PADSTOW TOWN COUNCIL

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23 June 2026

TO ALL MEMBERS OF THE COUNCIL
Councillors: Mrs J Dawe (Chair), R Higman (Vice-Chair), G Chapman, K Freeman, A J Hoskin, C J Newman, J O'Keefe, A N Rees, M Rickard and VACANCY x3

Dear Councillor

All Members of Council are hereby summoned to attend the meeting of **Padstow Town Council** in the **Council Chamber, Council Offices, Station House, Padstow** on **Tuesday 30 June 2026 at 7.30 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully

K E Pemberton

Kathy Pemberton
Town Clerk

AGENDA
Public & Press are invited to attend

1. **To receive apologies for absence and announcements**

2. **To receive declarations of interest from Members** relating to items on the agenda in accordance with Padstow Town Council's Code of Conduct

3. **Dispensations:** To consider requests from Members for dispensations.

4. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
   - To receive the Cornwall Councillor's Report
   - To receive the Police Report

5. **To confirm the minutes** of the Full Council Meeting held on **26 May 2026** having been previously circulated and taken as read. (1-3)

6. **Clerk's Report/Work Programme:** To receive an update for information only. (4-5)

7. **Committees/Working Group Meetings:**
   a) To adopt the minutes and approve recommendations (if any) of the Personnel and Staffing Committee meeting (2 June 2026); (6-7)
   b) To receive minutes of the Planning and Highways Committee meeting (9 June 2026); (8-10)
   c) To adopt the minutes and approve recommendations (if any) of the Finance and General Purposes Committee meeting (16 June 2026); (to follow)

8. **Finance: Monthly Accounts and Payments: June** (11-15)
   a) To receive the monthly Finance Report
   b) To approve the accounts for payment and ratify payments made since the last meeting and note the availability of invoices for inspection.
   c) To note the car park takings
   d) Bank Reconciliations: To note their availability for inspection each month

9. **Correspondence:**
   a) To note correspondence for information (16)
   b) To give consideration to the following: (17-25)
      i) Girl Guides – Ratify Land Use Request MUGA
      ii) Dowr Glan – Request Letter of No Confidence South West Water
      iii) Cornwall Council - Cornwall Planning Partnership Vacancy

10. **Co-Option – Padstow Ward:** To consider co-option process and timetable to fill the Padstow Ward vacancies. (26)

11. **Use of Council Land: Railway Car Park:** To receive an update in this regard and discuss and decide on way forward. (to follow)

12. **Reports from Members/Outside Organisations:** To receive reports from meetings attended (if any).

13. **To Note dates of Future Meeting Dates and b) Date of Next Council Meeting:** Tuesday 28 July 2026 at 7.30 pm. (27)

14. **Town Councillor Vacancy (Trevone Ward):** To give consideration to application submitted and discuss and decide on way forward on co-opted appointment.

15. **EXCLUSION OF PRESS & PUBLIC:** To consider and if appropriate, to pass the following resolution: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

16. **To confirm the confidential minutes** of the Full Council Meeting held on **26 May 2026** having been previously circulated and taken as read.

17. **To adopt the minutes and approve recommendations** (if any) of the confidential minutes of the **Personnel and Staffing Committee meeting (2 June 2026)**.

18. **Use of Council Land: Railway Car Park:** To receive an update in this regard and discuss and decide on way forward.

19. **Lease and Tenant Matters:** To receive an update on the latest in respect of lease and Tenant matters and discuss and decide on way forward.

Agenda Item 5)

PADSTOW TOWN COUNCIL

Minutes of the Full Council Meeting of Padstow Town Council held on Tuesday 26 May 2026 at 7.30 pm in in the Council Chamber, Council Offices, Station House, Padstow

Present: Councillors Mrs J Dawe (Chair), R Higman (Vice-Chair), G Chapman, K Freeman, A J Hoskin, C J Newman, J O'Keefe and M Rickard

In Attendance: Mrs K Pemberton (Town Clerk and minute taker)

2026/22 **Apologies for absence and announcements**:
i) Apologies were received from Councillor A Rees.
ii) The Chair advised that Agenda Item 9bii) had been withdrawn by the requester and would not be considered by Council.
iii) The Chair expressed Council's condolences to the wife and family of Phil Crow following the tragic incident at Tregirl's beach yesterday and hoped that they will feel comforted in the coming days, weeks and months by the love and support surrounding them by our community.

2026/23 **Declarations of interest**: There were no declarations of interest.

2026/24 **Dispensations**: There were no dispensations.

2026/25 **Public Participation:** There was no public participation.
Cornwall Councillor's Report: Councillor O'Keefe advised he had followed up all his actions arising from the Annual Parish Meeting. He further advised that both Hill Steps and the pathway from Polpennic to the School [Percy Mews] were priority to clear and tidy overgrowth/weeds.

Police Report: The police report for the period of 12 months up to 25 May 2026 was tabled and read. An email which accompanied the report outlined that:

- The way the force was now recording stalking/harassment incidents had changed, whereas previously they were logged as anti-social behaviour these were now recorded as crimes of harassment; and
- There were several reports of thefts from vehicles that had been left unlocked in St Eval and Padstow. House to house enquiries had been carried out, CCTV/ring doorbells being used to try to identify and words of advice had been given to the public.

2026/26 **RESOLVED** that the minutes of the Full Council Annual Meeting held on Tuesday 19 May 2026 be signed as a true record.

2026/27 **RESOLVED** to adopt the minutes of the Annual Parish Meeting held on Tuesday 19 May 2026.

2026/28 **Clerks Report/Work Programme**: The report was noted for information. The Town Clerk further advised that following the recommendation by the Personnel and Staffing Committee agreed

by Council, that in consultation with the Council Chair the "housekeeping" office days were Tuesday 15 and Wednesday 16 December 2026. The office would be closed to the public on these dates.

2026/29 Finance: Monthly Accounts and Payments May 2026

a) **RESOLVED** to receive the monthly finance report.
b) It was **RESOLVED** to ratify payments made since the last meeting i) April b) of £26,666.20, standing orders or direct debits (regular payments of the same amount) of £12,794, and direct debits of £2,056.87; ii) April c) of £3,250; iii) May 'a' of £10,038.48, May gross wages, NIC ER's and LGPS ER's of £32,940, direct debits of £4,137.10 and Credit Card (April) of £14.80 and iv) to note the availability of invoices for inspection.
c) The car park takings were noted.
d) **RESOLVED** to approve the Schedule of Regular Payments and payment of direct debits and standing orders in advance for the year.
e) **RESOLVED** to approve the transfer of £2,500 from the Grants Earmarked Reserve to the General Fund, following payment of the Padstow Football Club Grant 2025/26.
f) The availability of bank reconciliations for inspection each month was noted.

2026/30 Correspondence

a) Correspondence was noted for information.

b) i) Police Deployment: Land Use Request Camel Roadway
The Chair updated Council that the Police Team had advised that unfortunately the police engagement van would not be in attendance tomorrow as planned.

RESOLVED to grant permission for the Police Team to utilise some space along the Camel Roadway for their police community engagement van subject to:
a) Contacting the office at least 1 working day in advance to check that area isn't being used for an event or works scheduled, understanding if something is already scheduled, they will not attend.
b) That they will look to position themselves closest to the entrance of the Camel Trail, so not to hinder tenants and access to the public slipway; and
c) That up-to-date public liability insurance and risk assessment/documents be provided to the office to the satisfaction of officers.

2026/31 Non-Attendance – Section 85 Local Government Act 1972:
RESOLVED to note the automatic loss of the Councillor's seat comes into effect on 27 May 2026.

The Town Clerk confirmed that Cornwall Council would advertise this vacancy alongside the other Padstow Ward vacancy.

2026/32 Use of Council Land: Railway Car Park:
Council expressed their disappointment outlining that in good faith Council had renewed the extended use of the bus stop, as at the

time it had thought progress of the new bus was imminent. It was concerning that there had been no start date given to undertake the works or any further communication. Council felt that extended use should therefore be re-considered.

The Town Clerk confirmed that the order of the bus stop was placed in February with her seeking confirmation on a start date at that time. A response was not received until April, but this was related to electric supply, she responded to the same as per Council's decision on the issue and had chased up again this month, with no further response or a start date.

Frustration was expressed that this new stop would not be in place for the start of the main season. A start date was required as other contractors needed to be booked in to undertake the removal of the old and installation of the new bus shelter and relocation of the Council/visitor parking area. The Town Clerk confirmed that the lead-in time given to order a new bus shelter was 8 weeks.

RESOLVED i) that a letter be sent to outline to Cornwall Council that due to the lack of communication and action on their part Council will re-consider the agreement in place for use of the current bus stop; and ii) to keep Go Cornwall informed.

2026/33 **Reports from Members/Outside Organisations:** No updates were given at the meeting.

2026/34 **Future Meeting Dates:** Future meeting dates and Date of Next Council Meeting of Tuesday 30 June 2026 at 7.30 pm were noted for information.

2026/35 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

2026/36 **Use of Council Land: Railway Car Park:** Council gave due consideration to both Cornwall Council consents and bus access agreement.

2026/37 **Incident – Dog Attack:** Council noted the update in respect of responses received from the letter Council sent on 29 April 2026.

2026/38 **Lease and Tenant Matters:** i) Updates noted in respect of lifting of restrictive covenant (Railway), Unit 1 and Padstow Cycle Hire lease. No updates in respect of and Workshops 4 and 8.

Meeting closed at 8.02 pm

Agenda Item 6) +

PADSTOW TOWN COUNCIL: 30 JUNE 2026: CLERK'S REPORT/ WORK PROGRAMME

PROJECT	NOTES/UPDATE
FULL COUNCIL	
Hub	LJD Coaching held a May half term children's activity day on 29 May, which was well attended. Police Team held their monthly drop-in on 10 June. DWP held their final session in the current series of bookings on 25 July before breaking for the summer months, returning in the autumn.
Dock Wall	Commencement to be confirmed. Surveyor has now heard from PHC who are unable to provide their pontoon. Contractor now seeking costings for scaffolding. Contingency was agreed when by Council for this eventuality. Hopeful of start date in September.
New Business Units Arrest System	March Full Council agreed cost to come from general contingency fund. As per F&P Committee decision to avoid delay further decisions on this project have been delegated to Town Clerk in consultation with Committee Chair. Tenants have been informed of up coming works which will be scheduled for end of September/October.
Railway Car Park Slip	H&S issue of fly tipping including metal railings and rubble on the cliff above the Railway car park. Insurers have now inspected and happy with PTC approach to monitor at the moment and remedy later in the year.
H&S paperwork	Office employees have undertaken workstation self assessments and Outside team have undertaken annual health questionnaire relating to vibration. Council Facilities Officer has worked through these with some areas to action, such as monitor heights, also checks on vibration levels which are well within the safe working limits.
COMMUNITIES AND FACILITIES COMMITTEE	
Shelter Windmill	Cornwall Council has confirmed that the bus stop at Windmill is in the wrong location. They have commissioned a design process that will provide two new waiting areas more aligned with the carriageway, these stops will have hardstanding's, bus stop flags, timetables and bench seating. CC has requested that PTC remove the old wooden shelter and concrete hardstanding. This will be scheduled for later in the year after the main holiday season.
Spritty Meadow/ Cemetery Extension	Town Clerk has approached land agent, no response to-date. Will chase.
North Quay Parade	Town Clerk to progress with Committee decision from its last meeting to contact CC.
Annual Tree Inspection	More works have taken place over May with last items being Churchyard. We have postponed the churchyard works until autumn, so not to disturb the bats summer roost and active season.
Stile field	Wall slip near War Memorial: Slip has been cordoned off and Prideaux-Brune Estate notified (who own wall), Council Facilities Officer has chased. Fencing: Maintenance Team has installed.
Trevone Green	2nd Drone cliff inspection has taken place, report received with areas for Council to monitor which will be undertaken by the weekly inspection process. Update report will be provided to next Committee meeting.
Felt Roof inspections	Facilities Officer waiting on costings for recommendations from felt roof inspection report, this has been chased and hope to have item on next Committee meeting agenda for consideration.
CCTV Review	Signage review and policy review going to next CAF meeting.
Memorial Management	Churchyard: Favourable initial response from PCC re draft memorial management policy. Update from Diocese anticipated w/c 27 April but still awaited. Has been chased. Cemetery – Stability testing completed. Results/outcomes going to next CAF meeting.

Streetlights	Works to upgrade the Councils streetlights to LED and undertaken the first contract maintenance visit - was rescheduled to the first week in July, due to Royal Cornwall Show traffic.
Community Events	Holiday programme: May half term activity day went well with 23 places being booked, council part funding 21 places. Summer Programme: Application to the Time2Move programme has been applied for, working in line with this, will see this year be 5 weeks/sessions from 31 July to 28 August. Community Fun Day: progressing and further information will be updated at the next meeting.
Annual play inspection	Has taken place and reports show, Lawns play areas overall results of 12 moderate risk (which is the same as the past 3 years), Wheal Jubilee Parc overall result 10 Low Risk (which is 1 point increase on last year). Facilities Officer is following the management strategy as agreed by Committee, report detail will be available at the next meeting.
Electrical condition reports	All public toilet facilities are due their 5-yr electrical inspection. Week commencing 23.06.26 remedial works to Cory toilets following this inspection are taking place. The order has been placed with contractor to undertake the other facilities and we await the reports.
PERSONNEL AND STAFFING COMMITTEE	
Training and Development Policy	Committee agreed to training provider to roll out identified training requirements i.e. Data Protection and Equality, Diversity and Inclusion. These sessions will be online and scheduled to take place later in the year.
Workloads and Planning	Committee being updated in these matters to help inform and plan for staffing levels in the future, alongside the aspirations of Council.
Staff Appraisals	All staff appraisals undertaken, Town Clerks' to be scheduled with Council Chair and Chair of Staffing.
FINANCE AND GENERAL PURPOSES	
Website	Works progressing, completion expected end July.

Agenda Item 7a)

PADSTOW TOWN COUNCIL

Minutes of the Personnel and Staffing Committee meeting held on Tuesday 2 June 2026 at the Council Chamber, Council Offices, Station House, Padstow at 7.00 pm

Present: Councillors M Rickard (Chair), Mrs J Dawe (Vice-Chair) and K Freeman

In Attendance: Mrs K Pemberton (Town Clerk and minute taker)

PS2026/1 **Apologies and Announcements:** i) Apologies were received from Councillor A Hoskin; and ii) There were no announcements.

PS2026/2 **Election of Vice-Chair: RESOLVED** to elect Councillor Mrs J Dawe as Vice-Chair.

PS2026/3 **Declarations of Interest:** There were no declarations of interest.

PS2026/4 **Public Participation:** There was no public participation.

PS2026/5 **Minutes: RESOLVED** that the minutes of the meeting held on Tuesday 14 April 2026 be signed as a true record.

PS2026/6 **Date of Next Meeting:** Tuesday 22 September 2026 at 7.00pm was noted.

PS2026/7 **It was RESOLVED to exclude the press and public due to the confidential nature of the business about to be transacted.**

PS2026/8 **Confidential Minutes: RESOLVED** that the confidential minutes of the meeting held on Tuesday 14 April 2026 be signed as a true record.

PS2026/9 **Committee Works i) Update:** was noted for information with the Town Clerk confirming that the "housekeeping" dates were Tuesday 14 and Wednesday 15 December 2026. **ii) Programme:** was noted without amendment. It also being noted which Council Aims and Objectives the Committee linked too.

PS2026/10 **Flexi/TOIL Hours:** See confidential minutes.

PS2026/11 **General Personnel and Staffing Matters:** The Town Clerk advised there were no staff matters to update on. Committee did note the Government increase to mileage allowance from 45p to 55p per mile from April 2026. This applied to both Councillor and staff travel expenses i.e. attending any training/conferences in their work/Councillor capacity.

PS2026/12 **Updates i) Overtime:** There was no overtime to report.
ii) Sick Leave: The tabled report was noted for information.
iii) Councillor Staff Training: Committee noted the agenda report in this regard. They considered that the online training was preferred and were happy Councillors and staff don't attend a joint session but instead access themselves. The Town Clerk added that each of the sessions was interactive with the trainer inviting discussion and answering any questions however, each session would be recorded and available for 90 days to enable any Councillor or staff who were unable to attend live to watch the recording. A practical course handout would be provided along with certificate of attendance.

Committee discussed the options, with the Town Clerk advising that the RFO had confirmed budget was available for either Option.

It was noted that Option 3 provided both training and the Council Hive Service for 12 months, which would be particularly helpful in preparing for Assertion 10. Furthermore, mention was made if this option could be available from September/October for 12 months as this would fit within the timescales for the data mapping to be undertaken at the end of 2026 and with Council carrying 3 vacancies at present, it was hoped they would be filled for training to be delivered in September/October 2026.

RESOLVED to i) order Option 3 package being three live training sessions 1) Data Protection Overview for Councillors; 2) Data Protection Overview for Staff; and 3) Introduction to Equality, Diversity and Inclusion for Staff and Councillors and 12 month no obligation renewal for the Council Hive Service; ii) to request the same to be in place from September/ October 2026; and iii) that it be funded as follows: Councillor Training Budget (£642.50 plus VAT), Staffing Training Budget (£642.50 plus VAT) and Corporate Services – Other Professional Services (£710 plus VAT).

Meeting closed at 7.19 pm

Agenda Item 7b)

PADSTOW TOWN COUNCIL

Minutes of the Planning and Highways Committee meeting held on Tuesday 9 June 2026 at the Council Chamber, Station House, Station Road, Padstow at 7.00 pm

Present: Councillors J O'Keefe (Chairman), R Higman (Vice Chair), G Chapman, C Newman and A Rees

In Attendance: Mrs K Pemberton (Town Clerk) and S Ford (Support Officer and minute taker)

P2026/01 **Apologies and Announcements:** i) No apologies were received; and ii) There were no announcements.

P2026/02 **Election of Vice Chair:** Committee **RESOLVED** to elect a Committee Vice Chair. Councillor R Higman was duly elected.

P2026/03 **Declarations of interest**: There were no declarations of interest.

P2026/04 **Public Participation:** There was no public participation.

P2026/05 **RESOLVED** that the **Minutes** of the meeting held on **Wednesday 6 May 2026** be signed as a true record.

P2026/06 **Planning**

i. The following Cornwall Council planning decisions were noted:

a) **PA26/00813: Tregella Place Camping and Caravanning, Tregella Lane, St Merryn, Padstow, PL28 8LA**: Application for a Lawful Development Certificate for an existing use of land for ancillary uses to a camping and caravan site.
REFUSED

b) **PA26/01338: Land North of 24 Duke Street, Padstow:** Application for Permission in Principle for the construction of a single new dwelling (minimum of 1, maximum of 1)
Permission in Principle GRANTED

c) **PA26/01313: Portscatho, Dobbin Close, Trevone, PL28 8QS:** Non material amendment in relation to decision notice PA25/01341 dated 13.5.25 to allow: 1) one set of steps with a deeper walkway connecting the two doorways at the rear of the property from the first floor; 2) Removal of chimney; 3) Void on ground floor to be used for storage with access from rear garden and garage. **WITHDRAWN**

d) **PA26/01641: Rockpool, Trevone Road, Trevone, PL28 8QX**: Proposed first floor extension over existing first floor roof terrace, creation of new gable windows to bedroom and associated works. **APPROVED**

e) **PA25/09142: Padstow Touring Park, Padstow, PL28 8LE:** Part change of use of land from agricultural to holiday park to facilitate the proposed siting of 34No holiday static caravans and re-siting of 10No holiday static caravans permitted under application PA24/08377 along with associated infrastructure

WITHDRAWN

f) **PA26/01063: St Edmunds Cottage, St Edmunds Lane, Padstow, PL28 8BZ**: Replacement of existing UPVC sash windows with white painted timber sash windows; erection of external log burning flue; construction of single rear dormer; installation of AC Condenser in garden area. **APPROVED**

g) **PA26/01556: The Old Vicarage, Padstow, PL28 8RS:** Formation of additional access onto the B3276 and including improvements to the existing drive to facilitate safe vehicular access to and from the site. **APPROVED**

h) **PA26/01557: The Old Vicarage, Padstow, PL28 8RS**: Listed Building Consent for formation of additional access onto the B3276 and including improvements to the existing drive to facilitate safe vehicular access to and from the site.

APPROVED

P2026/07 **ii RESOLVED to make the following planning application responses to the Planning Authority (Cornwall Council):**

a) **PA26/02599: The Old Vicarage, Padstow, PL28 8RS:** Demolition of C20 extension, garage and conservatory, new single storey extension with roof terrace over, two storey extension with balcony at first floor, changes to fenestration, internal alterations and change of use from former vicarage and four holiday lets to a single dwelling house. **SUPPORTED**

b) **PA26/02600: The Old Vicarage, Padstow, PL28 8RS:** Listed building consent for demolition of C20 extension, garage and conservatory, new single storey extension with roof terrace over, two storey extension with balcony at first floor, changes to fenestration, internal alterations and change of use from former vicarage and four holiday lets to a single dwelling house. **SUPPORTED**

c) **PA26/02831: Treverbyn Guest House, Station Road, Padstow:** Extensions to main dwelling, alongside the reconfiguration of the existing garage and outbuildings. At ground floor level, the extension provides improved kitchen, dining, living and reception spaces. The first floor will accommodate three en-suite bedrooms and a home office, with a further three bedrooms and a secondary living space at second floor level. To the rear, a new outdoor swimming pool is proposed as a gym and sauna. A new garage building, including storage and refuse provision, will be constructed with access from Treverbyn Road. **SUPPORTED**

d) **PA26/02858: White Waves, Parkenhead Lane, Trevone**: Removal of existing conservatory and construction of new single storey extension. **SUPPORTED**

e) **PA26/02608: 14 Cross Street, Padstow, PL28 8AT**: Listed Building Consent for: Removal of cement based pointing to the front elevation and repointing in lime mortar, reinstating traditional rainwater goods, replacement of defective windows with historically appropriate sash windows, and a limited internal opening to improve light and circulation in a manner consistent with the approved arrangement and internal alterations. **SUPPORTED**

f) **PA26/03399: Land East of 16 Grenville Road, Padstow, PL28 8EX**: Permission in Principle for the construction of 1 dwelling (minimum 1, maximum 1). **The Planning & Highways Committee has looked at and read the comments submitted by members of the public. The Planning & Highways Committee will not comment until the technical stage.**

g) **PA26/03296: Curchey Cottage, Padstow, PL28 8LE:** Two storey side extension and outbuilding. **SUPPORTED**

h) **PA26/03373: Mowbray, Crugmeer, Trevone:** Installation of french doors and first floor balcony in east elevation. **SUPPORTED**

i) **PA26/02207: 16 And 18 St Saviours Lane, Padstow**: Extension with terrace above. **SUPPORTED**

j) **PA26/02208: 16 and 18 St Saviours Lane, Padstow**: Installation of enclosures to flat roof. **SUPPORTED**

k) **PA26/02707: Rosevine, Dobbin Lane, Trevone, Padstow**: Application for Permission in Principle for demolition of existing dormer bungalow and the construction of up to 2 dwellings (minimum of 2, maximum of 2).**The Planning & Highways Committee will not comment until the technical stage.**

P2026/08 **Street Lighting - Little Hill:** Further to the Council's recent CCTV consultation, the Community and Facilities Committee resolved to refer comment regarding street lighting at Little Hill to this Committee. Committee considered the report and noted the feedback was from one respondent.

P2026/09 **Update on Neighbourhood Development Plans (NDP) and the changing landscape** (standing item) was noted.

In response to a request, the Council Support Officer would email Committee members web links to the Cornwall Council information and resources on Neighbourhood Priorities Statements for information and this item will be brought forward to a future meeting for discussion

P2026/10 **Date of Next Meeting**: Tuesday 14 July 2026 at 7.00pm.

Meeting closed at 7.21pm.

Full Council - Agenda item 8

Finance Report

a) To receive the monthly Finance Report.
b) To approve the accounts outstanding, ratify payments made since the last meeting and note the availability of invoices for inspection.
c) To note the car park takings.
d) Bank reconciliations – to note their availability for inspection each month. The Chair of Finance or Town Clerk check and initial the bank reconciliations monthly.

Finance Report - Agenda item 8a

Budget Report for the period 1.4.26 - 31.5.26

	Actual	Budget	Budget 1.4.26-31.3.27
	£	£	£
Revenue Income	257,957	248,695	1,121,150
Revenue Expenditure	173,353	201,767	1,007,150
Capital/project expenditure	2,647	116,750	700,500

Debtors outstanding for more than 3 months:
One totalling £4232 net of VAT.
One totalling £2630 net of VAT.

Creditors outstanding for more than 3 months:
None

ACCOUNTS OUTSTANDING
June 'a' 2026

Date	Cost centre	Supplier	Details	Net	VAT	Total
7.5.26	Grants		PTC Community Grant - Blue Ribbon			2,250.00
31.5.26	Corporate Services	IPS	CC transaction fees/ secure gateway / data fee	1,111.40	222.28	1,333.68
27.5.26	Community & Facilities	Red Rock Geo	Drone Survey - Trevone Cliff	850	170	1020
14.5.26	Administration	Golant Fire Services	Install and fit fire closer - server room SH	630	126	756
31.5.26	Admin / C&Facilities	Acronyms	Security, IT support, 365 licenses wifi / hub wifi	626.71	125.34	752.05
1.6.26	Community & Facilities	Padstow Petrol Station	Fuel x 1 month	493.65	98.73	592.38
26.5.26	Corporate Services	Kestrel Guards	Check call service x 1 month	310.72	62.14	372.86
31.5.26	Administration	Midas Touch	Office cleaning x 3 wk			313.5
26.5.26	Community & Facilities	Play Inspection Company	Annual Play Inspection - Lawns Play Area & WJP	202	40.4	242.4
20.5.26	Administration	Viking	Hand soap / stationery	196.73	39.34	236.07
21.5.26	Toilets	Wallgate	Wallgate soap	174.36	34.87	209.23
1.6.26	Community & Facilities	Total Pest Control	Quarterly charge - stile filed	143.78	28.76	172.54
14.5.26	Corporate Services	Kestrel Guards	Hub - Annual Key Holding Premium	109.27	21.85	131.12
21.5.26	Community & Facilities	Travis Perkins	Wire staples, aerosol marker, handsaw, hire of hole borer	99.12	19.82	118.94
7.5.26	Community & Facilities	JRB Enterprise Ltd	Dog waste bag refills	84.40	16.88	101.28
19.5.26			Petty cash imprest			42.21
21.5.26	Community & Facilities	Glasdon	Guardian (lifebuoy) - toggle kit	34.24	6.85	41.09
21.5.26	Community & Facilities	Camel	Draught excluder	13.50	2.70	16.20
27.5.26	Car Parks	IPS	Ticket machine battery	12.50	2.50	15.00
18.5.26	Administration		Office consumables milk/teabags/coffee (staff reimbursement)			13.19
						8729.74
			Standing orders or Direct Debits (regular payments of the same amount):			
1st		Cornwall Council	Non Domestic Rates - PTC sites			12794
7th			Bank charges			17.00
						12811.00
			Direct Debits			
18.5.26	Various	Everflow	Water - PTC sites x 1 month			3085.19
19.5.26	Toilets	AUK Hygiene	Toilet cleaner / washroom cleaner/ toilet roll/ cloths /sink drain cleaner /mop head	319.79	63.96	383.75
26.5.26	Toilets	AUK Hygiene	Jumbo toilet rolls	321.6	64.32	385.92
31.5.26	Community & Facilities	Biffa	General waste disposal x 1 month	1334.55	266.91	1601.46
15.5.26	Various	ScottishPower	Electricity x 1 month - PTC sites	704.64	111.4	816.04
2.6.26	Community & Facilities	ScottishPower	Hub electric	117.12	5.85	122.97
1.6.26	Administration	Sage (UK) Ltd	Payroll subscription	57.5	11.5	69
31.5.26	Corporate Services	RingGo	RingGo fees x 1 month	1187.1	237.42	1424.52
						7,888.85

Agenda Item 8b

ACCOUNTS OUTSTANDING
June 'b' 2026

Date	Cost centre	Supplier	Details	Net	VAT	Total
						£
18.6.26	Corporate Services	WorkNest	Employment law support and insurance - Y2	3,879.32	742.24	4,621.56
3.6.26	Corporate Services	Womble Bond Dickinson (UK) LLP	Provision of legal services	2,000.00	400.00	2,400.00
11.6.26	Corporate Services	Breakthrough Communications	Council Hive x 1 Year	1,995.00	399.00	2,394.00
4.6.26	Grants		PTC Grant 2026/27 - Old Obby Oss Party			2,250.00
14.6.26	Cemetery	Duchy Cemeteries	Sexton fee - direct recharge			600.00
12.6.26	Community & Facilities	Masons Kings	X590 mower - engineer call out and parts	461.49	92.30	553.79
3.6.26	Grants		PTC Grant 2026/27 - Padstow Rowing Club			500.00
26.6.26	Community & Facilities	LJD Coaching Ltd	May Half Term holiday programme	357.00	71.40	428.40
23.6.26	Community & Facilities	Marvellous Eventures	Community Fun Day 26 - deposit			287.50
31.5.26	Car Parks	G4S	Cash processing and collection	239.03	47.81	286.84
21.5.26	Car Parks	Seton	Replacement signage - Lawns car park	226.59	45.32	271.91
1.6.26	Various	Churchill Group	Monthly Legionella Support Package	186.54	37.31	223.85
9.6.26	Toilets	Ian Dawe Electrical Contractor	North Quay light replacement	102.63	20.53	123.16
7.6.26	Admin / Com & Facilities	Midas Touch	Office clean x 1 week / Hub x 1 mth			194.00
12.6.26	Toilets	Commercial Washrooms	Cubicle legs - Railway	115.00	23.00	138.00
15.6.26	Administration	Midas Touch	Office clean x 1 week			104.50
16.6.26	Corporate Services	Cornwall ALC	CALC Conference 2026 - 2 delegates	75.00	15.00	90.00
9.6.26	Admin / Com & Facilities	Sea Spray Window Cleaning	Window clean office and hub			44.00
8.6.26	Administration	SeaDog IT	Website hosting x 1 mth	35.00	7.00	42.00
11.6.26	Administration	High Speed Training	Emergency First Aid At Work x 1	26.00	5.20	31.20
10.6.26	Administration	Acronyms Ltd	Telephones x 1 mth	19.90	3.98	23.88
8.6.26	Administration		Memorial Plaque postage - staff reimbursement			6.05
						15,614.64
25.6.26			June gross wages, NIC ER's and LGPS ER's			34,727.35
			Direct Debits			
9.6.26	Toilets	AUK Supplies Ltd	Toilet cleaner / washroom cleaner / toilet rolls / odour neutraliser	397.26	79.45	476.71
1.6.26	Toilets	South West Hygiene	Sanitary and nappy bin disposal x 1 month	234.58	46.91	281.49
2.6.26	Various	ScottishPower	Electricity PTC sites x 1 month	158.59	7.93	166.52
3.6.26	Various	smartestenergy	Electricity PTC sites x 1 month	2.45	0.12	2.57
15.6.26	Community & Facilities	Biffa	Overweight container charge Jan/Feb	62.10	12.42	74.52
						1,001.81
			Credit Card - May			
13.5.26	Community & Facilities	DVLA	Vehicle Tax - works van			232.50
13.5.26	Community & Facilities	Amazon	Inner tube - mower spare wheel	19.75	3.95	23.70
						256.20

Padstow Town Council
Railway & Lawn car park takings 2026-27

Railway car park

	2024-25	2025-26	2026-27	Budget 2026-27
Apr	39,345	57,837	49,346	55,000
May	55,245	66,686	65,178	65,000
Jun	56,899	68,400		65,000
Jul	66,603	81,916		80,000
Aug	76,992	95,238		90,000
Sep	56,526	65,572		60,000
Oct	43,559	52,396		50,000
Nov	18,842	18,927		15,000
Dec	18,309	34,083		25,000
Jan	11,603	12,749		10,000
Feb	19,034	19,803		15,000
Mar	26,703	28,882		20,000
	489,660	602,489	114,524	550,000

Lawn car park

	2024-25	2025-26	2026-27	Budget 2026-27
	12,287	19,473	15,578	18,000
	19,680	23,208	23,328	20,000
	22,235	24,768		20,000
	26,564	32,814		32,000
	30,890	37,595		37,000
	20,839	23,560		22,000
	11,994	15,372		15,000
	4,399	4,332		3,000
	4,733	10,868		10,000
	2,343	3,417		3,000
	3,738	4,249		4,000
	5,046	7,105		6,000
	164,748	206,761	38,906	190,000

Railway sub totals Apr-May 2026	94,590	124,523	114,524	120,000	Lawn sub totals Apr-May 2026	31,967	42,681	38,906	38,000

	2024-25	2025-26	2026-27	Budget 2026-27
	£			£
Railway	94,590	124,523	114,524	120,000
Lawn	31,967	42,681	38,906	38,000
Total	126,557	167,204	153,430	158,000

Car park takings

April-May 2026 car park takings are £153,430, which is £4570 less than the Budget and £13,774 less than the same period last year.

PADSTOW TOWN COUNCIL – Tuesday 30 June 2026

AGENDA ITEM 9a): CORRESPONDENCE
Councillors Correspondence for Information – June 2026

Item	From	Referring To	Notes
A	Cornwall Council	Town and Parish Newsletter: 5 June 2026	Town and Parish Council Newsletter: 5 June 2026
B	Blue Ribbon Obby Oss Party	Community Grant Award 2026/2027	Letter of thanks received.
C	Fishermens Mission, Fundraising Manager	Charity advertising board located on entrance to Railway Car Park	Letter of thanks to Facilities Officer, team and Councillors for agreeing to place their trailer advertising charity dinner event. Grateful for Council's continuing support and generosity. NB: Charity were advised at time of Council agreement to this request that 2026 would be the last year this would be able to happen due to planned relocation of bus stop.
D	Citizens Advice	Data for cases in the Padstow Parish from April 2025 to March 2026	Letter and statistics available
E	Devon & Cornwall Police	Bodmin/Wadebridge Neighbouring Police Team Newsletter: June 2026	Newsletter also uploaded to the News page on Town Council Website
F	Cornwall Council	Consultation on dog-related Public Spaces Protection Orders covering dog fouling, exclusion areas, dogs on leads, dogs on leads by direction	Letter from Cornwall Council sets out consultation and areas covered. Council Support Officer has checked consultation and there are no areas within the parish boundary. Closing date: 20 August 2026.

PADSTOW TOWN COUNCIL
TUESDAY 30 JUNE 2026

Agenda Item 9b i) Girl Guides – Ratify Land Use Request MUGA

1. Overview

1.1 The Girl Guides sought permission to use the MUGA on Monday 22 June for their evening session. They had arranged for LJD Coaching to provide an activity session for their guides. LJD Coaching are the company which the Town Council use for the holiday sessions and the Community Fun Day.

1.2 Due to the short timescale, the Town Clerk liaised with the Chair and Vice Chair who agreed usage subject to the receiving the appropriate health and safety paperwork, which was received.

1.3 The guide leader is now aware of the Land Use Request process/ timescales moving forward.

1.4 The area was closed to public from 5.30pm, the maintenance team removed the tennis net and undertook the usual event site check. They re-installed the tennis net the following day.

2. Consideration

2.1 Council is asked to ratify the decision to allow the Girl Guides to use the MUGA on Monday 22 June 2026 from 5.30pm to 7.30 pm for a private session.

Agenda Item 9b ii) Dowr Glan: Request letter of No Confidence in South West Water

1. Overview

1.1 Dowr Glan is a cross-party campaign set up by Cornish local councillors who think that "*...South West Water (SWW) has failed for 36 years to demonstrate that they could manage competently the Cornish sewerage network*"... The end goal of the campaign is the delivery a letter of No Confidence to SWW from as many parish and town councils as possible to help support local MPs to ask OfWat to revoke SWW's licence to operate through the Special Administration mechanism of the Water Bill currently being debated in Parliament. At the time of writing this report, Dowr Glan advise that a number of local councils have signed a letter of No Confidence, including those of Falmouth, Helston, Penryn, Newquay, Redruth, Callington, St Austell, Camborne, Penzance and Hayle.

1.2 Dowr Glan has written to town and parish councils to ask that the following Motion is proposed for adoption by Council:

1. *This Council notes with grave concern the systemic failure of South West Water to manage the sewage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health. Therefore, this Council resolves:*
2. *To formally declare a Vote of No Confidence in South West Water.*
3. *To sign the collective letter to the Secretary of State (Detailed in Appendix 1) demanding the removal of South West Water's management through a Special Administration Order.*

2. Consideration

2.1 Council is asked to consider if it wishes to adopt the Motion outlined in 1.2 (1-3).

Agenda Item 9b iii): Cornwall Council – Cornwall Planning Partnership Vacancy

1. Overview

1.1 A vacancy has arisen on the Cornwall Planning Partnership (CPP), to be drawn from the parishes in the Camel Valley CAP area and Cornwall Council and CALC (Cornwall Association of Local Councils) are inviting a new member to join the Partnership. Members of the Partnership are drawn from each CAP area to ensure good geographical spread.

1.2 The Partnership aims to be a vehicle for encouraging two-way communication on planning issues of interest to local councils and there will be the opportunity for members of the group to join workshops or meetings for specific purposes including the Community Infrastructure Levy (CIL) Fund Panel and preparation for the new Cornwall Local Plan.

1.3 It is anticipated that members will attend 2-3 meetings a year, mainly via Teams. The CIL Fund Panel meets around every 6 months. CPP members are also invited to the monthly Cornwall Council Member Modular planning training sessions if they wish to attend to increase planning knowledge.

1.4 Those interested in attending will need to have a keen interest in planning issues and will be representing a parish perspective on Cornwall-wide planning issues. CPP members would:

- Attend bespoke meetings, working groups, eg there is a CIL Fund Panel sub-group of 6 members
- Respond to any requests for input/feedback by email
- Feedback non-parochial planning issues and wider training needs identified within their CAP via the positiveplanning inbox.

1.5 Further information is appended:

- Cornwall Planning Partnership Protocol (Appendix 2) sets out how Cornwall Council and its planning partners will work together.
- Role profile (Appendix 3); and
- Terms of reference (Appendix 4) which set out expectations and more information about being part of the group.

1.6 It is aimed to have one group member from each CAP being a mix of Clerks and Councillors. If over-subscribed in one area, the CPP will need to make a selection in July 2026 and an applicant's personal statement will form part of the process.

1.7 Should a councillor be interested in sitting on this Partnership they are reminded they will be a representative of Padstow Town Council and be required to update Council (or the Planning and Highways Committee) on any meetings attended. Being mindful also of their conduct under the Code of Conduct. Furthermore, that they are responsible for the application completion.

1.8 **Application and Deadline**

The deadline for applications (including a personal statement and confirmation that the applicant's council endorses the application) is 12noon on Thursday 16 July 2026.

2. Consideration

2.1 a) Is any Councillor interested in being considered to be a member of the Planning Partnership, if so: b) does Council endorse them submitting an application to sit on the Cornwall Planning Partnership?

Item 9bii)

Appendix 1

Formal Letter of No Confidence

TO: Secretary of State for Environment, Food and Rural Affairs (DEFRA)

CC: The Chief Executive of Ofwat; The Leader of Cornwall Council; Cornwall's Members of Parliament.

DATE: [Insert Date]

SUBJECT: Formal Vote of No Confidence in South West Water (SWW) and Petition for Special Administration.

To the Secretary of State,

We, the undersigned Town and Parish Councils of Cornwall, representing the residents, businesses, and ecosystems of the Duchy, hereby formally issue this **Vote of No Confidence** in the management of South West Water (SWW).

We are no longer requesting "improvements" or "consultations." South West Water has failed for more than a decade to show its capability and willingness to manage our water and sewage system. We are formally petitioning the Government and Ofwat to remove SWW from the management of the Cornish sewage and water systems, and transfer the ownership and management of our sewage and water system to a publicly-owned organisation, run as a public service.

Our decision is based on a systemic and catastrophic failure in the following three areas:

1. Failure of Infrastructure and Public Health

Despite Cornwall's residents paying the highest water bills in the UK, our coastline and rivers have become conduits for raw sewage. In 2025 and early 2026, we have witnessed unprecedented spill durations that have closed our beaches, impacted our tourism economy, and posed a direct threat to public health. The current management has proven incapable of maintaining a sewage system fit for the 21st century.

2. Financial Mismanagement and Breach of Public Trust

While our constituents face further bill increases this April, SWW continues to prioritise shareholder dividends and executive bonuses over essential capital investment. The "investment plans" touted by the company have repeatedly failed to yield results on the ground, leading to a total breakdown of trust between the utility provider and the Cornish people.

3. Inadequacy of Governance

It is the view of these Councils that SWW's leadership has lost the confidence of the Cornish communities and its "social license" to operate. The repeated fines and enforcement cases from Ofwat have acted as a "cost of doing business" rather than a deterrent. We believe the company is now structurally incapable of delivering the environmental protections required by law.

Our Formal Demand:

We call upon the Government to intervene and make this situation stop at once, using powers such as those granted by the **Water (Special Measures) Act** to remove the offending company from operating in Cornwall. We demand that South West Water be placed into **Special Administration**, stripping the current management of their mandate. We call upon the Government to transition Cornish sewage and water assets into a publicly-owned organisation, run as a public service, answerable to elected representatives of Cornish voters, that will prioritise the Cornish environment and its people over private profit.

Cornish rivers and seas are the lifeblood of our economy and our identity. We will no longer stand by while they are managed into decline.

We await your urgent response regarding the steps you will take to revoke SWW's licence in the Duchy.

Yours faithfully,

[Name of Council]

On behalf of the Collective Councils of Cornwall

Cornwall Planning Partnership protocol – May 2025

What CC Planning & Housing would do

- Provide a route for sharing information and responding to ad-hoc issues via email using the positiveplanning inbox
- Liaise with DM managers on DM procedure issues and communicate as necessary including direct mail-outs, newsletters and website
- Share information/training on planning changes and issues to local councils to assist in planning knowledge and improvement including invites to our Member Modular Planning training for Planning Partnership group members
- Provide online planning induction training for Local Councils following Cornwall-wide local elections, and offer a refresher at mid-term, and publish resources on the website
- Provide online 3-4 planning training/key update events for Local Councils each year, and publish resources on the website
- Strengthen working relationships between Cornwall Council and local councils by offering opportunities for meeting/working groups for specific purpose eg CIL funding rounds, feedback requests
- Publicise Planning Partnership outputs as necessary including using newsletters and website

What Local Councils (Towns and Parishes) would do

- Nominate a member (local councillor or clerk) who could be put forward for their CAP area to participate in the work of the Planning Partnership including for bespoke workshops or working groups
- Feedback any issues or suggestions for planning improvement which are not related to specific planning applications via the positiveplanning inbox
- Feedback training needs and requests for topics for the quarterly Teams sessions via the positiveplanning inbox

What CAPs would do

- Assist with communicating key information to Local Councils and other partners

What regular Planning Partnership members would do

- Volunteer and attend bespoke meeting, workshop, or working group, and complete any training necessary eg CIL Fund panel sub-group (6 members)
- Respond to any requests for input/feedback by email
- Feedback training needs and requests for topics for the quarterly Teams sessions via the positiveplanning inbox

Item 9biii)

Appendix 3

Role Profile for Planning Partnership Member

Members of the Cornwall Planning Partnership attend as individuals, and it is essential that they are able to remain independent of their own, nominating council. It is important that a Partnership member can remain objective to the purpose of the group and works constructively to support the planning system within Cornwall Council offering a forum for discussion and commentary as necessary. This role profile should be read in conjunction with the Cornwall Planning Partnership Protocol and Terms of Reference for the group on the Planning Partnership webpage.

Role of the Planning Partnership

- To enhance partnership working and assist in service improvement in the planning process
- To provide a way of sharing best practice, expertise and information about projects and activities where this will be helpful in contributing to increased knowledge and awareness
- To work with the Planning Policy team to help with collective responses to cross-cutting government consultations and Parliamentary calls for evidence, etc
- To work with the Infrastructure Team to provide local council perspective for the CIL fund rounds
- To provide a route for sharing information and responding to ad-hoc issues via email
- To form better relationships between Cornwall Council and local councils

Role of members of the Planning Partnership

- Through effective communication and consultation to assist in identifying service improvements including co-design of guidance, processes and policies for the benefit of local councils in the planning system
- To develop constructive relationships with other members of the Planning Partnership to inform of the role of local councils in the planning system
- To attend any meetings/workshops/working groups of the Planning Partnership as a representative of the local council sector
- To ensure the Planning Partnership responds constructively to the issues referred to it
- To communicate planning and development related issues for consideration
- To work with the Committees of the Planning Authority on behalf of local councils to raise awareness of planning matters from the local council perspective as appropriate

Skills and Knowledge

- Good listening and questioning skills
- Ability to build effective relationships
- Good communication skills with officers, councillors and other Partnership members
- Ability to weigh up evidence and make suggestions based on that evidence
- An understanding of the Council's planning decision making and its challenges
- An awareness of the strategic importance of planning functions to the Council
- To participate objectively, looking for opportunities to improve the planning service and remain non-parochial during communications/discussions

NOTE: The Code of Conduct applies to all councillors serving on the Planning Partnership. As a respected forum for liaison with Cornwall Council, members are expected to meet the standards

in public life at all times. Where a member has been found in breach of the code of conduct, they may be asked to step down from membership of the partnership.

Item 9biii)

Appendix 4

Cornwall Planning Partnership

Terms of Reference

Membership

The group will be made up of the following:

- Cornwall Council: Strategic Manager/Group Leader, Senior Development Officer (other key officers and Planning & Housing Portfolio Holder to be invited as appropriate)
- CALC: A core of 12 members drawn from local councils in Cornwall (1 member from each Community Area Partnership (CAP) area) made up from councillors and clerks, who are not currently members of Cornwall Council (no two members from the same local council)
- County Executive Officer, Cornwall Association of Local Councils + 1 CALC Executive Member

Members will be drawn from nominations from parishes corresponding to the CAP areas to ensure geographic representation from all areas. If oversubscribed, selections will be done by the CALC County Executive Officer, Strategic Manager and Localism Manager.

Members of the group attend in their own right and are not deemed to be representatives of their local council. Any vacancy on the partnership will be filled by nomination drawn from the relevant CAP area. Membership of the panel shall be reviewed every two years.

For bespoke meetings, the chair can rotate around members of the group and all members of the partnership will respect the confidentiality of information provided.

Remit of the group
The functions and roles of the group is set out in the Cornwall Planning Partnership protocol.

What CC Planning & Housing would do

- Provide a route for sharing information and responding to ad-hoc issues via email using the positiveplanning inbox
- Liaise with DM managers on DM procedure issues and communicate as necessary including direct mail-outs, newsletters and website
- Share information/training on planning changes and issues to local councils to assist in planning knowledge and improvement including invites to our Member Modular Planning training for Planning Partnership group members
- Provide online planning induction training for Local Councils following Cornwall-wide local elections, and offer a refresher at mid-term, and publish resources on the website
- Provide online 3-4 planning training/key update events for Local Councils each year, and publish resources on the website

- Strengthen working relationships between Cornwall Council and local councils by offering opportunities for meeting/working groups for specific purpose eg CIL funding rounds, feedback requests
- Publicise Planning Partnership outputs as necessary including using newsletters and website

What regular Planning Partnership members would do

- Volunteer and attend bespoke meetings, workshops, or working groups, and complete any training necessary eg CIL Fund panel sub-group (6 members)
- Respond to any requests for input/feedback by email
- Feedback training needs and requests for topics for the quarterly Teams sessions via the positiveplanning inbox

Scope, procedure arrangements and deliverables

- The partnership will be serviced from within Cornwall Council
- The group has been formed to communicate and discuss topics and is not a decision-making body
- This group will communicate issues using the positiveplanning inbox
- This group shall meet as agreed for a specific topic/purpose including any sub-groups
- Feedback and updates will be communicated via the webpages and newsletters
- Training and resources will be published on the local council planning webpages

PADSTOW TOWN COUNCIL: 30 JUNE 2026

AGENDA ITEM 10: CO-OPTION – PADSTOW WARD

1. Council Vacancies (Padstow Ward)

1.1 Cornwall Council confirmed on 23 June 2026 in respect of the public notices published on 2 June for the two casual vacancies (Padstow Ward) that no requests for a by election were received.

1.2 Accordingly, it is therefore necessary for Padstow Town Council to fill the vacancy as soon as practical, by co-option, as provided for by Rule 8 of the Local Elections (Parishes and Communities) Rules 1986.

1.3 Cornwall Council confirms that a Parish Council may co-opt as a member any person who is legally qualified to hold such office, and who is willing to serve, provided he or she satisfies at least one of the following qualification categories:

(a) is registered as a local government elector for the parish;

(b) has during the whole of the preceding twelve months occupied as owner or tenant, any land or premises in the parish;

(c) his/her principal or only place of work during the preceding twelve months has been in the parish;

(d) had during the whole of the preceding twelve months resided in the parish or within 4.8 km thereof.

2. Council Considerations

2.1 The Town Clerk therefore seeks Council's decision that these 2 vacancies to be advertised ASAP with a suitable closing date so that any applicants are considered at the next Council meeting (28 July).

Agenda Item 13)

PADSTOW TOWN COUNCIL
NOTIFICATION OF COUNCIL/COMMITTEE MEETINGS 2026-27

Date	Time	Meeting
2026		
Tues 7 July	7.00pm	Community and Facilities Committee
Tues 14 July	7.00pm	Planning & Highways Committee
Tues 21 July	7.00pm	Finance & General Purposes Committee
Tues 28 July	**7.30pm**	**Full Council**
Tues 11 August	7.00pm	Planning & Highways Committee
Tues 1 September	7.00pm	Community & Facilities Committee
Tues 8 September	7.00pm	Planning & Highways Committee
Tues 15 September	7.00pm	Finance & General Purposes Committee
Tues 22 September	7.00pm	Personnel & Staffing Committee
Tues 29 September	**7.30pm**	**Full Council**
Tues 13 October	7.00pm	Planning & Highways Committee
Tues 27 October	**7.00pm**	**Full Council**
Tues 3 November	7.00pm	Community & Facilities Committee (budget)
Tues 10 November	7.00pm	Planning & Highways Committee
Tues 10 November	7.15pm or on rising of P&H Cttee, whichever later	Personnel & Staffing Committee (budget)
Tues 17 November	7.00pm	Finance & General Purposes Committee (budget)
Tues 24 November	**7.30pm**	**Full Council (budget)**
Tues 8 December	7.00pm	Planning & Highways Committee
2027		
~~Tues 5 January~~	*No meeting due to Christmas break,*	
Tues 12 January	7.00pm	Planning & Highways Committee
Tues 19 January	7.00pm	Community & Facilities Committee
Tues 26 January	**7.30pm**	**Full Council**
Tues 2 February	7.00 pm	Personnel & Staffing Committee (appraisals)
Tues 9 February	7.00pm	Planning & Highways Committee
Tues 16 February	7.00pm	Finance & General Purposes Committee
Tues 23 February	**7.30pm**	**Full Council**
Tues 2 March	7.00pm	Community & Facilities Committee
Tues 9 March	7.00pm	Planning & Highways Committee
Tues 16 March	7.00pm	Personnel & Staffing Committee
Tues 23 March	**7.30 pm**	**Full Council**
~~Tues 30 March~~	*Defined under LGA 1972 as last day of Easter break – no meetings*	
Tues 13 April	7.00pm	Planning & Highways Committee
Tues 20 April	7.00pm	Finance & General Purposes Committee (grants)
Tues 27 April	**7.30pm**	**Full Council**

All meetings held at the Council Chamber, Station House, Station Road, Padstow PL28 8DA, unless stipulated otherwise. Alternative venue would be *Padstow Community Hub, Lawns Car Park, Hill Street, Padstow, PL28 8EB. Meeting venue will be stated on the meeting agenda of each meeting, published 3 working days prior to the meeting.

Notification of Council/Committee meetings list subject to change, extra meetings to be arranged as required. NB: Additional extra-ordinary Planning and Highways Committee meetings to be held at 7.00pm, prior to Full Council meeting (if required).

Updated 12.5.26