PADSTOW TOWN COUNCIL

Minutes of the Full Council meeting of Padstow Town Council held on Tuesday 28 February 2023 at 7.30 pm in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors J O'Keefe (Chairman), R Higman (Vice-Chairman), Mrs J Colwill, P Curgenven, Mrs J Dawe, K Freeman, A N Rees and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk), Mrs T Trestain (Support Officer and minute taker), Cornwall Councillor S Rushworth and one member of the public.

2022/168 To receive apologies for absence and announcements:
i) Apologies were received from Councillors A P Flide, A J Hoskin, Mrs T Walter and C WatsonSmyth.
ii) Chairman announced next week that he along with the Town Clerk were attending an online meeting with Sustrains in respect of Local Cycling and Walking Infrastructure Planning for Wadebridge and Padstow. This was an initial meeting and he would update accordingly.

2022/169 Declarations of interest from Members: Councillor K Freeman declared and interest in Confidential Agenda item 20 Tenant/Lease Matters Item iv)

2022/170 Dispensations: There were no dispensations.

2022/171 Public Participation:
One member of the public addressed Council in support of their request, agenda item 10b ii) Land Use Request: Lawns.
Comments included:

- Using Cornish firm for the renovations;
- Unable to site skip to the front of the property hence, request to use area in Lawns;
- Date outside of main season, being requested from 1 October;
- Had already met with Town Clerk and spoke about location inside of railings;
- Confirmed would make good any damages.

<u>Cornwall Councillor's Report:</u> Cornwall Councillor Rushworth provided the following updates to Council:

- Mayor for Cornwall: Public consultation ended 17 February, currently being analysed by independent and in-house teams with results to be considered by Cabinet. Full Council to vote in April on whether or not to hold a referendum. Decision on deal to be made at July Full Council meeting;
- Link Road Car Park: works due before summer and he is liaising with Portfolio-Holder in progressing the same.
- Housing Trecerus: Following meeting this week, thinks timescales maybe be extended. As Cornwall Councillor his

biggest case load is housing, so it was great to see this development taking place and the local connection link being understood.

- Roadworks: Tarmacing works scheduled in for Station Road and that Ladywell Parking Bay is still being taken forward.
- School Crossing: A Councillor queried if the automatic timed signs could be put in place at the school crossing reduce speed to 20MPH during school peak periods. It was noted that flashing lights, used to be in operation but these were manually turned on. Councillor Rushworth would speak to Highways to take this forward.

Police Report: The police report for the period 31/12/22 to 27/02/23 was noted for information having been tabled and read.

2022/172 **RESOLVED** that the minutes of the meeting held on **Tuesday 31 January 2023** be signed as a true record.

2022/173 **Clerk's Report/Work Programme:** The report was noted for information. The Town Clerk provided further update on community support, that hopefully there was a good contact coming forward regarding help in debt/benefit advisor, that the Foodbank mentioned about Citizen Advice Officer and NHS prescribers had been offered the space, viewed and the same but had yet to confirm a date when they would use it.

2022/174 **Committees/Working Group Meetings:**

a) i) **RESOLVED** to received the minutes of the Planning Committee held on 14 February 2023
b) ii) **RESOLVED** to receive the minutes of the Finance and General Purposes Committee held on the 21 February 2023.

2022/175 **Committee Vacancies:**

RESOLVED that the filling of the current vacancies on the Highways, Roads and Transport Committee and the Leisure, Tourism and Open Spaces Committee be deferred until the next meeting.

2022/176 **Finance: Monthly Accounts and Payments February 2023**

a) The monthly finance report was noted.
b) It was **RESOLVED** to i) ratify payments made February (b) of £3,680.92 and direct debits of £910.92 ii) February (a) of £29,586.28, standing orders or direct debits (regular payments of the same amount) of £888.50 and direct debits of £811.47 iii) ratify payments made January (c) of £19,760.29
c) Car park takings were noted.
d) The availability of bank reconciliations for inspection was noted.

2022/177 **Correspondence:**

a) Correspondence for information was noted.

b) i) Land Use Request: Slipway and Bandstand: Consideration was given to the request. It was understood that the bandstand request was on the same day as RNLI's event but it was after that event, so wouldn't clash. Attention was also drawn to the parking permits which were provided. It was noted it was that the Marie Curie request was their annual event for raising funds.

RESOLVED to approve i) the request from Marie Curie to use the slipway and bandstand on Sunday 30 July 2023 subject to receiving relevant PLI and Risk Assessments to the satisfaction of Council's health and safety advisors and insurers; ii) that 18 parking permits be issued as per the agenda report.

ii) Land Use Request: Lawns: The Chairman mentioned that the request was from the 2 October and therefore works would still be ongoing over the October half term. It was also discussed about the skip location, along with noting that the requester had stated they would make good any damages. Consideration was given to charging a fee but this was felt unnecessary.

RESOLVED to approve the request for the land use as per the agenda report from the 2 October 2023 subject to i) receiving relevant PLI and Risk Assessments to the satisfaction of Council's health and safety advisors and insurers; ii) that they do not obstruct the car park entrance or sign; and iii) that they make good after the works to the satisfaction of the Council.

iii) Land Use Request: Railway Car Park: Town Clerk gave a brief overview outlining the works were via the Environment Agency for urgent repairs to the lock gate as detailed in the agenda report. Town Clerk updated that currently they had provided a date of 7 March 2023, however this may change. Consideration was given to charging for parking however members felt work is taking place during the quieter time of year and therefore wouldn't impact too much on the car park revenue.

RESOLVED to approve i) use of the staff parking area as per the agenda report subject to receiving relevant PLI and Risk Assessments to the satisfaction of Council's health and safety advisors and insurers; ii) that the decision be delegated to the Town Clerk in respect of when this can take place.

iv) Permitted Development: Consultation Base Station adjacent Green Lane, Four Turning, Padstow: Information was noted with no comment being made.

2022/178 **Core Building Refurbishment:** Town Clerk outlined furniture quotation that had been provided, which would provide a small relaxed welcome area, as well as meeting tables and chairs. The cost was within the budget allocated for the Core Building.

RESOLVED to approve placing order as per the agenda report for furniture at the Core Building.

2022/179 **Multi-Use Games Area:** Town Clerk referred to the update in the "to follow" papers, to see what Council felt about funding the shortfall for the equipment storage area.

RESOLVED to fund the shortfall of £1,556.10 as per the agenda report.

2022/180 **Trecerus Farm Development Site Visit:** The Chairman asked fellow Councillor J Dawe to provide a verbal report on the site visit. The update included the following:

- Allocation would be via Home Choice.
- Section 106 would mean having local connection, giving 30 days initially to Padstow area, then widening for 90 days to outskirt areas until lastly offering on the open market.
- Timescale they are reaching for shared ownership to be ready by the end of June and site completion by December.
- Shared Ownership properties would be first available before social housing. The development was mixed together – private, social housing, shared ownership etc
- Properties were required to pay a month £50 fee towards maintenance.
- Usual deposit would be 20-25% but this would be reduced to 10% due to area and the knock-on for increase rental market and high mortgage rates.
- Shared ownership properties would never be 100% ownership, maximum 80%.
- Felt Poltair and Cornwall Council really want the properties to benefit people of Padstow and hoped this would be the case. It was understood the Local Cornwall Councillor's biggest issue in Padstow was housing.

2022/181 **Reports from members/Outside Organisations:** The report was noted for information.

2022/182 **Dates of Council Meetings:** Date of next meeting, Tuesday 28 March 2023 at 7.30pm and future meeting dates were noted.

2022/183 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

2022/184 **RESOLVED** that the confidential minutes of the Full Council meeting held on Tuesday 31 January 2023 be signed as a true record.

2022/185 **Insurance Update:** See confidential minutes.

2022/186 **Council Asset Matter:** See confidential minutes.

2022/187 **Tenant/Lease Matters:** See confidential minutes.

2022/188 **Use of Council Land: Railway Car Park:** See confidential minutes.

Meeting closed at 8.41pm