Lease and Tenant Matters:** A report on this matter was tabled and read. Following consideration of the same it was **RESOLVED** to undertake the actions detailed in paragraphs 1.2 and 1.3 of the agenda report.

Meeting closed at 8.50 pm

Full Council 27 January 2026
min ref 2025/177

# COMMUNITY TRANSPORT

OUR JOURNEY

LANIVET PARISH SPORT AND RECREATIONAL TRUST

1

## The Beginning

- Community Centre opened April 2018
- Age UK located EV and charging points October 2019
- Purchased our own minibus Nov 2020
- Then things just took off!!!!

2

# The Early Years

- Covid 19 – Prescription and shopping deliveries
- Word got around that we were providing cheap transport
- Other organisations reduced and stopped community transport
- Started working closely with other organisations such as Social Prescribers and Age Uk Cornwall
- Minibus membership grew to 35 organisations including 5 local primary schools
- Constantly turning away requests for the EV
- The EV has been carrying people from the whole of Cap 4 from Camelford to Bugle to St Issey
- Taking people to hospitals at Treliske, Derriford, Hayle, Redruth, Newquay, Liskeard, St Austell and Bodmin.

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## EV Useage Data

| Year | Prescriptions | Medical | Other | Passengers | Wheelchair | Miles |
|---|---|---|---|---|---|---|
| 2019-2020 | 489 | 224 | 996 | 78 | 7 | 9,462 |
| 2021 | 386 | 168 | 82 | 190 | 17 | 8,015 |
| 2022 | 270 | 147 | 99 | 382 | 51 | 8,095 |
| 2023 | 375 | 141 | 140 | 419 | 82 | 11,821 |
| 2024 | 301 | 106 | 190 | 520 | 60 | 11,109 |
| 2025 | 189 | 73 | 46 | 253 | 23 | 7,230 |
| | 2,010 | 859 | 1,553 | 1,842 | 240 | 55,732 |

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# Minibus Data

| | Trips | Miles | Passengers |
|---|---|---|---|
| 2022 | 49 | 1,932 | 580 |
| 2023 | 106 | 5,013 | 888 |
| 2024 | 64 | 2,516 | 885 |
| 2025 | 61 | 3,535 | 602 |
| | 280 | 12,996 | 2,955 |

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# 14th September 2023 Tipping Point

- Over the previous 3 months the demand for the EV was exceeding availability
- Transport options in Wadebridge had been withdrawn
- Took a call from a person with real needs but vehicle already booked
- I was very frustrated and decided I needed to do something about Community Transport in the area
- At this time Sarah Simms our Community Link Officer was seeking revenue projects for the Levelling Up Fund and together we put a case to Cornwall Council for a feasibility study focused around the 4 Community Hubs in the CAP 4 area
- Our application was approved on 19th March 2024 and Cormac were appointed as lead consultants on 27th March 2024

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# The Need – Camel Valley Area

- Population – 46,895 (2021)
- Residents over 65 26% (12,091 people) England average 18%
- 2,845 (6%) with Bad or Very Bad Health
- 8,524 registered with a disability
- 1,396 registered with a disability in single occupancy and over 66
- Community Needs Index 9,791 England 17,040 ( lower the number the more support needed)
- Depravation – 8,000 residents in the top 3 deciles of deprivation
- 35% of lone pensioner households are without access to a private vehicle
- Taxis Bodmin to Treliske £96.36 one way
- Bus Bodmin to Treliske 2hrs 18mins with a change at St Austell
- Local village Nanstallon no bus service and a 30 min walk to Bodmin
- Public transport is great for those who are fully fit but how do those that aren't get around the area.
- Need a door-to-door service

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# Report Recommendations

**Collaboration/Engagement**
NHS (patient transport services), Age UK, Peninsula Transport, Cornwall Council, Transport Strategy and Policy, Camel Valley CAP, Town and Parish Councils, Community Centres and the designated community hubs, Active Cornwall, Leisure Centres, Chamber of Commerce, Supermarkets, Community Transport Association (CTA), Private sponsorship
Two groups: those with incentives around social and health benefits + those with potential commercial interest

**Co-ordination**
Expansion of the Bodmin/Lanivet pilot scheme to the whole CAP area
Dependencies: buy-in from organisations who already operate, need a fleet to co-ordinate + successfully getting volunteers + funding
Link to the hubs....

**Volunteer Drivers**
Volunteer Cornwall, Benefits of volunteering, Incentives (free first aid course, MIDAS training )
New skills, new friends, better physical and mental health, giving something back to community, improved confidence

**Infrastructure**
Parking and Charging
Consult with CC and private providers

**Vehicles**
St Isseyand Little Petherick, St Breward, St Teath, Wadebridge (St John Ambulance), Bodmin friendship bus
Aspiration for 1 additional vehicle (minivan) to be based at Wadebridge

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# Partnership Working

- Through the Community Link Officer invited to Camel Valley Community Area Partnership Meeting in October 2024 to raise Community Transport as a priority service
- Adopted as Number one priority
- Now included in a working group within CAP4 on Community Transport
- Started working with other similar organisations in the area, especially IntoBodmin
- Put a joint bid with IntoBodmin into Levelling Up fund for a new EV vehicle to cover Wadebridge and the West of CAP 4
- Funded the purchase of a second-hand minibus for the Bodmin area through DEFRA via IntoBodmin.
- Sucessful joint bid again with IntoBodmin for a pilot project through Pensinsula Transport creating Camel Valley Connect.

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# Camel Valley Connect

- Set up in Partnership with IntoBodmin and funded initially by Peninsula Transport
- Created Community Transport Co-ordinator role
- Managing current fleet of 2 minibuses and Age Uk EV plus hopefully a new EV for the West of the CAP area
- Providing 2 services
  - Medical – hospital , doctors, opticians, dentists and prescriptions
  - Community – trips and taking people to and from community venues
- Creating a ring and ride service for Bodmin and the surrounding area
- Working with other Community Transport providers in the CAP4 area ie
  - St Breward Community Bus
  - Age Uk Cornwall
  - Volunteer Cornwall
  - RVS Community Transport
  - Padstow Community Bus
  - St Teath Community Bus
  - Community Car schemes
- Helping these organisations to maximise their services offering specialist advice such as MIDAS training, DBS checks and funding
- Looking to sustain the funding through income from vehicles , grants and contributions from Parish and Town Councils within CAP4

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# The Future

- PACTO – Pembrokeshire Association of Community Transport Organisations
- A charity set up to work with 6 community transport providers in the area with the same remit as Camel Valley Connect
- They have obtained funding from Mobility Foundation for £1m to upgrade stock of minibuses and smaller vehicles and employ staff.

- **The aim of Camel Valley Connect is to bring all the current providers together and evaluate the needs of the area and put a bid for funding together with a number of relevant agencies to deliver a sustainable solution. This model can then be replicated throughout the County.**

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## ACCOUNTS OUTSTANDING
## November 'b' 2025

| Date | Cost centre | Supplier | Details | Net | VAT | Total |
|---|---|---|---|---|---|---|
| | | | | | | £ |
| 7.11.25 | Investment Properties | James Hallam insurance broker | Commercial Combined insurance, Fleet cover, Cyber package, excess public liability | | | 46025.71 |
| 17.11.25 | Central Services | | PTC Community Grant - Padstow Christmas Lights balance | | | 4800.00 |
| 28.10.25 | Investment Properties | Womble Bond Dickinson | legal fees | 1,459.20 | 291.84 | 1751.04 |
| 4.11.25 | Env - Cemetery | Duchy Cemeterys Ltd | excavate 2 graves (recharged to funeral directors) | | | 1200.00 |
| 5.11.25 | LTOS | Vector Rope Access Ltd | Trevone Green scaling works | 950.00 | 190.00 | 1140.00 |
| 19.11.25 | LTOS | | Anchor point annual contribution - Padstow Christmas Lights | | | 1000.00 |
| 31.10.25 | Administration | Acronyms | security, Hub FTTP, Station House FTTP, software and IT support 1 month | 444.50 | 88.90 | 533.40 |
| 10.11.25 | LTOS | Tintagel Skip Hire | Skip hire | 410.00 | 82.00 | 492.00 |
| 12.11.25 | Corporate Services | Kestrel Guards | Check call service x 1 month | 324.00 | 64.80 | 388.80 |
| 12.11.25 | Investment Properties | James Hallam insurance broker | Commercial Combined insurance - WJP | | | 370.44 |
| 14.11.25 | Investment Properties | Womble Bond Dickinson | Legal fees | 258.00 | 51.60 | 309.60 |
| 6.11.25 | Investment Properties | Energy Performance Southwest | Energy Performance Certificate | | | 295.00 |
| 11.11.25 | LTOS | Travis Perkins | paving slabs | 210.00 | 42.00 | 252.00 |
| 31.10.25 | Car parks | G4S | car park machine coin collections 1 month | 214.81 | 42.96 | 257.77 |
| 12.11.25 | LTOS/ Admin | PATCornwall | PAT testing - all sites | 181.25 | 36.25 | 217.50 |
| 1.11.25 | Various | Churchill Group | Monthly legionella support | 174.50 | 34.90 | 209.40 |
| 8.11.25 | Administration | Midas Touch Clean | Hub and office cleaning 1 week | | | 169.00 |
| 14.11.25 | LTOS | Travis Perkins | Guttering, paint, brushes | 109.14 | 21.84 | 130.98 |
| 15.11.25 | Administration | Midas Touch Clean | Office cleaning x 1 week | | | 89.50 |
| 13.11.25 | Democratic Core | Edyvean Printers | Christmas cards | 30.00 | 6.00 | 36.00 |
| 10.11.25 | Administration | Acronyms | telephone line and calls 1 month | 19.90 | 3.98 | 23.88 |
| | | | | | | 59692.02 |
| | | | Direct Debits | | | |
| 31.10.25 | Corporate Services | RingGo | RingGo processing fees 1 month | 903.49 | 180.7 | 1084.19 |
| 4.11.25 | Toilets | Smartest Energy | Cory toilets electricity 1 month | 7.69 | 0.38 | 8.07 |
| 4.11.25 | HRT | " | Lawn car park Pay & Display electricity 1 month | 26.91 | 1.35 | 28.26 |
| 1.11.25 | LTOS | Southwest Hygiene | Sanitary and nappy bin disposal x 1 month | 225.39 | 45.08 | 270.47 |
| 13.11.25 | Various | Scottish Power | Electricity x 1 month | 790.97 | 131.57 | 922.54 |
| | | | | | | 2313.53 |

## ACCOUNTS OUTSTANDING
## December 'a' 2025

| Date | Cost centre | Supplier | Details | Net | VAT | Total |
|---|---|---|---|---|---|---|
| | | | | | | £ |
| 1.12.25 | Investment Properties | Womble Bond Dickinson (UK) LLP | Payment on account | | | 1565.00 |
| 1.12.25 | Central Services | | PTC Community Grant 25/26 - Nadelik Lowen - partial payment | | | 1376.93 |
| 18.11.25 | Env - Cemetery | Duchy Cemetery's LTD | Sexton's fee - direct recharge | | | 600.00 |
| 30.11.25 | Corporate Services | IPS | CC transactions, monthly gateway/wireless data fees | 424.50 | 84.90 | 509.40 |
| 1.12.25 | LTOS | Padstow Petrol Station | Fuel x 1 month plus cable ties | 368.08 | 73.62 | 441.70 |
| 25.11.25 | HRT | Cornwall Council | CEO x 1 month | | | 386.40 |
| 24.11.25 | Central Services | | PTC Community Grant 25/26 - Padstow PCC | | | 250.00 |
| 23.11.25 | Administration | Midas Touch Clean | Office Cleaning x 2 Wks | | | 179.00 |
| 1.12.25 | LTOS | Total Pest Control | Allotment pest control - quarterly charge | 143.78 | 28.76 | 172.54 |
| 20.11.25 | Administration | Complete | A4 Paper | 50.44 | 10.09 | 60.53 |
| 29.11.25 | Democratic Core | | Travel expenses claim - Deputy Mayor | | | 18 |
| 25.11.25 | Administration | | Staff reimbursement - Christmas decoration | | | 8.99 |
| | | | | | | 5568.49 |
| | | | Standing orders or Direct Debits (regular payments of the same amount): | | | |
| 7th | Corporate Services | Barclays Bank | bank charges | | | 25.55 |
| 1st | | Cornwall Council | Non Domestic Rates - PTC sites | | | 10419.00 |
| | | | | | | 10444.55 |
| | | | Direct Debits | | | |
| 11.11.25 | Toilets | Scottishpower | Electric x 1 month | 97.46 | 4.87 | 102.33 |
| 13.11.25 | LTOS / Admin | Scottishpower | Electric | 160.46 | 10.34 | 170.80 |
| 20.11.25 | LTOS | Biffa | Overweight waste bin charge | 25.30 | 5.06 | 30.36 |
| 30.11.25 | LTOS | Biffa | Waste collection x 1 month | 518.40 | 103.68 | 622.08 |
| 25.11.25 | LTOS / Admin | AUK Hygiene | toilet rolls, toilet cleaner, washroom cleaner, gloves, drain clear, mop heads, w/up liqu | 357.32 | 71.47 | 428.79 |
| 1.12.25 | Admin | Sage | Sage payroll subscription | 57.50 | 11.50 | 69.00 |
| | | | | | | 1423.36 |
| | | | Credit Card - November | | | |
| 28.10.25 | LTOS | Ontopup | PTC event phone credit | | | 11.89 |
| 16.11.25 | LTOS | Amazon | Padstow Church Christmas tree decorations | 31.65 | 6.34 | 37.99 |
| 18.11.25 | LTOS/HRT | Amazon | Hub guttering / push tap railway toilets | 36.57 | 7.32 | 43.89 |
| 20.11.25 | Democratic Core | Cornwall Council | Car parking fee | | | 0.60 |
| 24.11.25 | Democratic Core | B&M | Ribbon | | | 10.00 |
| 24.11.25 | HRT | Wickes | Wall tiles and adhesive - North Quay ladies | 28.33 | 5.67 | 34.00 |
| 25.11.25 | Democratic Core | Wadebridge Wines | Councillor Recognition Gifts | 294.55 | 58.91 | 353.46 |
| | | | | | | 491.83 |

## ACCOUNTS OUTSTANDING
## December 'b' 2025

| Date | Cost centre | Supplier | Details | Net | VAT | Total |
|---|---|---|---|---|---|---|
| | | | | | | £ |
| 30.11.25 | Capital/projects | Michael Vanstone Plant | Trevone improvement works (steps, handrail, stone wall) | 21,145.00 | 4,229.00 | 25374.00 |
| 9.12.25 | Investment Properties | Womble Bond Dickinson LLP | Provision of legal services | 5,336.20 | 1,063.24 | 6399.44 |
| 30.11.25 | Capital/projects | Acronyms | Cyber Essentials Certification works | 1,520.00 | 304.00 | 1824.00 |
| 5.12.25 | HRT | McGimpsey Vallis LTD | Street Light maintenance and repair works | 1,184.99 | 237.00 | 1421.99 |
| 6.10.25 | LTOS | Derrys Garage | Isuzu full service | 746.68 | 149.34 | 896.02 |
| 3.12.25 | Admin/LTOS | Golant Fire Security | Annual fire safety checks - EML, extinguishers, fire panels - SH, Museum & Hub | 692.25 | 138.45 | 830.70 |
| 30.11.25 | Various | Acronyms | Monthly fees - Hub wifi, SH wifi, IT support, MS licenses and security | 576.24 | 115.25 | 691.49 |
| 9.12.25 | Corporate services | Kestrel Guards | Check call service x 1 month | 324.00 | 64.80 | 388.80 |
| 1.12.25 | Various | Churchill Group | Legionella Support x 1 month | 174.50 | 34.90 | 209.40 |
| 30.11.25 | HRT | G4S | Cash processing and collection x 1 month | 114.10 | 22.82 | 136.92 |
| 12.12.25 | LTOS | Tintagel Skip Hire Ltd | Tyre collection charges | 80.00 | 16.00 | 96.00 |
| 7.12.25 | Administration | Midas Touch | SH Office cleaning x 1 week | | | 89.50 |
| 14.12.25 | Administration | Midas Touch | SH Office cleaning x 1 week | | | 89.50 |
| 5.12.25 | LTOS | Midas Touch | Community Hub cleaning | | | 79.50 |
| 8.12.25 | Administration | SeaDog IT | Website hosting | 35.00 | 7.00 | 42.00 |
| 10.12.25 | Administration | Acronyms | Telephones x 1 month | 19.90 | 3.98 | 23.88 |
| 8.12.25 | Administration | | Tea, coffee, milk (staff reimbursement) | | | 14.94 |
| | | | | | | 38608.08 |
| 18.12.25 | | | December gross wages, NIC ER's and LGPS ER's | | | 32481.08 |
| | | | Direct Debits | | | |
| 11.11.25 | Toilets | Scottishpower | Electric x 1 month | 97.46 | 4.87 | 102.33 |
| 13.11.25 | LTOS / Admin | Scottishpower | Electric | 160.46 | 10.34 | 170.80 |
| 24.11.25 | LTOS | Biffa | Overweight waste bin charge | 25.30 | 5.06 | 30.36 |
| 30.11.25 | Corporate Services | RingGo | Fees x 1 month | 314.04 | 62.81 | 376.85 |
| 19.11.25 | LTOS | Mole Valley Farmers | Supplies to repair bin store | 71.01 | 14.2 | 85.21 |
| 11.11.25 | Toilets | AUK Hygiene | Bleach, sacks, cloths, mop heads, toilet cleaner | 150.86 | 30.16 | 181.02 |
| 3.12.25 | Toilets | SmartestEnergy | Electric x 1 month | 13.23 | 0.66 | 13.89 |
| 11.12.25 | Toilets | Scottishpower | Electric x 1 month | 67.22 | 3.36 | 70.58 |
| 1.12.25 | Toilets | South West Hygiene | Sanitary and nappy bin collection x 1 month | 225.39 | 45.08 | 270.47 |
| 13.12.25 | Toilets | Everflow | Water x 1 month | | | 630.85 |
| | | | | | | 1932.36 |

## ACCOUNTS OUTSTANDING
## December 'c' 2025

| Date | Cost centre | Supplier | Details | Net | VAT | Total |
|---|---|---|---|---|---|---|
| | | | | | | £ |
| 18.12.25 | Investment Properties | Womble Bond Dickinson | Provision of legal services | 2,209.80 | 441.96 | 2651.76 |
| 25.11.25 | Investment Properties | Womble Bond Dickinson | Provision of legal services | 1,407.60 | 281.52 | 1689.12 |
| 18.12.25 | Corporate Services | Womble Bond Dickinson | Provision of legal services | 338.80 | 67.76 | 406.56 |
| 18.12.25 | HRT | Cornwall Council | CEO Provision x 1 month | | | 323.40 |
| 21.12.25 | Administration | Midas Touch | Office cleaning x 1 week | | | 89.50 |
| 17.12.25 | Administration | Konica Minolta | Final print reading - old printer | 24.64 | 4.93 | 29.57 |
| 18.12.25 | LTOS | | Cable ramp (staff reimbursement) | | | 27.99 |
| | | | | | | 5217.90 |
| | | | Direct Debits | | | |
| 16.12.25 | LTOS | ScottishPower | Electric x 1 month - PTC Sites | 86.76 | 4.34 | 91.10 |
| 11.12.25 | HRT | ScottishPower | Electric x 1 month - PTC Sites | 84.10 | 4.21 | 88.31 |
| 19.11.25 | LTOS | Mole Valley Farmers | Bin store timber (omitted invoice) | 21.00 | 4.20 | 25.20 |
| 1.12.25 | LTOS | Mole Valley Farmers | Chain link (stile field) Equip for play area benches | 375.5 | 75.1 | 450.6 |
| | | | | | | 655.21 |

## ACCOUNTS OUTSTANDING
## January 'a' 2026

| Date | Cost centre | Supplier | Details | Net | VAT | Total |
|---|---|---|---|---|---|---|
| | | | | | | £ |
| 31.12.25 | Admin/LTOS/Capital | Acronyms | IT support, MS licenses, security, wifi | 649.67 | 129.93 | 779.60 |
| 31.12.25 | Corporate Services | IPS | CC transaction fees, secure gateway/wireless data fee x 1 mth | 598.7 | 119.74 | 718.44 |
| 6.1.26 | Administration | Golant Fire Security | Station House EML repairs | 572.21 | 114.44 | 686.65 |
| 6.1.26 | Corporate Services | Kestrel Guards | Check call service x 1 month | 324.00 | 64.80 | 388.80 |
| 6.1.26 | LTOS | Padstow Petrol Station | Fuel x 1 month | 264.28 | 52.85 | 317.13 |
| 31.12.25 | HRT | G4S | Car park cash collections x 1 month | 163.00 | 32.60 | 195.60 |
| 22.12.25 | Administration | SeaDog IT | Annual license & security | 155.00 | 31.00 | 186.00 |
| 4.1.26 | Administration | Midas Touch | Office cleaning x 2 weeks | | | 179.00 |
| 12.12.25 | LTOS | ADT | Hub alarm equipment replacement | 121.00 | 24.20 | 145.20 |
| 23.12.25 | LTOS | Travis Perkins | Paint, brushes, roller, hippo pro | 82.93 | 16.59 | 99.52 |
| 5.1.26 | Admin/LTOS | Sea Spray Window Cleaning | Hub and station house window cleaning | | | 44 |
| 22.12.25 | Administration | SeaDog IT | Website - 2026 pages | 32.50 | 6.50 | 39.00 |
| 22.12.25 | Investment Properties | Source For Business | Unit 1 NBU vacant water charge | 30.68 | 2.93 | 33.61 |
| | | | | | | 3812.55 |
| | | | Standing orders or Direct Debits (regular payments of the same amount): | | | |
| 7th | Corporate Services | Barclays Bank | bank charges | | | 25.50 |
| 1st | | Cornwall Council | Non Domestic Rates - PTC sites | | | 1058.00 |
| | | | | | | 1083.50 |
| | | | Direct Debits | | | |
| 17.12.25 | Various | ScottishPower | Electricity Ptc sites x 1 month | 1171.14 | 191.77 | 1362.91 |
| 31.12.25 | LTOS | Biffa | General waste collection x 1 month | 691.20 | 138.24 | 829.44 |
| 1.1.26 | Administration | Sage (UK) Ltd | Sage payroll subscription | 57.50 | 11.50 | 69.00 |
| | | | | | | 2261.35 |
| | | | Credit Card - December | | | |
| 16.12.25 | HRT | Build & Plumb | Inspection chamber manhole cover | 22.08 | 4.42 | 26.49 |
| 23.12.25 | Administration | Ben's Crib Box | Team building Christmas breakfast | | | 63.45 |
| | | | | | | 89.94 |